

**Minutes of the Board of Education
Waterloo Community School District
County of Black Hawk, State of Iowa
March 11, 2019**

The Board of Education of the Waterloo Community School District, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00 p.m. on Monday, March 11, 2019, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Endya Johnson, Jesse Knight, Sue Flynn, Shanlee McNally, Rhonda McRina
Astor Williams and Lyle Schmitt
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer, Michael Coughlin
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

I. Call to Order

The meeting was called to order by Ms. McNally at 5:03pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

V. Public Hearing – Instructional Support Program

The Public Hearing for the Instructional Support Program was declared open at 5:04pm. No public comments were brought forth. It was moved by Mr. Knight and seconded by Ms. Johnson to close the Public Hearing for the Instructional Support Program. Motion carried 7-0. The Public Hearing was closed at 5:05pm.

VI. Board Celebration – Irving Elementary Named Healthiest School in Iowa

It was moved by Mr. Williams and seconded by Mr. Knight that the Board of Education accepts and acknowledges with gratitude the \$5,000 donation to Irving Elementary presented by the Healthiest State Initiative. Zach Zimmerman, Irving principal, and Cory Arensdorf, Irving PE teacher, provided information. Motion carried 7-0.

VII. Information from Individuals and Delegations

No public comments were brought forth.

VIII. Consent Agenda

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following items were approved:

- Minutes of the February 25, 2019 Regular Board Meeting
- Personnel Appointments and Adjustments
- Bills Due & Payable and Bills Paid Between Board Meetings

- Set Date of Public Hearing – Hoover HVAC Project

Exhibit F: Donation from Project Lead The Way, Inc., in Partnership with John Deere

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education accepts with gratitude the four \$10,000 grants from Project Lead the Way, Inc., in partnership with John Deere, to support PLTW course expansion at Bunger Middle School, Carver Academy, Central Middle School and Hoover Middle School for the 2019-2020 school year. Anjuli Myers, District STEM Coordinator, provided information. Motion carried 7-0.

Exhibit G: Donation from R.J. McElroy Trust

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education accepts and acknowledges with gratitude the donation of \$20,000.00 from the R.J. McElroy Trust for emergency fund purposes at Lowell Elementary School. Dr. Jane Lindaman, Superintendent, provided information. Board members took the opportunity to publicly thank the R.J. McElroy Trust for their support of Lowell Elementary and Waterloo Schools. Motion carried 6-0-1; Ms. McNally abstained.

Exhibit H: Donation from Black Hawk County Gaming Association

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education accepts and acknowledges with gratitude the donation of \$15,000.00 from the Black Hawk County Gaming Association for emergency needs at Lowell Elementary School. Dr. Jane Lindaman, Superintendent, provided information. Board members took the opportunity to publicly thank the Black Hawk County Gaming Association for their support of Lowell Elementary and Waterloo Schools. Motion carried 7-0.

Exhibit I: West High School JROTC Field Trip to Dayton, Ohio

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve travel for West High JROTC students and two instructors to Dayton, OH, March 22-24, 2019. Bryan Carlson, Major (Ret), USAF, and Paul E. Wallace, CMSgt (Ret), USAF, West High School's AFJROTC instructors, provided information. Motion carried 7-0.

Board member, Astor Williams, left at 5:56pm.

Exhibit J: West High School BPA Travel to Anaheim, California

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve travel for the West High BPA students and Devon Winters to Anaheim, California, for the Business Professionals of America National Leadership Conference, April 29-May 4, 2019. Devon Winters, West High BPA Advisor, and several BPA students, provided information. Motion carried 6-0.

IX. Longfellow Elementary Demolition Bid Approval

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education accept the recommendation from InVision Architects and approve the low bid from D.W. Zinser in the amount of \$237,000.00 for the Longfellow Elementary Demolition project. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

X. Board Policy Changes – Second Reading

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board approve the following policies: *Anti-Bullying/Anti-Harassment Policy, Employees Right to Know – Hazardous*

Chemicals, Probational Status of Teachers, Health and Major Medical Insurance, Licensed Employee Contract Release, Early Retirement – Teachers, Leaves of Absence for Represented Employees, Salary Schedules, High School Graduation, School Food Service Program, Eligibility for Free or Reduced-Price Meals, Food and Beverage Sales in Competition with the Food Service Program, Buildings and Sites and Tobacco/Nicotine Products-Free Environment. Tara Thomas, Director of School & Community Relations, provided information. Motion carried 6-0.

XI. Instructional Support Program

It was moved by Mr. Knight and seconded by Ms. McRina that the Board of Education approve the following resolution to participate in the instructional support program for the Waterloo Community Schools to be in effect from 2019-20 fiscal year through 2023-24 fiscal year. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 5-0 on a roll call vote with Ms. Johnson, Mr. Knight, Ms. McRina, Mr. Schmitt and Ms. McNally all voting yes. (Ms. Flynn departed the meeting for a short time and was not present for the vote).

RESOLUTION TO PARTICIPATE IN THE INSTRUCTIONAL SUPPORT PROGRAM

WHEREAS, the Board of Directors has approved a five (5) year finance plan, which anticipates the level of funding that will be possible to continue the current level of services, and to fund the ongoing programs of the School District; and

WHEREAS, the Board of Directors has given consideration to continue participation in the Instructional Support Program as provided in Iowa Code sections 257.18 through 257.12; and

WHEREAS, the Board has published notice of the time and place of a public hearing on the resolution; and

WHEREAS, a hearing has been held upon the proposal to continue to participate in the Instructional Support Program and any objections are overruled:

NOW, THEREFORE, IT IS RESOLVED:

1. The Board of Directors determines that it is consistent with the five (5) year finance plan to fund the ongoing programs and services of the School District and it is in the best interest of the School District to participate in an Instructional Support Program as provided in Iowa Code sections 257.18 through 257.21, and to provide additional funding therefor for a period of five (5) years commencing the fiscal year ending June 30, 2020.

2. The additional funding for the Instructional Support Program for a budget year will be determined annually, and will not exceed ten percent (10%) of the total regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment for the budget year.

3. Moneys received by the District for the Instructional Support Program may be used for any general fund purpose.

4. The Instructional Support Program shall be funded by instructional support state aid and a combination instructional support property tax levied annually upon the taxable

property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2020.

5. Unless, within twenty-eight days following the adoption of this resolution, the Secretary of the Board receives a petition containing the signatures of eligible electors equal in number to not less than one hundred or thirty percent of the number of voters at the last preceding regular school election, whichever is greater, asking that an election be called to approve or disapprove this action of the Board adopting the Instructional Support Program, this action of the Board is final and the Secretary is authorized and directed to certify a copy of this resolution to the Department of Management.

In the event a petition containing the required number of signatures is filed with the Secretary of the Board within twenty-eight days of the adoption of this resolution, the President shall call a meeting of the Board to consider rescission of this resolution, or to direct the county commissioner of elections to submit the following question to the qualified electors of the School District at a special election.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Waterloo Community School District in the County of Blackhawk, State of Iowa, be authorized for a period of five (5) years to levy and impose an instructional support tax in an amount (after taking into consideration instructional support state aid) of not exceeding ten percent (10%) of the total of regular program district cost for the budget year and moneys received under Iowa Code section 257.14 as a budget adjustment in the budget year, and be authorized annually, as determined by the Board, to levy an instructional support property tax upon all the taxable property within the School District commencing with the levy of property taxes for collection in the fiscal year ending June 30, 2020, to be used to for any general fund purpose.

XII. 2019-20 Budget Estimate and Publication

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the budget expenditure estimate and the tax levy rate for publication and set the public hearing for the 2019-20 Certified Budget at 5:00 PM on April 8, 2019. Michael Coughlin, Chief Financial Officer, provided information. Mr. Knight and Ms. Johnson agreed to a friendly amendment to the motion to read “that the Board of Education approve the maximum budget expenditure estimate of \$179,606,338 and the tax levy rate of \$14.20694 for publication and set the public hearing for the 2019-20 Certified Budget at 5:00 PM on April 8, 2019.” Amended motion carried 6-0.

XIII. Waterloo Career Center Change Order 9

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve Waterloo Career Center Change Order 9 as presented as an ADD of \$143,477.16. Dr. Jane Lindaman, Superintendent, provided information. Motion carried 6-0.

Board member, Jesse Knight, left at 7:06pm.

XIV. Superintendent’s Report

This year students will be taking the ISASP (Iowa Statewide Assessment of Student Progress), which replaces the Iowa Assessments. The board will have a workshop on March 25 before the regularly scheduled board meeting to learn about the test and testing procedures. Students will take the test online between April 1 and April 31. Parents should watch for communication coming from their child’s school of attendance with specific information and testing timelines.

XV. Information from Board Members

Each board member was given the opportunity to comment.

XVI. Adjourn

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education adjourn the meeting. Motion carried 5-0. The meeting adjourned at 7:12pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the minutes of the March 11, 2019, Regular Board meeting.”