

**Minutes of the Board of Education  
Waterloo Community School District  
County of Black Hawk, State of Iowa  
November 12, 2018**

The Board of Education of the Waterloo Community School District, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00 p.m. on Monday, November 12, 2018, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Sue Flynn, Shanlee McNally, Rhonda McRina and Astor Williams  
Superintendent, Dr. Jane Lindaman  
Chief Officer of Human Resources/Equity, Kingsley Botchway II  
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne  
Chief Financial Officer/Board Treasurer, Michael Coughlin  
Assistant to the Superintendent/Board Secretary, Pam Arndorfer  
Absent: Board members: Endya Johnson, Jesse Knight and Lyle Schmitt

**I. Call to Order**

The meeting was called to order by Ms. McNally at 5:02pm

**II. Moment of Silence**

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by Major Bryan Carlson, CMSgt Paul Wallace, and Cadet Dylan Jensen of the West High JROTC.

**IV. Mission Statement**

The Waterloo Schools Mission Statement was read by Ms. McNally.

**V. Information from Individuals and Delegations**

No public comments were brought forth.

**VI. Consent Agenda**

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education approve the consent agenda as revised. Motion carried 4-0. The following items were approved:

- Minutes of the October 22, 2018 Regular Board Meeting
- Personnel Appointments and Adjustments
- Bills Due & Payable and Bills Paid Between Board Meetings
- Classroom Space Availability for Open Enrollment Purposes
- IASB Delegate Assembly Representative

**Exhibit D: High School Government Class Travel to Washington D.C.**

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education approve travel for Waterloo Schools High School students and Mr. Yuska to Washington D.C. February 17-22, 2019. Mr. Tom Yuska, West High School Social Studies teacher, provided information.  
Motion carried 4-0.

**Exhibit E: West High School JROTC Travel to Ozark, Missouri**

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education approve travel for West High JROTC students and two instructors to Ozark, MO, November 30-December 1, 2018. Major Bryan Carlson, CMSgt. Paul Wallace, and Cadet Dylan Jensen, provided information about the trip. Motion carried 4-0.

**Exhibit H: Waterloo Career Center Change Order 6**

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education approve Waterloo Career Center Change Order 6 as presented as an ADD of \$9,022.46. Dr. Jane Lindaman, Superintendent, and Michael Coughlin, Chief Financial Officer, provided information. Motion carried 4-0.

**VII. Counseling Practicum Memorandum of Understanding (MOU) Between Waterloo Schools and the University of Northern Iowa**

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education approve the Memorandum of Understanding with the University of Northern Iowa for the Waterloo Anchor Schools Practicum Initiative, effective January 1, 2019 through December 31, 2019. Jeff Frost, Executive Director of Professional Technical Education, along with Dr. Darcie Davis-Gage, Division Chair and Program Coordinator of Counseling (UNI) and Dr. Roberto Swazo, UNI Professor, provided information. Motion carried 4-0.

**VIII. Board Policy Changes – First Reading**

This item was presented as Information Only. Tara Thomas, Director of School & Community Relations, presented the following policies for first reading:

- 202.2 – *Board Member Oath of Office*
- 217.0 – *School Board Association Memberships*
- 401.1 – *Guiding Principles for Employees*
- 602.65 – *Title I Parent Involvement*

**IX. Board Policy Changes – Second Reading**

It was moved by Mr. Williams and seconded by Ms. McRina that the Board approve the following policies: *Nondiscrimination; Equal Education Opportunity; Meetings of the Board of Education; Notification of Arrest, Criminal Charges or Child Abuse Complaints; Nepotism and Competent Private Instruction (Home Schooled).* Tara Thomas, Director of School & Community Relations, provided information. Motion carried 4-0.

**X. SBRC Modified Allowable Growth Request for Increasing Enrollment, Open Enrollment Out Students Not Counted in FY2017 and Continued Funding for Limited English Proficient Instruction**

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education authorize the administration to submit the SBRC application form to the School Budget Review Committee requesting 2018-19 modified allowable growth funding totaling \$811,110.24 to be funded by 2019-20 cash reserve levy. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 4-0.

**XI. River Hills School Consortium SBRC Application for Special Education Administrative Costs**

It was moved by Mr. Williams and seconded by Ms. Flynn that the Board of Education approve the application to the School Budget Review Committee (SBRC) in the amount of \$48,927.88

for special education administrative costs associated with River Hills Consortium program for the 2019-20 school year. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 4-0.

**XII. Lied Center Consortium SBRC Application for Special Education Administrative Costs**

It was moved by Ms. McRina and seconded by Mr. Williams that the Board approve the application to the School Budget Review Committee (SBRC) in the amount of \$6,229.71 for special education administrative costs associated with Waverly-Shell Rock Lied Center Consortium program for the 2019-20 school year. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 4-0.

**XIII. Financial Information**

This item was provided as Information Only. Michael Coughlin, Chief Financial Officer, provided information.

**XIV. Superintendent's Report**

- Excited to participate in the Future Ready Iowa Summit tomorrow in Cedar Falls
- Thank you and shout out to all those involved in facilitating the STEM Fest last week – was a great event and very well attended
- Yesterday was Veteran's Day – would like to express our gratitude to all those who have served in the military in any capacity

**XV. Information from Board Members**

Each board member was given the opportunity to comment.

**XVI. Adjourn**

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education adjourn the meeting. Motion carried 4-0. The meeting adjourned at 6:24pm.

Respectfully submitted,

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Pamela G. Arndorfer, Board Secretary

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Date Approved by the Board of Education

**THE SUPERINTENDENT'S RECOMMENDATION IS:**

“the Board of Education approve the minutes of the November 12, 2018, Regular Board meeting.”