

**Minutes of the Board of Education  
Waterloo Schools  
County of Black Hawk, State of Iowa  
April 27, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, April 27, 2020. The meeting was held electronically in accordance with Iowa Code Chapter 21.8 and in response to the COVID-19 outbreak.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn, Stacie Mills, Astor Williams, Lyle Schmitt and Shanlee McNally  
Superintendent, Dr. Jane Lindaman  
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne  
Chief Officer of Human Resources/Equity, Kingsley Botchway II  
Chief Financial Officer/Board Treasurer, Michael Coughlin  
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

**I. Call to Order**

The meeting was called to order by Ms. McNally at 5:03pm.

**II. Mission Statement**

The Waterloo Schools Mission Statement was read by Ms. McNally.

**III. Information from Individuals and Delegations**

No public comments were brought forth or received electronically prior to the board meeting.

**IV. Board Celebration – Teacher Appreciation Week**

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education proclaim May 4-8, 2020, as Teacher Appreciation Week in Waterloo Schools. Pam Arndorfer, Board Secretary, provided information. Motion carried 7-0.

**V. Board Celebration – School Board Recognition Month**

This item was presented as Information Only. Pam Arndorfer, Board Secretary, provided information and thanked board members for their years of service.

**VI. Consent Agenda**

It was moved by Ms. Johnson and seconded by Mr. Knight that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following item was approved:

- Minutes of the April 13, 2020 Regular Board Meeting

**Exhibit D: Personnel Appointments and Adjustments**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

**Exhibit E: Bills Due & Payable and Bills Paid Between Board Meetings**

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings. Michael Coughlin, Chief

Financial Officer, and Shanlee McNally, Board President, provided information. Motion carried 4-0-3; Mr. Knight, Ms. McNally and Ms. Mills abstained.

**Exhibit F: Junior Achievement Memorandum of Agreement for the 2020-2021 School Year**

It was moved by Ms. Johnson and seconded by Ms. Flynn that the Board of Education approve the 2020-2021 Memorandum of Agreement between Waterloo Schools and Junior Achievement of Eastern Iowa, Inc. at a cost of \$8.84/participating student. Dr. Jane Lindaman, Superintendent, provided information. Motion carried 7-0.

**Exhibit G: Durham School Services Contract Addendum**

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the proposed contract addendum from April 13, 2020 through April 30, 2020. Kingsley Botchway II, Chief Officer for Human Resources & Equity; Michael Coughlin, Chief Financial Officer; and Dr. Jane Lindaman, Superintendent, provided information. Motion carried 7-0.

**Exhibit H: Board Meeting Dates**

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education hold their regularly scheduled meetings as presented. Pam Arndorfer, Board Secretary, and Shanlee McNally, Board President, provided information. Motion carried 7-0.

**VII. 2020-2023 WESP Contract Agreement**

It was moved by Ms. Johnson and seconded by Mr. Williams that the Board of Education approve the proposed agreement with the Waterloo Educational Support Personnel for the 2020-2023 school years. Kingsley Botchway II, Chief Officer for Human Resources & Equity, and Dr. Jane Lindaman, Superintendent, provided information. Motion carried 7-0.

**VIII. New Lowell Elementary Construction Project Bid Approval**

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education accept the recommendation from ISG and approve the total project bid of \$21,944,000.00 from Larson Construction of Independence, Iowa, for the New Lowell Elementary Construction Project. The total project bid includes the basis bid of \$21,788,000.00 plus Alternate #2 for \$6,000.00 and Alternate #3 for \$160,000.00. Dan Channer, Principal and Senior Architect with ISG; Jake Connor, Senior Project Manager with MODUS Engineering; and Dr. Lindaman, Superintendent, provided information. Motion carried 7-0.

**IX. Superintendent's Report**

- Excited about the Board's vote this evening on the new Lowell Elementary construction project – this is a significant step forward in bringing our Lowell family back home
- In thinking about Teacher Appreciation Week – our teachers are working hard and doing great things to meet the needs of our students during this COVID-19 pandemic. (Note: Feature article on Waterloo Schools on the Iowa Department of Education website)
- School Board Recognition Month – thank you to school board members for their years of service and commitment to Waterloo Schools
- Update on Voluntary Continuous Learning – reminder that even though it is “voluntary”, the expectation is that students will do the work. Staff is busy tracking the data – started with elementary last week and will move on to middle school and high school this week.

**XIV. Information from Board Members**

Each board member was given the opportunity to comment.

**XV. Adjourn**

It was moved by Mr. Knight and seconded by Mr. Williams that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 7:01pm.

Respectfully submitted,

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Pamela G. Arndorfer, Board Secretary

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Date Approved by the Board of Education

**THE SUPERINTENDENT’S RECOMMENDATION IS:**

“the Board of Education approve the minutes of the April 27, 2020, Regular Board meeting.”