

**Minutes of the Board of Education  
Waterloo Schools  
County of Black Hawk, State of Iowa  
February 24, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, February 24, 2020, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Endya Johnson, Jesse Knight, Sue Flynn, Shanlee McNally, Stacie Mills, and Astor Williams; Lyle Schmitt present by phone  
Superintendent, Dr. Jane Lindaman  
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne  
Chief Officer of Human Resources/Equity, Kingsley Botchway II  
Chief Financial Officer/Board Treasurer, Michael Coughlin  
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

**I. Call to Order**

The meeting was called to order by Ms. McNally at 5:01pm.

**II. Moment of Silence**

**III. Pledge of Allegiance**

The Pledge of Allegiance was led by the East High and West High JROTC students.

**IV. Mission Statement**

The Waterloo Schools Mission Statement was read by Mr. Williams.

Ms. McNally announced that Item N (*Possible Closed Session to Discuss Litigation Strategies Pertaining to Lowell Elementary*) will be removed from tonight's agenda.

**V. Board Celebration: New Hope MB Church Partners with Bunger Middle School**

This item was presented as Information Only. Tara Thomas, Director of School & Community Relations, introduced Larry Martin, principal of Bunger Middle School. Mr. Martin welcomed representatives of New Hope MB Church as new Partners with Bunger Middle School.

**VI. Graduation Dates for WCSD High Schools – Class of 2021**

This item was presented as Information Only. Graduation dates for each respective Class of 2021 have been established and are as follows:

- Expo Alternative Learning Center at Expo ALC, Monday, May 24, 2021, 6pm
- West High School at McLeod Center, UNI, Tuesday, May 25, 2021, 6pm
- East High School at McLeod Center, UNI, Thursday, May 27, 2021, 6pm

**VII. Information from Individuals and Delegations**

No public comments were brought forth.

## **VIII. Consent Agenda**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following item was approved:

- Minutes of the February 10, 2020 Regular Board Meeting

### **Exhibit D: Personnel Appointments and Adjustments**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

### **Exhibit E: Bills Due & Payable and Bills Paid Between Board Meetings**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings. Motion carried 6-0-1; Mr. Knight abstained.

### **Exhibit F: East and West High School JROTC Travel to Bellevue, Nebraska**

It was moved by Mr. Williams and seconded by Mr. Knight that the Board of Education approve travel for West High and East High JROTC students, two instructors and one chaperone (parent) to Bellevue, Nebraska, March 6-7, 2020. LTC (Ret) Glen Keith, US Army, and CMSgt (Ret) Paul E. Wallace, US Air Force, along with JROTC students from East High and West High, provided information. Motion carried 7-0.

### **Exhibit G: Waterloo Schools Foundation Memorandum of Understanding**

It was moved by Ms. Johnson and seconded by Ms. Flynn that the Board of Education approve the Memorandum of Understanding between the Waterloo Schools and the Waterloo Schools Foundation as outlined. Emily Hanson, Executive Director of the Waterloo Schools Foundation, provided information. Motion carried 7-0.

### **Exhibit H: Labor Negotiations Team**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the labor negotiations team and the process as outlined. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

## **IX. Lowell Elementary Demolition Project Bid Approval**

It was moved by Mr. Knight and seconded by Mr. Williams that the Board of Education accept the recommendation from ISG and approve the low basis bid of \$299,744.00 from Lehman Trucking and Excavating of Waterloo, Iowa, for the Lowell Elementary Demolition Project. Dan Channer, Principal with ISG, provided information. Motion carried 7-0.

## **X. Technology Purchase**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the purchase of 62 desktops, 2 laptops, 120 iPads, 2379 Chromebooks, and 2000 cases at a total cost of \$661,565.53. Matt O'Brien, Executive Director of Technology, provided information. Motion carried 7-0.

## **XI. Network Equipment Purchase**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the purchase of network equipment from Goldfield Telecom LC at a total cost of \$105,647.39, the purchase of network SFPs from CMS Communications at a total cost of \$12,210.00, and wireless

access points from Aercor Wireless at a total cost of \$60,857.60, subject to being approved for e-rate funding to offset up to \$151,907.74 of these costs. Matt O'Brien, Executive Director of Technology, provided information. Motion carried 7-0.

**XII. Network Cabling Project**

It was moved by Mr. Williams and seconded by Ms. Flynn that the Board of Education approves contracts for fiber optic cabling work to be completed by Van Maanen Technology at a total cost of \$42,520.00 and structured network cabling work to be completed by Tri City Electric at a cost of \$45,340.00, subject to being approved for e-rate funding to offset up to \$74,681.00 of these costs. Matt O'Brien, Executive Director of Technology, provided information. Motion carried 7-0.

**XIII. Financial Information**

This item was presented as Information Only. Michael Coughlin, Chief Financial Officer, provided information.

**XIV. Superintendent's Report**

- Conferences were held last week – we do track and strive for 100% attendance. Over the next three weeks staff will be reaching out to parents who were unable to attend their child's conference last week and setting up a time to visit.
- We have 25 instructional days before students begin ISASP testing; targeted instruction continues and students are taking practice exams; working hard to close the achievement gap.
- Pictures of the new Lowell Elementary building were displayed during conferences and will be displayed in the ESC lobby in the near future.
- Reminder of the special election for the Revenue Purpose Statement on March 3<sup>rd</sup>; details can be found on the district website.

**XV. Information from Board Members**

Each board member was given the opportunity to comment.

**XVI. Possible Closed Session to Discuss Litigation Strategies Pertaining to Lowell Elementary**

This item was removed from the agenda.

**XVII. Adjourn**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 6:54pm.

Respectfully submitted,

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Pamela G. Arndorfer, Board Secretary

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Date Approved by the Board of Education

**THE SUPERINTENDENT’S RECOMMENDATION IS:**

“the Board of Education approve the minutes of the February 24, 2020, Regular Board meeting.”