

Waterloo Schools

Field Trips/Network and Email Account/Student Information/Media Release

YOU ONLY NEED TO FILL THIS OUT TO DENY PARTICIPATION*

The Waterloo Community School District had adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA)

This law requires the school district to designate as “directory information” any personally identifiable information taken from a student’s educational record prior to making it available to the public. **This includes information released to branches of military upon request.**

***The school district has designated the following information as directory information: Student name, Address and Telephone number, Grade level, Activities and Sports, Weight and Height for athletic teams, Degrees and Awards received and Photographs and other likeness in still pictures or videotape.**

The school district had created Google Apps for Education accounts that include email for all students in grades 3-12. Additionally, teachers periodically use other online tools with students as needed to achieve their curricular objectives. The district has adopted a policy which governs the appropriate use of technology resources. This policy is viewable on our website at www.waterloo.k12.ia.us/TechPolicy/policy.pdf. Paper copies may also be requested by contacting your child’s school.

Please check each box if you DO NOT give permission:

- I DO NOT give permission for my student to go on field trips.
- I DO NOT give permission for **directory information** to be released. (This includes media, photos, social media, honor roll, etc.)
- I DO NOT give permission for **directory information** to be released to military branches.
- I DO NOT give permission for my student to have a network and email account and access technology resources.

Permission will automatically be granted unless designated above and received within two weeks of enrollment or the second Friday in September of the current school year.

Student Name _____ School _____ Date _____

Parent/Guardian Signature _____ Date _____