

REQUIRED ACADEMIC SCHEDULE FOR HIGH SCHOOL STUDENTS

1. AUTHORIZED ADMINISTRATIVE ACTION

Any student who fails to be enrolled in and maintain a minimum of five (5) credit courses plus physical education during each semester, unless other arrangements are made which are satisfactory to and approved by the student's building administrator, shall be placed on written probation, the terms of which shall include either or both of the following:

- A. Schedule adjustment, and/or
- B. Exclusion from school property during nonclass hours.

A violation by the student of the written probation shall result in disciplinary action and may include immediate referral to the Board of Education of the Waterloo Community School District with a recommendation for expulsion for the remainder of the semester by the building administrator.

2. WAIVER UPON GOOD CAUSE SHOWN

Notwithstanding any other language contained herein to the contrary, upon good cause shown, building administrators and/or the Assistant Superintendent for Secondary and Special Education, may extend or waive the requirement set forth within.

3. NOTICE TO HEAD OF HOUSEHOLD

Written notice of any administrative action taken as a result of a student not meeting the required academic schedule shall be forwarded to the student and the student's head of household (or designee if desired). A copy shall also be forwarded to the Assistant Superintendent for Secondary and Special Education, and the action shall be subject to his/her approval for compliance with this Regulation. Further, the notice shall include advisement of the student's right to administrative review and the right to utilize the Student Grievance Procedure in the event that he/she disputes the findings or action taken by the building administrator, as provided for in this Administrative Regulation.

4. STUDENT STATUS PENDING REVIEW AND APPEAL

During the processing of a student's appeal the student shall be allowed to remain in his/her class/school. Unless reversed or altered, the contested administrative action shall become effective and enforceable upon the abandonment of the appeal process by the student and the student's head of household or the confirmation of the administrative action by the Board of Education.

ADOPTED: 8/83, 6/87, 1/88, 2/11/91, 2/5/99, 2/6/03, 6/5/08

Reviewed: 6/5/08, 6/6/13