

**Minutes of the Board of Education
Waterloo Schools
County of Black Hawk, State of Iowa
May 11, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, May 11, 2020. The meeting was held electronically in accordance with Iowa Code Chapter 21.8 and in response to the COVID-19 outbreak.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn (*left 6:08*), Stacie Mills (*arrived 5:50*), Astor Williams, Lyle Schmitt and Shanlee McNally
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer/Board Treasurer, Michael Coughlin
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

I. Call to Order

The meeting was called to order by Ms. McNally at 5:00pm.

II. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

The order of Item Numbers III and IV was reversed so that the Public Hearing could be held at the beginning of the meeting

IV. Public Hearing – Lease of Summit Complex to EMBARC

Ms. McNally declared the public hearing for the Lease of Summit Complex to EMBARC open at 5:02pm. Pam Arndorfer, Board Secretary, stated that no public comments or requests to speak were received prior to the board meeting. It was moved by Ms. Flynn and seconded by Ms. Johnson to close the public hearing for the Lease of Summit Complex to EMBARC. Motion carried 5-0 on a roll call vote. (Mr. Knight was temporarily absent during voting). The public hearing was closed at 5:04pm.

III. Information from Individuals and Delegations

Two public comment letters were received from individuals:

- The first item was a letter from Dan Bogart, parent of a West High School senior. Mr. Bogart expressed his disappointment in regards to the current plan for a virtual high school graduation ceremony and asked the District to reconsider ways to celebrate the Class of 2020 in person. (Letter read by Ms. Arndorfer)
- The second item was directly related to Personnel Appointments and Adjustments and was not read due to its confidential nature.

V. Iowa Economic Development Authority Grant

It was moved by Mr. Williams and seconded by Ms. Johnson that the Board of Education accept with gratitude the \$25,000 grant from the Iowa Economic Development Authority in support of Registered Apprenticeships at the Waterloo Career Center. Jeff Frost, Executive Director of Professional Technical Education, provided information. Motion carried 6-0.

VI. Consent Agenda

It was moved by Ms. Johnson and seconded by Ms. Flynn that the Board of Education approve the consent agenda as revised. Motion carried 6-0. The following items were approved:

- Minutes of the April 27, 2020 Regular Board Meeting and the April 30, 2020 Special Board Meeting
- Bills Due & Payable and Bills Paid Between Board Meetings
- Lease of Former AEA267 Building
- Iowa Association of School Boards 2020-21 Membership Dues
- Iowa School Finance Information Services (ISFIS) 2020-21 Subscription Fee

Exhibit D: Personnel Appointments and Adjustments

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 5-1; Mr. Schmitt voted nay.

Exhibit F: Area Education Agency (AEA) Food Purchasing Agreement 2020-21

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the contract between Waterloo Schools and the Area Education Agency for food purchasing during the 2020-2021 school year. Michael Coughlin, Chief Financial Officer, and Dr. Jane Lindaman, Superintendent, provided information. Motion carried 6-0.

Exhibit J: Lease of Summit Complex to EMBARC

It was moved by Ms. Johnson and seconded by Mr. Knight that the Board of Education approve the lease of Summit Complex Parcel ID 8912-27-403-007 to EMBARC for the purpose of a community vegetable garden. Ms. Johnson, member of the Facilities Committee, spoke about the benefits the lease will have for the community. Motion carried 6-0.

Ms. Mills arrived at 5:50pm

VII. Technology Purchase

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the purchase of 365 Chromebooks and Chrome Education Licenses from Dell and 365 carrying cases from Amazon at a total cost of \$87,158.55. Matt O'Brien, Executive Director of Technology, and Kingsley Botchway, Chief Officer for Human Resources & Equity, provided information. Motion carried 7-0.

Ms. Flynn left at 6:08pm

IX. Superintendent's Report

- Graduation Plan: Following guidance from the BH County Dept. of Public Health and CDC guidelines, the District put together a plan that would allow us to safely celebrate the Class of 2020 by holding a virtual ceremony. After receiving feedback from some parents and students, a survey was sent to seniors and their parents. We have received 570 responses so far (288 from students, 282 from parents). Based on survey results, we will look for ways to celebrate the Class of 2020 in person later this summer along with holding the virtual ceremony as planned.
- Each District across the state must file a "Return to Learn" plan with the State, spelling out how they will bring students safely back into the buildings and re-launch learning.

The template was received this past Friday; we are currently developing subgroups to begin working on our plan.

XIV. Information from Board Members

Each board member was given the opportunity to comment.

XV. Adjourn

It was moved by Ms. Johnson and seconded by Mr. Knight that the Board of Education adjourn the meeting. Motion carried 6-0. The meeting adjourned at 6:23pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the minutes of the May 11, 2020, Regular Board meeting.”