

**Minutes of the Board of Education  
Waterloo Schools  
County of Black Hawk, State of Iowa  
September 14, 2020**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, September 14, 2020 in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn, Astor Williams, Stacie Mills, Lyle Schmitt and Shanlee McNally  
Superintendent, Dr. Jane Lindaman  
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne  
Chief Officer of Human Resources/Equity, Kingsley Botchway II  
Chief Financial Officer/Board Treasurer, Michael Coughlin (*joined by phone*)  
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

Due to public health concerns related to COVID-19 in-person public access to this meeting was not permitted. Comments for Information from Individuals and Delegations were requested in writing to the Board Secretary by 4:45pm on September 14, 2020.

**I. Call to Order**

The meeting was called to order by Ms. McNally at 5:01pm.

**II. Moment of Silence**

**III. Pledge of Allegiance**

**IV. Mission Statement**

The Waterloo Schools Mission Statement was read by Ms. McNally.

**V. Information from Individuals and Delegations**

Ms. Arndorfer, Board Secretary, read an email submitted by West High parent, Patrick Kayser, addressing issues with his daughter changing attendance groups.

**VI. Consent Agenda**

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education approve the consent agenda as revised. Motion carried 7-0. The following item was approved:

- Minutes of the August 24, 2020 Regular Board Meeting

**Exhibit B: Personnel Appointments and Adjustments**

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources & Equity, provided information. Motion carried 7-0.

**Exhibit C: Bills Due and Payable and Bills Paid Between Board Meetings**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 7-0.

**Exhibit D: Donation from RJ McElroy Trust**

It was moved by Mr. Williams and seconded by Mr. Knight that the Board of Education accepts with gratitude the donation in the amount of \$7,500 from the R.J. McElroy Trust for the 2020/21 Youth Emergency Fund as presented. Motion carried 6-0-1; Ms. McNally abstained.

**Exhibit E: Agreement between Waterloo Schools and the Cedar Falls Community School District**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the Agreement between Waterloo Schools and the Cedar Falls Community School District for the 2020-2021 school year as presented. Sherice Ortman, IB and Advanced Programs Coordinator, provided information. Motion carried 7-0.

**Exhibit F: Tri-County Child and Family Development Council, Inc. Contracted Service Agreement**

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education approve the contract service agreement between Tri-County Child and Family Development Council, Inc. and the Waterloo Schools for the 2020-2021 school year. Dr. Charletta Sudduth, Early Childhood Coordinator, provided information. Motion carried 7-0.

**VII. Board Policy Changes – Second Reading**

It was moved by Ms. Mills and seconded by Mr. Knight that the Board approve the following policy: *Standardized Dress Code*. Tara Thomas, Director of School and Community Relations, provided information. Motion carried 7-0.

**VIII. Legal Services Engagement Agreement**

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the Legal Services Engagement Agreement with Ahlers Cooney, PC of Des Moines for the Lowell Elementary construction project. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 7-0.

**IX. Resolution Fixing the Date of Sale of School Infrastructure Sales and Services Tax Revenue Bonds and Approving Official Statement**

It was moved by Mr. Knight and seconded by Ms. Flynn that the Board of Education approve the resolution fixing the date of sale of approximately \$25,000,000 School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020 and approving Official Statement. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 7-0.

**RESOLUTION FIXING THE DATE OF SALE OF APPROXIMATELY \$25,000,000 SCHOOL INFRASTRUCTURE SALES, SERVICES AND USE TAX REVENUE BONDS, SERIES 2020 AND APPROVING OFFICIAL STATEMENT**

WHEREAS, pursuant to Iowa Code Chapters 423E and 423F, and the Board of Directors of the Waterloo Community School District (the “Issuer”) is currently entitled to receive proceeds of the statewide School Infrastructure Sales, Services and Use tax; and

WHEREAS, pursuant to an election duly held in the District in accordance therewith on March 3, 2020, and pursuant to Iowa Code Chapters 423E and 423F, the Board of Directors of the Waterloo Community School District approved a Revenue Purpose Statement and is currently entitled to expend proceeds of the statewide School Infrastructure Sales, Services and Use tax; and

WHEREAS, the Board finds it advisable and necessary that Bonds authorized at the election be offered for sale for the purpose authorized at the election, and it is in the best interest to issue Bonds; and

WHEREAS, the Board deems it in the best interests of the School District and the residents thereof to negotiate for the purchase of the School Infrastructure Sales, Services and Use Tax Revenue Bonds;

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE WATERLOO COMMUNITY SCHOOL DISTRICT IN THE COUNTY OF BLACK HAWK, STATE OF IOWA:

Section 1. That School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020, in the aggregate amount of approximately \$25,000,000 (the “Bonds”), to be issued and dated October 22, 2020, be offered for sale.

Section 2. That the Secretary of the Board of this School District shall cause to be prepared an Official Statement and to schedule the sale of the Bonds. The Bonds to be offered are School Infrastructure Sales, Services and Use Tax Revenue Bonds, Series 2020, in the principal amount of approximately \$25,000,000, to be dated October 22, 2020. The Official Statement shall include the following terms:

Sale and Award: The sale and award of the Bonds will be held at the Board meeting scheduled for September 28, 2020.

Official Statement: An Official Statement of information pertaining to the Bonds to be offered shall be prepared by the District’s Financial Advisor. The Official Statement may be obtained by request addressed to the Secretary of the Board of Directors, Waterloo Community School District, 1516 Washington Street, Waterloo, Iowa 50702, (319) 433-1800; or Timothy Oswald, Piper Sandler & Co., 3900 Ingersoll, Suite 110, Des Moines, Iowa 50312, (515) 247-2358.

Legal Opinion: Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

Section 3. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Superintendent and Board Secretary, upon the advice of the District’s Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

## **X. Superintendent's Report**

- Today started our 4<sup>th</sup> week of classes
  - Return to Learn Plan continues to be used, reviewed and revised as necessary
    - Proud of the work being done
    - Thank you to our staff, students and families for their part in making the plan work
  - Keep in mind that decisions being made (i.e. limiting spectators at athletics, limiting visitors in buildings) are in effort to keep our kids in school and learning
  - Jane, Stephanie & Kingsley will begin classroom audits in the next few weeks to see what is working well and what needs improvement
- Enrollment numbers will be finalized soon
  - Monitoring in-person and virtual enrollment
  - Monitor student login records for virtual students – how often are they logging in, when, etc.
- Working on strategic planning specific to COVID year

## **XI. Information from Board Members**

Each board member was given the opportunity to comment.

## **XII. Adjourn**

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education adjourn the meeting. Motion carried 7-0. The meeting adjourned at 7:22pm.

Respectfully submitted,

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Pamela G. Arndorfer, Board Secretary

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Date Approved by the Board of Education

## **THE SUPERINTENDENT'S RECOMMENDATION IS:**

“the Board of Education approve the minutes of the September 14, 2020, Regular Board meeting.”