



Board of Education Meeting

August 10, 2020

5:00 p.m.

Revised

Board Room

Education Service Center
1516 Washington Street
Waterloo, Iowa

Waterloo Schools

Engaged in Learning, Prepared for Success

Mission

The Waterloo Schools community commits to a comprehensive system of education and support to assure that each and every student will graduate prepared for college, career and citizenship as evidenced by continuing education, pursuing a career path and contributing to a community.

Strategic Focus Areas and Objectives

People

Recruit, hire and retain a diverse, high-performing workforce aligned with district values and goals.

- Enhance and clarify hiring protocol to ensure awareness and consistency between buildings.
- Align staff with talent and workforce needs (strengths-based placements with the right people in the right seats).
- Optimize our workforce through professional learning with clear expectations, skill attainment, perfecting practice.
- Improve the organizational health of the district.

Achievement

Increase achievement for all students through rigorous curriculum, high expectations and effective delivery of instruction, with assessment for improved teaching and increased learning.

- Increase the percentage of students proficient in math, literacy and science.
- Accelerate the learning for all students while narrowing the achievement gap for all subgroups.
- Create 21st Century schools that increase personal, emotional, social and academic independence in order to prepare students for college, career and citizenship.

Community

Initiate, strengthen and engage in community partnerships that result in the academic, social and behavioral success of each and every student.

- Communicate frequently and accurately.
- Improve image and confidence in Waterloo Schools.
- Partner with businesses, organizations, people to secure resources and enhance real-world experiences.
- Empower Parents.

Environment

Provide an optimal learning environment that is safe, inspiring and welcoming, where all individuals are respected, valued and engaged. Secure, organize and optimize financial resources for human assets, programs and operations that support student achievement.

- Provide physical environment that allows for a safe learning environment.
- Provide programs that allow students to explore athletic and extra-curricular activities.
- Plan for future facility needs – plan and explore capital expenditures, prepare for future physical needs.
- Align financial resources to the established goals.



**WATERLOO SCHOOLS
BOARD OF EDUCATION MEETING
August 10, 2020
5:00pm**

REVISED

	<u>Exhibit</u>
I. Call to Order	
II. Moment of Silence	
III. Pledge of Allegiance	
IV. Mission Statement	
V. Public Hearing – Issuance of School Infrastructure Sales and Services Tax Revenue Bonds	A Page 1
VI. Waterloo Schools Return to Learn Plan	B Page 3
VII. Information from Individuals and Delegations The Board Secretary will share any public comments received electronically.	
VIII. Consent Agenda	
• <i>Minutes of the July 13, 2020 Regular Board Meeting and the July 27, 2020 Special Board Meeting</i>	C Page 33
• <i>Personnel Appointments and Adjustments</i>	D Page 40
• <i>Bills Due & Payable and Bills Paid Between Board Meetings</i>	E Page 43
• <i>Iowa Voluntary Preschool Contracts</i>	F Page 53
IX. Resolution Supporting the Proposed Issuance of Approximately \$25,000,000 School Infrastructure Sales and Services Tax Revenue Bonds	G Page 91
X. Resolution for Official Intent of Issuing Debt and Reimbursement of Expenditures Prior to Bond Proceeds, Series 2020	H Page 93A
XI. Financial Services Agreement	I Page 94
XII. Architectural Services - Central Middle School Remodel Project	J Page 104

XIII. Board Policy Changes – Second Reading

- 200.2 – Board Organizational Meeting
- 202.0 – Board Member Qualifications
- 202.41 – Vacancies
- 210.0 – Meetings of the Board of Education
- 210.2 – Meeting Notice
- 210.3 – Quorum
- 504.22 – Weighted Grades
- 604.2 – Internet and Computer Network-Appropriate Use and Safety
- 802.8 – Unmanned Drones

XIV. Superintendent’s Report

XV. Information from Board Members

XVI. Adjourn

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Public Hearing - Issuance of School Infrastructure Sales and Services Tax Revenue Bonds

CONTACT: Michael Coughlin, Chief Financial Officer

ATTACHMENTS: Notice of Public Hearing

BACKGROUND:

In order to maximize District resources, the process of issuing School Infrastructure Sales and Services Tax Revenue Bonds has been investigated. The use of this financing tool is available based on the projected collections and expenditures from the SAVE tax.

Per the analysis provided by Piper Sandler, the District would issue up to \$25,000,000 in Sales Tax Revenue Bonds. Proceeds from this issuance would be used to finance school infrastructure improvements for Lowell Elementary. The debt would be repaid from either SAVE tax collections or from the issuance of bonds in the future. The District has used this financing option in the past in Capital Projects Funds.

In accordance with Chapter 73A.12 of the Code of Iowa, before any municipality shall institute proceedings for the issuance of any bonds a notice of such action, including a statement of the amount and purpose of said bonds shall be published at least ten days before the meeting at which it is proposed to issue such bonds. The notice was published in *The Courier* July 30, 2020.

PUBLIC HEARING

**NOTICE OF PUBLIC HEARING ON THE
PROPOSED ISSUANCE OF APPROXIMATELY \$25,000,000 SCHOOL
INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS**

Notice is hereby given that the Board of Directors of the Waterloo Community School District, in the County of Black Hawk, State of Iowa, will hold a public hearing upon its proposed issuance of approximately \$25,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years, pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to fund construction of the Lowell Elementary building, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

The hearing will be held in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa, on August 10, 2020, at 5:00 P.M.

Waterloo Community School District
Pamela Arndorfer, Board Secretary

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Waterloo Schools Return to Learn Plan

CONTACT: Dr. Jane Lindaman, Superintendent
 Dr. Stephanie Mohorne, Associate Superintendent for Educational Services
 Kingsley Botchway, Chief Officer of Human Resources & Equity

ATTACHMENTS: Return to Learn Plan

BACKGROUND:

In March 2020, Waterloo Schools closed its school buildings for in-person learning under Governor Reynolds' order, due to community spread of COVID-19 and a lack of time to plan for student instruction. For the remainder of the spring semester, students engaged in remote learning throughout the district. While our staff and families worked hard to acclimate to this new normal, approximately 50% of students district-wide participated in online instruction. Learning suffered and gaps widened under this global pandemic landscape.

Summer gave us the much needed time to create a better plan for teaching and learning. The plan being presented here provides a framework for the conditions under which we can offer in-person instruction.

Our intent is to provide in-person learning to the greatest extent possible, while also taking prudent steps to keep our students, staff, and community safe by adhering to any applicable public health orders. We also understand that some students may prefer a remote learning environment; therefore, we are offering virtual learning when in-person learning is not possible or desired. To be clear, our preferred model of instructional delivery is in-person instruction, but we are committed to supporting families who need or wish to pursue the virtual option. If future COVID-19 spread requires us to revert to remote learning for temporary periods, we will expand virtual instruction for additional students.

The Return-to-Learn plan is based on available public health information at the time of its creation and will be adjusted based on newly available data and guidance from public health officials and the Iowa Department of Education.

The plan has seven major sections with an additional section placed at the end for important links.

HEALTH AND SAFETY

- Social distancing of students and staff whenever possible
- Schedules that include limited contacts, as feasible, including common spaces like entrances, exits, cafeterias, hallways
- Frequent scheduled hand-washing, hand sanitizer in every room and throughout common spaces

- Required face coverings for staff and students; updated mask guidance in plan
- Special screening for all staff, including temperature checks and daily screening survey
- Contact-tracing guidelines, as per Black Hawk County Public Health, with designated staff to support these efforts
- Additional cleaning/disinfecting daily; changes to ventilation system to increase flow of new air from outside
- Constant conversations with public health officials, modifications as new information becomes available, including guidelines from the Centers for Disease Control
- Isolation of symptomatic staff and students in designated rooms, separate from health offices
- Sneeze guards

ACADEMIC STRUCTURES

- Options for in-person instruction or virtual options for all K-12; in-person instruction for PK students
- Virtual enrollment window open July 27 - August 10
- Students in grades K-5 choosing in-person instruction will return to classes full time, Monday through Friday
- At this time, students in grades 6-8 choosing in-person instruction will return to classes full time, Monday through Friday
- For elementary and middle school attending in-person, staggered start days to provide additional time for acclimation to new school routines:
 - Students in grades K, 1 and 6 return on Monday, August 24
 - Students in grades 2, 3 and 7 return on Thursday, August 27
 - Students in grades 4, 5 and 8 return on Monday, August 31
 - Pre-K students begin on their regularly scheduled start day (August 27)
- For high school students attending in-person at East and West, students split into two separate groups (Student Group A and Student Group B), each attending in-person every other day, with assignments given for the alternating, non-attendance day
 - Week 1: ABABA Week 2: BABAB (repeat)
- Expo students attending in-person will attend in-person each day
- Virtual option not available for prekindergarten students due to heavy emphasis on social and emotional learning standards in PK curriculum
- Virtual instruction for K-12 students using Edgenuity online learning platform. Applications of students with IEPs, 504 plans, PEPs and ELL services must be reviewed before approval. Virtual students will remain in virtual through the end of the first trimester for Kindergarten-5th grades or semester for 6th-12th grades.
- Some courses not available online for virtual instruction, such as WCC courses, concurrent courses, International Baccalaureate, Advanced Placement courses

STUDENT SERVICES

- Focus on social and emotional wellness, instruction and support, with a significant focus on emotional well-being during the first two weeks of school
- School counselors available to support crisis/trauma response and suicide prevention
- Additional mental health supports available as needed/requested

OPERATIONS

- Student participation in athletic and extracurricular activities continues, as permitted
- Meals provided to students in buildings using safety protocols, including eating in rooms as appropriate
- Busing provided for eligible riders using health and safety restrictions, including masks and social distancing, as feasible

TECHNOLOGY

- District-issued chromebooks checked out to each K-12 student (technology for all k-12 with K receiving iPads and 1-12 receiving chromebooks); internet access provided as needed
- Internet access required for all virtual students; district will provide when requested
- Internet access provided for in-person instruction when requested
- Technical support offered for all virtual students
- Content filtering for internet continues as required by law

COMMUNICATIONS

- Major announcements and day-to-day messages will be sent through multiple channels
- Communication to families and staff on COVID-19 exposures as per Black Hawk County Health Department guidelines

The Return to Learn plan is posted on the District website and has been shared to staff and families via a live Google document.

FOR INFORMATION ONLY

**Minutes of the Board of Education
Waterloo Schools
County of Black Hawk, State of Iowa
July 13, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, July 13, 2020 in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn, Stacie Mills, Astor Williams, Lyle Schmitt and Shanlee McNally
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer/Board Treasurer, Michael Coughlin (*joined by phone*)
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

Due to public health concerns related to COVID-19 in-person public access to this meeting was not permitted. Public comment for the two Public Hearings and Information from Individuals and Delegations was requested in writing to the Board Secretary by 4pm on July 13, 2020.

I. Call to Order

The meeting was called to order by Ms. McNally at 5:02pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

V. Public Hearing – Multi-Jurisdictional Hazard Mitigation Plan

The Public Hearing for the Multi-Jurisdictional Hazard Mitigation Plan was declared open at 5:04pm. Ms. Arndorfer, Board Secretary, stated that no comments were received prior to the board meeting. It was moved by Ms. Flynn and seconded by Mr. Knight to close the Public Hearing for the Multi-Jurisdictional Hazard Mitigation Plan. Motion carried 7-0 on a roll call vote. The Public Hearing was closed at 5:05pm.

VI. Public Hearing – Disposal of Real Property/Summit Field

The Public Hearing for the Disposal of Real Property/Summit Field was declared open at 5:05pm. Ms. Arndorfer, Board Secretary, stated that no comments were received prior to the board meeting. It was moved by Mr. Knight and seconded by Ms. Johnson to close the Public Hearing for the Disposal of Real Property/Summit Field. Motion carried 7-0 on a roll call vote. The Public Hearing was closed at 5:05pm.

VII. Information from Individuals and Delegations

Ms. Arndorfer, Board Secretary, stated that no comments were received prior to the board meeting.

VIII. Consent Agenda

It was moved by Ms. Johnson and seconded by Mr. Williams that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following items were approved:

- Minutes of the June 8, 2020 Regular Board Meeting and the June 11, June 18, June 22, June 25, and July 2, 2020 Special Board Meetings
- Bills Due & Payable and Bills Paid Between Board Meetings
- Contract with West Wind Education Policy Inc.
- Set Date of Public Hearing for Issuance of School Infrastructure Sales and Services Tax Revenue Bonds
- Disposal of Real Property to City of Waterloo – Summit Field

Item K (*Resolution to Adopt the Multi-Jurisdictional Hazard Mitigation Plan*) was addressed out of order ahead of other consent agenda items.

Exhibit K: Resolution to Adopt the Multi-Jurisdictional Hazard Mitigation Plan

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the Resolution to Adopt a Multi-Jurisdictional Hazard Mitigation Plan for Black Hawk County, Iowa. Dan Huff, District Athletics & Activities Director, along with Lorie Glover (Black Hawk County EMA) and Lisa Ahern (INRCOG), provided information. Motion carried 7-0.

RESOLUTION OF THE WATERLOO SCHOOLS, WATERLOO, IOWA, ADOPTING A MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN FOR BLACK HAWK COUNTY

WHEREAS, the Waterloo Schools, Waterloo, Iowa has agreed to participate in the development of a Multi-Jurisdictional Hazard Mitigation Plan (“Plan”) for Black Hawk County; and,

WHEREAS, the Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, the Waterloo Schools participated in the formulation of said Plan through community representation on the Hazard Mitigation Planning Committee (“Committee”); and said Committee has recommended the adoption of said Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan; and,

WHEREAS, a Public Hearing has been held in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa, at 5pm on Monday, July 13, 2020, for the purpose of obtaining citizen input on said Plan [citizen input to be provided electronically prior to the board meeting and read aloud by the board secretary at the board meeting];

NOW THEREFORE BE IT RESOLVED THAT the Waterloo Schools, Waterloo, Iowa herewith adopts the Black Hawk County Multi-Jurisdictional Hazard Mitigation Plan, incorporating into the Plan citizen comments and future FEMA and IHSEMD recommendations. Passed and adopted this day of 2020.

Shanlee McNally, Board President

Attest, Pamela Arndorfer, Board Secretary

Exhibit D: Personnel Appointments and Adjustments

It was moved by Ms. Johnson and seconded by Mr. Williams that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources/Equity, provided information. Motion carried 7-0.

Exhibit F: 28E Agreement between Jesup CSD and the Waterloo Career Center (WCC)

It was moved by Mr. Knight and seconded by Mr. Williams that the Board of Education approve the 28E Agreement between the Waterloo Schools/Waterloo Career Center and the Jesup Community School District for the 2020-2021 school year as presented. Dr. Jane Lindaman, Superintendent, provided information. Motion carried 7-0.

Exhibit H: School Resource Officers Agreement / City of Evansdale

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the School Resource Officers Agreement with the City of Evansdale for the 2020-21 school year at a cost of \$33,153.00. Marla Padget, Executive Director of Student & At-Risk Services, provided information. Motion carried 7-0.

Exhibit I: School Resource Officers Agreement / City of Waterloo

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the School Resource Officers Agreement with the City of Waterloo at a cost of \$290,370.00 for the 2020-21 school year. Marla Padget, Executive Director of Student & At-Risk Services, provided information. Motion carried 7-0.

IX. Textbook Adoption for High School Introduction to Statistics

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the adoption of *Stats in Your World, 3rd Edition* digital licenses and textbooks in the amount of \$9,681.90, for high school Introduction to Statistics. Dr. Stephanie Mohorne, Associate Superintendent for Educational Services, along with high school math teachers Carrie Even and Megan Spooner, provided information. Motion carried 7-0.

X. Textbook Adoption for High School World Geography

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the adoption of *Global Geography* digital licenses and textbooks in the amount of \$74,413.32, for high school World Geography. Dr. Stephanie Mohorne, Associate Superintendent for Educational Services, along with high school social studies instructor, Annalee Hollingsworth, provided information. Motion carried 6-1; Mr. Schmitt voted nay.

XI. Board Policy Changes – First Reading

This item was presented as Information Only. Tara Thomas, Director of School & Community Relations, presented the following policies for first reading:

- 200.2 – *Board Organizational Meeting*
- 202.0 – *Board Member Qualifications*
- 202.41 – *Vacancies*
- 210.0 – *Meetings of the Board of Education*
- 210.2 – *Meeting Notice*
- 210.3 – *Quorum*
- 504.22 – *Weighted Grades*
- 604.2 – *Internet and Computer Network-Appropriate Use and Safety*
- 802.8 – *Unmanned Drones*

XII. Selection of Financial Institution for Deposit of Funds

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education authorize the Chief Financial Officer to request bids for the selection of a financial institution for the

deposit of funds. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 7-0.

XIII. Financial Information

This item was presented as Information Only. Michael Coughlin, Chief Financial Officer, provided information.

XIV. Superintendent’s Report

- A lot of work is going on behind the scenes to prepare the District’s Return-to-Learn Plan
 - Plan for rough (internal) draft by end of week
 - Several meetings with stakeholder groups next week
 - Expect to have plan out to parents the first week of August

XV. Information from Board Members

Each board member was given the opportunity to comment.

XVI. Adjourn

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 6:38pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the minutes of the July 13, 2020, Regular Board meeting.”

**Minutes of the Board of Education
Waterloo Schools
County of Black Hawk, State of Iowa
July 27, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in special session at 5:00pm on Monday, July 27, 2020 in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn, Stacie Mills and Astor Williams present in-person; Lyle Schmitt and Shanlee McNally present virtually
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer/Board Treasurer, Michael Coughlin (*joined virtually*)
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

Vice President Flynn chaired the meeting as President McNally was not able to attend the meeting in person.

I. Call to Order

The meeting was called to order by Ms. Flynn at 5:06pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. Sherice Ortman, District Advanced Programs & International Baccalaureate Coordinator.

V. Textbook Adoption for Grades 6-10 Social Studies

It was moved by Mr. Knight and seconded by Ms. Mills, that the Board of Education approve the adoption of textbooks and corresponding digital licenses for grades 6-10 Social Studies at a total cost of \$599,226.75 as outlined. Sherice Ortman, District Advanced Programs & International Baccalaureate Coordinator, and Andy Wolfe, 7th grade Social Studies teacher, provided information. Motion carried 7-0.

VI. Consent Agenda

It was moved by Mr. Knight and seconded by Mr. Williams that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following item was approved:

- Bills Due & Payable and Bills Paid Between Board Meetings

Exhibit B: Personnel Appointments and Adjustments

It was moved by Mr. Knight and seconded by Ms. McNally that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources/Equity, provided information. Motion carried 7-0.

Exhibit D: Cedar Valley Promise Empowerment Contract

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the contract for the Early Childhood initiative with Cedar Valley Promise Empowerment for the 2020-2021 school year. Dr. Jane Lindaman, Superintendent, and Dr. Stephanie Mohorne, Associate Superintendent for Educational Services, provided information. Motion carried 7-0.

Exhibit E: Board Resolution – Pandemic Response and Emergency Suspension of Policy

It was moved by Ms. McNally and seconded by Ms. Johnson that the Board of Education approve the attached resolution – “*Pandemic Response and Emergency Suspension of Policy.*” Ms. McNally and Ms. Johnson agreed to a friendly amendment to the motion to read that the Board of Education approve the attached resolution “*Pandemic Response and Emergency Suspension of Policy*” through the end of the first semester of the 2020-21 school year. Dr. Jane Lindaman, Superintendent, provided information. Amended motion carried 7-0.

**Resolution – Pandemic Response and
Emergency Suspension of Policy**

WHEREAS, Iowa Code Ch. 279.8 authorizes local school boards to govern their respective districts, including adopting policies for their own governance; and

WHEREAS the Board may, by formal, action suspend or rescind board policy as deemed necessary, appropriate or in the best interests of the District; and

WHEREAS, on March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic; and

WHEREAS, on March 17, 2020, Iowa Governor Kim Reynolds declared a State of Public Health Disaster Emergency under the authority granted through Iowa Constitution, Art. IV, §§ 1, 8 and Iowa Code §§ 29C.6(1), 135.140(6), and 135.144 and directed implementation of the Iowa Department of Homeland Security and Emergency Management’s Iowa Emergency Response Plan in response to the novel coronavirus (COVID-19); and

WHEREAS, Waterloo Schools will return to school on August 24, 2020, offering in-person, virtual and hybrid educational opportunities;

NOW, THEREFORE BE IT RESOLVED, that the Waterloo School Board hereby suspends provisions of its board policies and/or whole policies, as identified by the District Superintendent or designee, if such suspension is necessary to implement written guidance from county, state or federal agencies relating to containing COVID-19 for the duration identified in the Governor’s State of Public Health Emergency declaration, or as otherwise determined by the Board.

BE IT FURTHER RESOLVED that execution of this Resolution is conclusive evidence of the Board’s approval of this action and of the authority granted herein. The Board warrants that it has, and at the time of this action had, full power and lawful authority to adopt this instrument. This resolution will remain in full force and effect until it is rescinded or amended by subsequent action of the Board.

Adopted and approved this 27th day of July, 2020.

By: Shanlee McNally, Board President
Attest: Pamela Arndorfer, Board Secretary

VII. Equal Employment Opportunity & Affirmative Action Plan

It was moved by Mr. Knight and seconded by Ms. Mills that the Board of Education approve the 2020 Equal Employment Opportunity and Affirmative Action Plan. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

VIII. Student Desk Sneeze Guard Purchase

It was moved by Ms. Johnson and seconded by Mr. Knight that the Board of Education approve the purchase of student sneeze guards in the amount of \$282,900. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

IX. Technology Purchase

It was moved by Ms. Johnson and seconded by Ms. Mills that the Board of Education approve the purchase of 560 ipads from Apple at a total cost of \$164,640 and 40 carts from CDW-G at a total cost of \$35,400. Matt O'Brien, Executive Director of Technology, provided information. Motion carried 7-0.

X. Adjourn

It was moved by Mr. Knight and seconded by Ms. McNally that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 6:34pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT'S RECOMMENDATION IS:

“the Board of Education approve the minutes of the July 27, 2020, Regular Board meeting.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Personnel Appointments and Adjustments

CONTACT: Kingsley Botchway II, Chief Officer of Human Resources/Equity

ATTACHMENTS: Routine Personnel Appointments

BACKGROUND:

Routine personnel matters, as outlined in attachment, are recommended for approval.

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the personnel items as listed.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Bills Due and Payable and Bills Paid Between Board Meetings

CONTACT: Michael Coughlin, Chief Financial Officer
Dr. Jane Lindaman, Superintendent

ATTACHMENTS: Listing of Bills Due and Payable and Bills Paid Between Board Meetings

BACKGROUND:

The Board authorizes the issuance of warrants for payment of claims against the school district for goods and services. The Board will allow the warrants after the goods and services have been received and accepted in compliance with Board policy.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings."

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Iowa Voluntary Preschool Contracts

CONTACT: Dr. Stephanie Mohorne, Associate Superintendent for Educational Services
Dr. Charletta Sudduth, Early Childhood Coordinator

ATTACHMENTS: Waterloo Schools Iowa Voluntary Preschool Itinerant and Contracted Service Contracts

BACKGROUND:

With the Iowa Voluntary Preschool grant awarded to the Waterloo Schools, we have entered into contractual agreements with six community early childhood providers.

We have entered into renewed contracted service agreements with Community United Child Care Center, Small World Preschool, Immanuel Lutheran Preschool and Cedar Valley Catholic Schools at Blessed Sacrament Preschool. Under this agreement, these four early childhood service providers staff early childhood education with an endorsed early childhood teacher and meet the quality performance preschool standards of the state. The District reimburses the centers for the cost of providing early childhood services for a minimum of ten hours per week.

The other two renewed agreements are with Learn and Play Early Childhood Center in Evansdale and A to Z Early Childhood Center on Donald Street in Waterloo. These contracts are for itinerant services where one of our teachers provides services on site to these early childhood centers. The purpose of providing services on site is to meet the quality standards of the statewide voluntary preschool program by having an endorsed teacher work with their staff and children a minimum of ten hours per week and they agree to meet the quality preschool program standards. We reimburse the organizations for the cost of tuition paid by parents to meet the intent of the legislation that free public supported early childhood education be available on a voluntary basis.

Funding is based on the enrollment count from the previous year. Funding will start with the 2020-2021 school year.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“the Board of Education approve the Iowa Voluntary Preschool contracts for 2020-2021.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Resolution Supporting the Proposed Issuance of Approximately \$25,000,000 School Infrastructure Sales and Services Tax Revenue Bonds

CONTACT: Michael Coughlin, Chief Financial Officer

ATTACHMENTS: None

BACKGROUND:

In order to maximize District resources, the process of issuing School Infrastructure Sales and Services Tax Revenue Bonds has been investigated. The use of this financing tool is available based on the projected collections and expenditures from the SAVE tax.

Per the analysis provided by Piper | Sandler, the District would issue up to \$25,000,000 in Sales Tax Bonds with a maturity in 2030. Proceeds from this issuance would be used to finance school infrastructure improvements. The debt would be repaid from either SAVE tax collections or from the issuance of bonds in the future. The District has used this financing option in the past in Capital Projects Funds.

In accordance with Chapter 73A.12 of the Code of Iowa, before any municipality shall institute proceedings for the issuance of any bonds a notice of such action, including a statement of the amount and purpose of said bonds shall be published at least ten days before the meeting at which it is proposed to issue such bonds. The notice was published in *The Courier* on July 30, 2020.

Resolution for the Board to consider:

RESOLUTION SUPPORTING THE PROPOSED ISSUANCE OF
APPROXIMATELY \$25,000,000 SCHOOL
INFRASTRUCTURE SALES, SERVICES AND USE TAX
REVENUE BONDS

WHEREAS, the School District receives revenue from the State of Iowa Secure an Advanced Vision for Education Fund ("SAVE Revenue") pursuant to Iowa Code Section 423F.2; and

WHEREAS, pursuant to Iowa Code Chapter 423F and an election duly held in accordance therewith on March 3, 2020 approving a revenue purpose statement (the "Revenue Purpose Statement"), the Board of Directors is currently entitled to spend SAVE Revenue for school infrastructure purposes; and

WHEREAS, the Board of Directors is in need of funds for the following school infrastructure project: to fund construction of the Lowell Elementary building, including costs of issuance and a debt service reserve fund if required by the purchaser; and

WHEREAS, the Board of Directors has deemed it necessary and advisable that the District issue School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$25,000,000 for the purpose of providing funds to fund construction of the Lowell Elementary building, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement; and

WHEREAS, the Board of Directors has complied with the provisions of Iowa Code Section 423F.4 by providing notice and holding a public hearing on the proposal to issue such Bonds:

NOW, THEREFORE, it is resolved:

1. The Board of Directors supports the proposal to issue approximately \$25,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, for the purpose of providing funds to fund construction of the Lowell Elementary building, including costs of issuance and a debt service reserve fund if required by the purchaser. Any bond proceeds remaining after completion of this project will be used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement.

2. Eligible electors of the school district have the right to file with the Board Secretary a petition pursuant to Iowa Code Section 423F.4(2)(b), on or before close of business on August 24, 2020, for an election on the proposed bond issuance. The petition must be signed by eligible electors equal in number to not less than one hundred or thirty percent of those voting at the last preceding election of school officials under Iowa Code Section 277.1, whichever is greater.

3. In the event a petition containing the required number of valid signatures is filed with the Secretary of the Board on or before close of business on August 24, 2020, the President shall call a meeting of the Board to consider withdrawing the proposed Bond issuance, or directing that the question of the proposed Bond issuance be submitted to the qualified electors of the School District.

If the Board determines to submit the question to the electors, the proposition to be submitted shall be as follows:

Shall the Board of Directors of the Waterloo Community School District in the County of Black Hawk, State of Iowa, be authorized to issue approximately \$25,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, which may be issued in one or more series over multiple fiscal years pursuant to Iowa Code Section 423F.2 and 423E.5, in the approximate amount of \$25,000,000 for the purpose of providing funds to fund construction of the Lowell

Elementary building, including costs of issuance and a debt service reserve fund if required by the purchaser; with any bond proceeds remaining after completion of this project used for other school infrastructure projects as authorized by the School District's Revenue Purpose Statement?

THE SUPERINTENDENT'S RECOMMENDATION IS:

“the Board of Education approve the resolution supporting the proposed issuance of approximately \$25,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Resolution for Official Intent of Issuing Debt and Reimbursement of Expenditures Prior to Bond Proceeds, Series 2020

CONTACT: Michael Coughlin, Chief Financial Officer

ATTACHMENTS: None

BACKGROUND:

To prepare for the Lowell Elementary Project in 2019-20, architectural services were secured to provide plans and documents in order to obtain construction bids. Upon approval of the construction bids, the district plans to issue School Infrastructure Sales and Services Tax Revenue Bonds [SAVE fund] of approximately \$25,000,000 which includes construction costs plus architectural, furniture, equipment, technology and contingency costs.

This resolution is necessary because the District has expended funds prior to receiving the proceeds of the Bonds. Reimbursement restrictions are established by Internal Revenue Service regulations. Reimbursements are limited to expenditures made within sixty days prior to this Board action.

Under the Reimbursement Rules, the process of issuing the Bonds begins with the first expenditure. Records must be made at or prior to the time expenditures are made and must be tracked thereafter. Noncompliance with the regulation may significantly restrict the ability to issue reimbursement Bonds on a tax-exempt basis.

- “RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE SCHOOL DISTRICT FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS.”

This resolution does not approve an actual bond sale. Board action will be considered when bids are presented.

Legal counsel provided by Ahlers & Cooney, PC from Des Moines, IA.

A roll call vote by the Board is required.

THE SUPERINTENDENT’S RECOMMENDATION IS:

“that the Board approve the Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the school district for certain original expenditures paid in connection with specified projects, as presented.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Financial Services Agreement

CONTACT: Michael Coughlin, Chief Financial Officer

ATTACHMENTS: Piper | Sandler Services Agreement

BACKGROUND:

The District has contacted and been working with Piper | Sandler & Co. of Des Moines to serve as underwriter for current financing issues. The District is preparing to issue School Infrastructure Sales, Services and Use Tax Revenue Bonds.

Piper | Sandler and Representative Tim Oswald have been working diligently for the interest of Iowa School Districts for over 30 years. Piper Jaffray assists Iowa schools with financing for new facilities, renovation of campus infrastructure and refinancing of existing debt.

Piper | Sandler advises schools with the issuance of General Obligation (GO) bonds, Physical Plant and Equipment Levy (PPEL) capital loan notes, and sales tax revenue bonds and assist schools with the modeling of cash flows related to sales tax revenues or other project expenditures.

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the Financial Services Agreement with Piper | Sandler of Des Moines for the Lowell Elementary construction project.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Architectural Services – Central Middle School Remodel Project

CONTACT: Dr. Jane Lindaman, Superintendent
Marty Metcalf, Director of Operations
Michael Coughlin, Chief Financial Officer

ATTACHMENTS: None

BACKGROUND:

In June 2014 the Board of Education received a report of the High School Task Force, encouraging the Board to pursue additional offerings designed to prepare graduates for the academic and employment opportunities they will face in the 21st Century. The committee recommended to the board that our District expand career and technical education at a Career Center. It was later decided by the Board to house that Career Center at the north end of Central Middle School.

In May 2016, the Board approved the Phase I of the Waterloo Career Center remodel project, with Phase II being approved February 2017. Phase III was approved in December 2017 and completed Fall 2019. These three phases resulted in approximately 50% of Central Middle School being renovated. As a part of this WCC renovation, space for six (6) middle school classrooms was remodeled to allow for the relocation of the sixth grade classes in the southwest end of the building.

Central Middle School was built in 1972, using appropriate design, mechanical and electrical systems for that decade. It is desirable to complete the renovations for the remaining approximately 50% portion of the building that has largely been untouched. The WCC project remodeled approximately 80,000 sq ft, and the sixth grade wing remodel covered another 7,000 sq. ft. With the gross square footage of Central Middle School building at approximately 220,000 sq ft, that leaves a balance of 133,000 sq. ft. to be remodeled. However, a significant portion of this space, i.e. gymnasium, auditorium, pool, kitchen/cafeteria (approximately 40,000 sq ft) may not be or may be minimally remodeled. The facilities committee has worked over the last months to explore options for scope and timeline of the work, including options for where to house the Central Middle Schools students during the renovation. The architects will be asked to investigate options for keeping students on the Central Middle School campus, likely in temporary space during the remodel. Their findings and recommendations will come before the board for potential approval, likely in December 2020.

In effort to capitalize on the current favorable construction bids, the facilities committee is recommending the hiring of InVision Architects to plan for the Central Middle School remodel.

THE SUPERINTENDENT'S RECOMMENDATION IS:

“the Board of Education approve architectural services with InVision Architects of Waterloo, Iowa, for the Central Middle School remodel project.”

BOARD OF EDUCATION MEETING
August 10, 2020

ISSUE: Board Policy Changes–Second Reading

CONTACT: Tara Thomas, Director of School and Community Relations

ATTACHMENTS: Proposed Policies

BACKGROUND:
The following policies have been reviewed by the District Leadership Team and the Policy Review Committee and are being presented for Second Reading. Policies 200.2, 202.0, 202.41, 210.0, 210.2, 210.3, 504.22, 604.2 and 802.8 were presented for First Reading on July 13, 2020.

Numbe	Title
200.2	Board Organizational Meeting
202.0	Board Member Qualifications
202.41	Vacancies
210.0	Meetings of the Board of Education
210.2	Meeting Notice
210.3	Quorum
504.22	Weighted Grades
604.2	Internet and Computer Network-Appropriate Use and Safety
802.8	Unmanned Drones

THE SUPERINTENDENT’S RECOMMENDATION IS:
“the Board approve the following policies: *Board Organizational Meeting, Board Member Qualifications, Vacancies, Meetings of the Board of Education, Meeting Notice, Quorum, Weighted Grades, Internet and Computer Network-Appropriate Use and Safety and Unmanned Drones.*”



August 10	Board Work Session	3:30pm
	Board of Education Meeting	5:00pm
August 24	First Day of School	
	Board of Education Meeting	5:00pm
September 7	Labor Day / All Offices & Buildings Closed	
September 14	Board of Education Meeting	5:00pm
September 28	Board of Education Meeting	5:00pm