

**Minutes of the Board of Education  
Waterloo Community School District  
County of Black Hawk, State of Iowa  
March 25, 2019**

The Board of Education of the Waterloo Community School District, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00 p.m. on Monday, March 25, 2019, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Endya Johnson, Jesse Knight, Sue Flynn, Shanlee McNally, Rhonda McRina, Astor Williams and Lyle Schmitt  
Superintendent, Dr. Jane Lindaman  
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne  
Chief Officer of Human Resources/Equity, Kingsley Botchway II  
Chief Financial Officer/Board Treasurer, Michael Coughlin  
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

**I. Call to Order**

The meeting was called to order by Ms. McNally at 5:01pm.

Ms. McNally noted that Item B (*New Partnership Recognition – Elk Run Preschool*) will be postponed to later in the meeting, pending the arrival of one of the Partners.

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Mission Statement**

The Waterloo Schools Mission Statement was read by Ms. Johnson.

**V. Public Hearing – Hoover Middle School HVAC Project**

The Public Hearing for the Hoover Middle School HVAC Project was declared open at 5:02pm. No public comments were brought forth. It was moved by Mr. Knight and seconded by Ms. Flynn to close the Public Hearing for the Hoover Middle School HVAC Project. Motion carried 7-0. The Public Hearing was closed at 5:03pm.

**VI. New Partnership Recognition – Elk Run Preschool**

Postponed until later in the meeting. See below.

**VII. Information from Individuals and Delegations**

No public comments were brought forth.

**VIII. Consent Agenda**

It was moved by Ms. McRina and seconded by Ms. Flynn that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following items were approved:

- Minutes of the March 11, 2019 Special Board Meeting and the March 11, 2019 Regular Board Meeting

- Personnel Appointments and Adjustments
- Bills Due & Payable and Bills Paid Between Board Meetings
- Jr. Achievement Memorandum of Agreement for the 2019-2020 School Year
- Board Meeting Dates

**Exhibit F: Donation from Veridian Credit Union**

It was moved by Mr. Schmitt and seconded by Mr. Knight that the Board of Education accepts and acknowledges with gratitude the donation of \$5,000 from Veridian Credit Union for a Middle School Summer CTE Camp at the Waterloo Career Center. Amy Mieke, WCC Career Development Coordinator, and Jeff Frost, Executive Director of Professional Technical Education, provided information. Motion carried 7-0.

**Exhibit H: Hoover Middle School HVAC Project**

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the Hoover Middle School HVAC Project and publish a Notice to Bidders. Jake Connor, Sr. Project Manager with Modus Engineering, provided information. Motion carried 7-0.

**Exhibit I: Graduation Dates for WCSD High Schools – Class of 2020**

This item was presented as Information Only. Graduation dates for the Class of 2020 are:

- Expo Alternative Learning Center, Thursday, May 21, 2020, 6:00pm at Expo
- West High School, Friday, May 22, 2020, 6:00pm at the McLeod Center
- East High School, Tuesday, May 26, 2020, 6:00pm at the McLeod Center

**IX. Greenbrier Parking Lot Renovation Bid Approval**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education accept the recommendation from ISG Architects and approve the low bid from Lodge Construction, Inc., in the amount of \$423,000.00 for the Greenbrier Parking Lot Renovation project. Dan Channer, Principal & Senior Architect with ISG Architects, provided information. Motion carried 7-0.

**X. Technology Office Parking Lot Renovation Bid Approval**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education accept the recommendation from ISG Architects and approve the low bid from Lodge Construction, Inc., in the amount of \$166,500.00 for the Technology Office Parking Lot Renovation project. Dan Channer, Principal & Senior Architect with ISG Architects, provided information. Motion carried 7-0.

**XI. Board Policy Changes – First Reading**

This item was presented as Information Only. The following policies were presented for first reading:

- 408.4 – *Recognition of Bargaining Unit*
- 408.61 – *Tax Sheltered Annuities*
- 416.0 – *Student Teachers*
- 417.0 – *Voluntary Payroll Deductions*
- 508.1 – *Wednesday Night Student Activities* (time will be corrected to read 6:15pm)
- 510.5 – *Athletic Transfer Rule* (language will be changed to more clearly reflect exceptions)
- 701.3 – *Fiscal Management Goals*

- 701.4 – *Budget Planning*
- 701.5 – *Financial Records*
- 701.7 – *Audits*
- 702.3 – *Student Activities Fund*
- 704.3 – *Payroll Procedures*
- 802.55 – *Capital Assets*
- 802.6 – *Use of District Cell Phones*

**Exhibit B** (*New Partnership Recognition – Elk Run Preschool*) was presented as Information Only and addressed out of order. Mandy Jensen and Jill Wachal, Elk Run Preschool’s PIE Coordinators, provided information and introduced Wes Pilkington of Evans Crossing Pharmacy in Evansdale as one of their new Partners. Also recognized as a new Partner, but unable to attend the meeting, was Laurie McLaughlin of Frost Tax Service in Evansdale.

**XII. Financial Information**

This item was presented as Information Only. Michael Coughlin, Chief Financial Officer, provided information on the monthly financials.

**XIII. Superintendent’s Report**

- Earlier tonight the Memorandum of Agreement was approved with Jr. Achievement – thank you to all of those who volunteer with Jr. Achievement, providing valuable financial literacy lessons to our students.
- Special thank you to Veridian Credit Union for their donation for the summer Middle School CTE Camp – Angela Weekley was given the opportunity to speak.

**XIX. Information from Board Members**

Each board member was given the opportunity to comment.

**XX. Adjourn**

It was moved by Ms. McRina and seconded by Ms. Flynn that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 6:17pm.

Respectfully submitted,

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Pamela G. Arndorfer, Board Secretary

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Date Approved by the Board of Education

**THE SUPERINTENDENT’S RECOMMENDATION IS:**

“the Board of Education approve the minutes of the March 25, 2019, Regular Board meeting.”