

**Minutes of the Board of Education
Waterloo Community School District
County of Black Hawk, State of Iowa
May 13, 2019**

The Board of Education of the Waterloo Community School District, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, May 13, 2019, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Endya Johnson, Sue Flynn, Shanlee McNally, Rhonda McRina and Astor Williams
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer/Board Treasurer, Michael Coughlin
Assistant to the Superintendent/Board Secretary, Pam Arndorfer
Absent: Board members: Jesse Knight and Lyle Schmitt

I. Call to Order

The meeting was called to order by Ms. McNally at 5:03pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

V. Waterloo Career Center Update

This item was presented as Information Only. Jeff Frost, Executive Director of Professional Education, provided information. Kyle Kuhlert, IT Web & Mobile instructor, and several WCC students shared a presentation on eSports and VR programming.

VI. Information from Individuals and Delegations

No public comments were brought forth.

VII. Consent Agenda

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the consent agenda as revised. Motion carried 5-0. The following items were approved:

- Minutes of the April 22, 2019 Regular Board Meeting
- Bills Due & Payable and Bills Paid Between Board Meetings
- Area Education Agency (AEA) Food Purchasing Agreement 2019-2020
- Joint Education Service Agreement between Hawkeye Community College and Waterloo Schools
- Educational Service Agreement with Des Moines Area Community College (DMACC)
- Iowa School Finance Information Services (ISFIS) 2019-20 Subscription Fee

Exhibit C: Personnel Appointments and Adjustments

It was moved by Ms. Flynn and seconded by Ms. Johnson, that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 5-0.

Exhibit E: Donation from R.J. McElroy Trust

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education accepts and acknowledges with gratitude this donation in the amount of \$4,700 from R.J. McElroy Trust for youth emergency fund purposes as outlined. Board members thanked the R.J. McElroy Trust for their continued support of Waterloo Schools. Motion carried 4-0-1; Ms. McNally abstained.

Exhibit F: 2019-2020 Administrator Salaries

It was moved by Mr. Williams and seconded by Ms. Johnson that the Board of Education approve the proposed salary and benefit package increases for employees in the administrator group for the 2019-2020 school year. Kingsley Botchway, Chief Officer for Human Resources & Equity, provided information. Motion carried 5-0.

Exhibit G: Administrative Support Salaries for 2019-2020

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the proposed salary increases for employees in the administrative support group for the 2019-2020 school year. Kingsley Botchway, Chief Officer for Human Resources & Equity, provided information. Motion carried 5-0.

Exhibit K: Iowa Association of School Boards, 2019-2020 Membership Dues

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education approve the payment of \$11,980 for 2019-2020 membership dues to the Iowa Association of School Boards. Michael Coughlin, Chief Financial Officer, and Dr. Jane Lindaman, Superintendent, provided information. Motion carried 5-0.

VII. Board Policy Changes – First Reading

This item was presented as Information Only. Tara Thomas, Director of School & Community Relations, provided the following policies for first reading:

- 501.3 – *Compulsory Attendance Ages*
- 501.9 – *Transfer of Students Within District (Special Education)*
- 501.11 – *Open Lunch Period*
- 505.15 – *Student Government*
- 506.3 – *Student Records Access*
- 508.1 – *Wednesday Night Student Activities*
- 509.0 – *Attendance and Tardy Policy*
- 901.1 – *Tobacco/Nicotine Products-Free Environment*

IX. Superintendent's Report

- It has been determined that repair needs for Lowell Elementary are significant enough that students and staff will not be allowed to return to the building next year; District personnel are working on a plan and will communicate that plan out as soon as next steps are determined

- Had the opportunity to attend the 4th Grade LifeLabs field trip to Moline today – such a great opportunity for our students to take part in these experiential learning ventures funded by the R.J. McElroy Trust grant

X. Information from Board Members

Each board member was given the opportunity to comment.

XI. Adjourn

It was moved by Ms. Flynn and seconded by Ms. McRina that the Board of Education adjourn the meeting. Motion carried 5-0. The meeting adjourned at 6:30pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the minutes of the May 13, 2019, Regular Board meeting.”