

Board of Education Meeting

April 26, 2021 5:00 p.m.

Board Room

Education Service Center 1516 Washington Street Waterloo, Iowa

Waterloo Schools Engaged in Learning, Prepared for Success

Mission

The Waterloo Schools community commits to a comprehensive system of education and support to assure that each and every student will graduate prepared for college, career and citizenship as evidenced by continuing education, pursuing a career path and contributing to a community.

Strategic Focus Areas and Objectives

People

Recruit, hire and retain a diverse, highperforming workforce aligned with district values and goals.

- Enhance and clarify hiring protocol to ensure awareness and consistency between buildings.
- Align staff with talent and workforce needs (strengths-based placements with the right people in the right seats).
- Optimize our workforce through professional learning with clear expectations, skill attainment, perfecting practice.
- Improve the organizational health of the district.

Achievement

Increase achievement for all students through rigorous curriculum, high expectations and effective delivery of instruction, with assessment for improved teaching and increased learning.

- Increase the percentage of students proficient in math, literacy and science.
- Accelerate the learning for all students while narrowing the achievement gap for all subgroups.
- Create 21st Century schools that increase personal, emotional, social and academic independence in order to prepare students for college, career and citizenship.

Community

Initiate, strengthen and engage in community partnerships that result in the academic, social and behavioral success of each and every student.

- Communicate frequently and accurately.
- Improve image and confidence in Waterloo Schools.
- Partner with businesses, organizations, people to secure resources and enhance real-world experiences.
- Empower Parents.

Environment

Provide an optimal learning environment that is safe, inspiring and welcoming, where all individuals are respected, valued and engaged. Secure, organize and optimize financial resources for human assets, programs and operations that support student achievement.

- Provide physical environment that allows for a safe learning environment.
- Provide programs that allow students to explore athletic and extra-curricular activities.
- Plan for future facility needs plan and explore capital expenditures, prepare for future physical needs.
- Align financial resources to the established goals.



WATERLOO SCHOOLS **BOARD OF EDUCATION MEETING** April 26, 2021 5:00pm

I.	Call to Order	<u>Exhibit</u>			
II.	Moment of Silence Pledge of Allegiance				
III.					
IV.	Mission Statement Information from Individuals and Delegations				
V.					
VI.	Board Celebration – Teacher Appreciation Week	A Page 1			
VII.	 Consent Agenda Minutes of the April 12, 2021 Regular Board Meeting and the April 20, 2021 Special Board Meeting Personnel Appointments and Adjustments 	B Page 3			
	Bills Due & Payable and Bills Paid Between Board Meetings	Page 8 D Page 11			
	 SuccessLink Memorandum of Understanding / Coordination of Success Street Services 	E Page 17			
	• SuccessLink Memorandum of Understanding / School Based Mental Health Services	F Page 21			
	• Set Date of Public Hearing – 2020-21 Certified Budget Amendment	G Page 25			
VIII.	School Nursing Agreement 2021-22	H Page 26			
IX.	Central Middle School Remodel / Waterloo Career Expansion Project Bid Approval	I Page 28			
Х.	Return to Learn Update	J Page 32			
XI.	Superintendent's Report				
XII.	Information from Board Members				
XIII.	Adjourn				

ISSUE: Board Celebration – Teacher Appreciation Week

CONTACT: Tara Thomas, Director of School & Community Relations

Pam Arndorfer, Board Secretary

ATTACHMENTS: None

BACKGROUND:

Teacher Appreciation Week is May 3-7, 2021. During this special week, we honor all employees and acknowledge the important role each plays as a member of the District's educational team. We especially want to acknowledge and thank the many, many teachers and staff who continue to go above and beyond as we navigate a challenging school year dealing with additional responsibilities associated with COVID-19.

As in previous years, each of our schools' media centers will receive a new book as a symbol of our gratitude and a lasting tribute to our staff's commitment to students. District media staff were contacted for input on book selection at each building level.

Pre-K and Elementary buildings will receive <u>Outside In</u>, a Caldecott Honor book written by Deborah Underwood and illustrated by Cindy Derby. Outside is waiting, the most patient playmate of all. The most generous friend. The most miraculous inventor. This thought-provoking picture book poetically underscores our powerful and enduring connection with nature, not so easily obscured by lives spent indoors. Rhythmic, powerful language shows us how our world is made and the many ways Outside comes In to help and heal us, and reminds us that we are all part of a much greater universe. Emotive illustrations evoke the beauty, simplicity, and wonder that await us all...outside.

Middle School buildings will receive 2021 Newbery Medal winner, <u>When You Trap a Tiger</u>, written by Tae Keller. Some stories refuse to stay bottled up... When Lily and her family move in with her sick grandmother, a magical tiger straight out of her Halmoni's (grandmother's) Korean folktales arrives, prompting Lily to unravel a secret family history. Long, long ago, Halmoni stole something from the tigers. Now they want it back. And when one of the tigers approaches Lily with a deal – return what her grandmother stole in exchange for Halmoni's health – Lily is tempted to agree. But deals with tigers are never what they seem! With the help of her sister and her new friend Ricky, Lily must find her voice...and the courage to face a tiger.

High School buildings will receive <u>The Vanishing Half</u>, Book of the Month Club's 2020 Book of the Year, by Brit Bennett. The Vignes twin sisters will always be identical. But after growing up together in a small, southern black community and running away at age sixteen, it's not just the shape of their daily lives that is different as adults, it's everything: their families, their communities, their racial identities. Many years later, one sister lives with her black daughter in the same southern town she once tried to escape. The other

secretly passes for white, and her white husband knows nothing of her past. Still, even separated by so many miles and just as many lies, the fates of the twins remain intertwined. What will happen to the next generation, when their own daughters' storylines intersect? Weaving together multiple strands and generations of this family, from the Deep South to California, from the 1950s to the 1990s, Brit Bennett produces a story that is at once a riveting, emotional family story and a brilliant exploration of the American history of passing. Looking well beyond issues of race, *The Vanishing Half* considers the lasting influence of the past as it shapes a person's decisions, desires, and expectations, and explores some of the multiple reasons and realms in which people sometimes feel pulled to live as something other than their origins.

In addition to Teacher Appreciation Week, different employee groups are honored throughout the year, and special recognition gifts will be given in the fall.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education proclaim May 3-7, 2021, as Teacher Appreciation Week in Waterloo Schools."

Minutes of the Board of Education Waterloo Schools County of Black Hawk, State of Iowa April 12, 2021

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, April 12, 2021 in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board Members: Endya Johnson, Jesse Knight, Sue Flynn, Astor Williams, Stacie

Mills, Lyle Schmitt and Shanlee McNally (left 5:48pm)

Superintendent, Dr. Jane Lindaman

Associate Superintendent for Educational Services, Dr. Stephanie Mohorne

Chief Officer of Human Resources/Equity, Kingsley Botchway II Chief Financial Officer/Board Treasurer, Michael Coughlin

Assistant to the Superintendent/Board Secretary, Pam Arndorfer

I. Call to Order

The meeting was called to order by Ms. McNally at 5:00pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

V. 2021-22 Budget Certification, Public Hearing

The Public Hearing for the 2021-22 Budget Certification was declared open at 5:01pm. No public comments were brought forth at the meeting, nor were any received electronically by Ms. Arndorfer. It was moved by Mr. Knight and seconded by Ms. Johnson to close the Public Hearing for the 2021-22 Budget Certification. Motion carried 6-0. (Mr. Williams was absent at the time of voting). The Public Hearing was closed at 5:02pm.

VI. Information from Individuals and Delegations

No public comments were brought forth at the meeting, nor were any received electronically by Ms. Arndorfer.

VII. Consent Agenda

It was moved by Ms. Flynn and seconded by Mr. Knight that the Board of Education approve the consent agenda as revised. Motion carried 6-0. (Mr. Williams was absent at the time of voting). The following items were approved:

- Minutes of the March 22, 2021 Regular Board Meeting
- Bills Due & Payable and Bills Paid Between Board Meetings

Exhibit C: Personnel Appointments and Adjustments

It was moved by Mr. Schmitt and seconded by Ms. Flynn that the Board of Education approve the personnel items as listed. Kingsley Botchway II, Chief Officer of Human Resources/Equity, provided information. Motion carried 7-0.

Ms. McNally requested that the agenda be modified so that Exhibit H (2021-22 Budget Certification and Adoption) could be addressed out of order. All board members were in agreement.

VIII. 2021-22 Budget Certification and Adoption

It was moved by Ms. Flynn and seconded by Ms. Mills that the Board of Education certify and adopt the 2021-22 Budget with maximum expenditures of \$214,762,849 and property tax levy rate of \$14.20694 as presented. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 7-0.

VII. Consent Agenda (continued)

Exhibit E: Area Education Agency (AEA) Food Purchasing Agreement 2021-22 It was moved by Mr. Schmitt and seconded by Ms. Flynn that the Board of Education approve the contract between Waterloo Schools and the Area Education Agency for food purchasing during the 2021-2022 school year. Dr. Jane Lindaman, Superintendent, and Kingsley Botchway II, Chief Officer of Human Resources/Equity, provided information. Motion carried 7-0.

Ms. McNally left the meeting at 5:48pm, at which time Ms. Flynn, Vice President, began presiding over the meeting.

Exhibit F: Communities In Schools of Mid-America Memorandum of Understanding

It was moved by Mr. Schmitt and seconded by Ms. Flynn that the Board of Education approve the Communities in Schools of Mid-America Memorandum of Understanding for the 2021-2022 school year at a cost of approximately \$40,000 to work with student at Carver Academy and Central Middle School. Marla Padget, Executive Director of Student & At-Risk Services, and Ross Bauer, Central Middle School Principal, provided information. Motion carried 6-0.

Exhibit G: Junior Achievement Memorandum of Agreement for the 2021-2022 School Year

It was moved by Mr. Schmitt and seconded by Ms. Mills that the Board of Education approve the 2021-2022 Memorandum of Agreement between Waterloo Schools and Junior Achievement of Eastern Iowa, Inc. at a cost of \$9.93/participating student. Dr. Jane Lindaman, Superintendent, and Dr. Stephanie Mohorne, Associate Superintendent for Educational Services, provided information. Motion carried 6-0.

IX. East High Trip to St. Louis, MO, and Memphis, TN

It was moved by Mr. Williams and seconded by Ms. Johnson that the Board of Education approve travel for East High students and staff to St. Louis, MO, and Memphis, TN, for

the Fine Arts Clinic, from June 5-9, 2022. Joelle Smith, East High Band Instructor, and Kyle Geesey, East High Orchestra Instructor, provided information. Motion carried 6-0.

X. School Resource Officers Agreement / City of Waterloo

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the School Resource Officers Agreement with the City of Waterloo at a cost of \$299,081.00 for the 2021/2022 school year. Marla Padget, Executive Director of Student & At-Risk Services, provided information. Motion carried 6-0.

XI. Classroom Interactive Display Purchase

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve the purchase of Promethean ActivPanels and stands from CDWG at a total cost of \$579,440. Matt O'Brien, Executive Director of Technology, provided information. Motion carried 5-0. (Ms. Johnson was absent at the time of voting).

XII. Human Resources Update

This item was presented as Information Only. Kingsley Botchway II, Chief Officer of Human Resources/Equity, provided information on:

- 1. COVID Vaccine Update
- 2. General Staffing Update
- 3. Bussing Update

XIII. Superintendent's Report

- We will be opening a new "Career Counseling Center" this summer at the high schools more information will be provided as we work through the details
- District Leadership is working on the "post-COVID" Strategic Plan which will be unveiled in August and will be in effect through 2025
- Board member, Endya Johnson and her husband, will be performing April 15 & 16 at the Waterloo Community Playhouse

XIV. Information from Board Members

Each board member was given the opportunity to comment.

<u>It was moved by Mr. Knight and seconded by Mr. Williams that the Board of Education</u> adjourn the meeting. Motion carried 6-0. The meeting adjourned at 7:41pm.

Respectfully submitted,
Pamela G. Arndorfer, Board Secretary
Date Approved by the Board of Education

THE SUPERINTENDENT'S RECOMMENDATION IS: "the Board of Education approve the minutes of the April 12, 2021, Regular Board meeting."

Minutes of the Board of Education Waterloo Schools County of Black Hawk, State of Iowa April 20, 2021

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet virtually in special session at 12:30pm on Tuesday, April 20, 2021.

Present: Board Members: Endya Johnson, Sue Flynn, Stacie Mills, Lyle Schmitt and Shanlee

McNally

Superintendent, Dr. Jane Lindaman

Chief Officer of Human Resources/Equity, Kingsley Botchway II Chief Financial Officer/Board Treasurer, Michael Coughlin Assistant to the Superintendent/Board Secretary, Pam Arndorfer

Absent: Board Members: Jesse Knight, Astor Williams

I. Call to Order

The meeting was called to order by Ms. McNally at 12:30pm.

II. 2021-2023 WEA Contract Agreement

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education approve the proposed agreement with the Waterloo Education Association (WEA) for the 2021-2022 school year and the 2022-2023 school year. Kingsley Botchway II, Chief Officer of Human Resources/Equity, and Michael Coughlin, Chief Financial Officer, provided information. Motion carried 5-0.

III. Adjourn

<u>It was moved by Ms. Mills and seconded by Ms. Flynn that the Board of Education</u> adjourn the meeting. Motion carried 5-0. The meeting adjourned at 12:48pm.

Respect	fully submitted,
Pamela	G. Arndorfer, Board Secretary

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the minutes of the April 20, 2021, Special Board meeting."

ISSUE: Personnel Appointments and Adjustments

CONTACT: Kingsley Botchway II, Chief Officer of Human Resources/Equity

ATTACHMENTS: Routine Personnel Appointments

BACKGROUND:

Routine personnel matters, as outlined in the attachment, are recommended for approval.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the personnel items as listed."

ISSUE: Bills Due and Payable and Bills Paid Between Board Meetings

CONTACT: Michael Coughlin, Chief Financial Officer

Dr. Jane Lindaman, Superintendent

ATTACHMENTS: Listing of Bills Due and Payable and Bills Paid Between Board Meetings

BACKGROUND:

The Board authorizes the issuance of warrants for payment of claims against the school district for goods and services. The Board will allow the warrants after the goods and services have been received and accepted in compliance with Board policy.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings."

ISSUE: SuccessLink Memorandum of Understanding / Coordination of Success

Street Services

CONTACT: Marla Padget, Executive Director of Student & At-Risk Services

Michael Coughlin, Chief Financial Officer

ATTACHMENTS: SuccessLink Coordination of Success Street Memorandum of Understanding

(MOU)

BACKGROUND:

The SuccessLink program/process involves utilization of existing community services and resources on-site in schools for the benefit of children, youth, and their families. Agency/entity staff/volunteers form a multidisciplinary team service delivery system which emphasizes personalism, accountability, and coordination. The individualized and coordinated effort gives each student and their family many of the services they need to solve social, educational, health, and emotional challenges impeding their success by providing:

- Clerical staff
- Medical providers (Black Hawk County Health Department/UnityPoint/Covenant/Peoples Community Health Clinic)
- Mental health clinicians (Black Hawk Grundy Mental Health Center)
- Substance abuse prevention services (Pathways Behavioral Services)
- Pregnancy and parenting programs (Together For Youth, Allen Women's Health Department)
- Sexual assault and advocacy services (Riverview and Waypoint)
- Legal services (Iowa Legal Aid)

SuccessLink will provide clinicians and health care providers to assess effectiveness of the service.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"the Board of Education approve the Memorandum of Understanding with SuccessLink for Coordination of Success Street Services at a maximum cost of \$68,000.00 for school the 2021-2022 school year."

ISSUE: SuccessLink Memorandum of Understanding / School Based Mental

Health Services

CONTACT: Marla Padget, Executive Director of Student & At-Risk Services

Michael Coughlin Chief Financial Officer

ATTACHMENTS: SuccessLink School Based Mental Health Services Memorandum of

Understanding (MOU)

BACKGROUND:

The SuccessLink program/process involves utilization of existing community services and resources on site in schools for the benefit of children, youth, and their families. Agency/entity staff/volunteers form a multidisciplinary team service delivery system which emphasizes personalism, accountability, and coordination. The individualized and coordinated effort gives each student and their family many of the services they need to solve social, educational, health, and emotional challenges impeding their success by providing:

- Participation (when available) in student support teams and PBIS at all three tiers
- Facilitation of school-based psycho-educational groups to promote social, emotional, and mental health if requested
- Provision of consultation, mental health education and prevention information for school personnel
- Provision for consultation to assist school staff in the implementation of behavior plans and service planning
- Facilitate trainings if requested such as family engagement or understanding mental health in school aged children
- Provide crisis management or consultation, if able for student's engaged in school-based services
- Serve as a liaison to building staff when initiating communication and community referrals

SuccessLink will provide 11 full time clinicians to assess effectiveness of the service.

THE SUPERINTENDENT'S RECOMMENDATION IS:1

"the Board of Education approve the Memorandum of Understanding with SuccessLink for School Based Mental Health Services at a maximum cost of \$420,000.00 for the 2021-2022 school year."

ISSUE: Set Date of Public Hearing – 2020-21 Certified Budget Amendment

CONTACT: Michael Coughlin, Chief Financial Officer

ATTACHMENTS: None

BACKGROUND:

May 31, 2021, is the deadline for each school district to amend and file its previously certified budget with the County Auditor and the Department of Education. A public hearing on the amendment is required. School Districts are required to publish a proposed budget summary at least ten days and not more than twenty days prior to the budget hearing date. The required notice of public hearing and the proposed budget amendment will be published in the *The Courier*.

Chapter 24.9 of the Code of Iowa provides for the amendment and increase of certified budgets to permit appropriation and expenditure during the fiscal year covered by the budget of unexpended cash balances on hand at the close of the preceding fiscal year and to also permit appropriation and expenditure of cash anticipated to be available during the year which had not been previously estimated and appropriated for expenditure.

When the Board certified the 2020-21 District Budget, the amount for COVID-19 Pandemic Relief was not known. When publishing, the Hearing Notice will include the increased expenditure amounts necessary to address the extra federal funding received.

No additional property taxes will be required to fund these amendments.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"that the Board of Directors of the Waterloo Community School District schedule a public hearing for May 10, 2021 at 5:00 PM to address the amendment of the current budget for fiscal year 2020-21."

ISSUE: School Nursing Agreement 2021-22

CONTACT: Marla Padget, Executive Director of Student & At-Risk Services

Michael Coughlin, Chief Financial Officer

Karen Meacham, Waterloo Schools Nursing Program Manager

ATTACHMENTS: School Nursing Proposal Summary

BACKGROUND:

The Waterloo Schools began an agreement with UnityPoint Health – Waterloo for the provision of school nursing services beginning with the 2018-19 school year. The Board of Education approved a continuation of the contract for the 2019-20 school year and the 2020-21 school year; approval is again being sought for continuation of the contract for the 2021-22 school year.

Working with district leadership, UnityPoint Health has modeled out three options for consideration (see attached proposal summary).

- Model 1 reflects a total investment of \$2,013,120 and incorporates 8 additional nurses (19 total), allowing for one full-time nurse at each school. The number of health assistants would be decreased to 17.
- Model 2 reflects a total investment of \$1,802,187 and incorporates 4 additional nurses (15 total), while the number of health assistants would remain at the current year's staffing level of 19.
- Model 3 reflects a total investment of \$1,522,817, and is based on the same staffing model as the 2020-21 school year. This model allows for an increase in health assistant hours due to longer hours experienced during the current school year with health office needs.

While district administrators considered both models, at this time we recommend proceeding with Model 2 at a cost of \$1,802,187 for the 2021-22 school year.

The total contract is paid for through district operating expenses as well as Medicaid direct billing reimbursement for identified students and special education weighted funding. For the 2021-22 school year, the district would be able to fund this partially through Federal ESSER grants.

THE SUPERINTENDENT'S RECOMMENDATION IS:

"that the Board of Education approve the School Nursing Agreement Model #2 with Unity Point Health for the 2021-22 fiscal year at a total cost of \$1,802,187."

Central Middle School Remodel / Waterloo Career Expansion Project Bid

Approval

CONTACT: Dr. Jane Lindaman, Superintendent

Marty Metcalf, Director of Operations Michael Coughlin, Chief Financial Officer

ATTACHMENTS: Bid Tabulation

Letter of Recommendation

BACKGROUND:

ISSUE:

In accordance with Section 73A of the Code of Iowa, a Public Hearing is required if the Board of Education of a school corporation proposes to make public improvements that may exceed \$130,000. The District is proposing a remodel of Central Middle School and expansion of the Waterloo Career Center.

The Public Hearing for the Central Middle School Remodel/Waterloo Career Center Expansion project was held on Monday, March 8, 2021 at 5:00pm at the Education Service Center, 1516 Washington Street, Waterloo, IA 50702. The project was approved and a notice to bidders was posted.

InVision Architects supplied specifications to bidders for the project. The bid opening was held at 2:00pm on April 22, 2021 in the Board Room of the Education Service Center. Bids were received from two general contracting firms, with both of those bids meeting the bid submittal requirements (see attached Bid Tabulation). The recommendation of InVision Architects is to award the project to Larson Construction out of Independence, Iowa, for a total project cost of \$28,856,000.00, with an expected completion date of July 30, 2023. Project cost is broken down as follows:

•	Basis Bid	\$27,851,000.00
•	Alternate #1	525,000.00
	(Additional roof replacement at Central Middle School)	
•	Alternate #2	180,000.00
	(Installation of student lockers)	
•	Alternate #3	260,000.00
	(Addition of second reinjection well)	
•	Alternate #4	35,000.00
	(Replace carpet in Middle School Auditorium)	
•	Alternate #5	<u>5,000.00</u>
	(Replace existing elevator hoistway door panels)	

Total Project Cost: \$28,856,000.00

THE SUPERINTENDENT'S RECOMMENDATION IS:

"that the Board of Education accept the recommendation from InVision Architects and approve the total project bid of \$28,856,000.00 from Larson Construction of Independence, Iowa for the Central Middle School Remodel/Waterloo Career Center Expansion Project. The total project bid includes the basis bid of \$27,851,000.00 plus Alternate #1 for \$525,000.00, Alternate #2 for \$180,000.00, Alternate #3 for \$260,000.00, Alternate #4 for \$35,000.00 and Alternate #5 for \$5000.00."

ISSUE: Return to Learn Update

CONTACT: Dr. Jane Lindaman, Superintendent

Kingsley Botchway II, Chief Officer of Human Resources/Equity

Dr. Stephanie Mohorne, Associate Superintendent for Educational Svcs.

ATTACHMENTS: None

BACKGROUND:

An update on the following areas of the Return to Learn Plan will be provided:

- 1. Recent building mitigation changes
- 2. Update on COVID-19 cases
- 3. Review of where we've been and preparation for the next school year

FOR INFORMATION ONLY



April 26	Board of Education Meeting	5:00pm	
May 10	Board of Education Meeting	5:00pm	
May 24	Board of Education Meeting (Note earlier start time)	4:30pm*	
May 31	Memorial Day – all offices and buildings closed		
June 2	Last Day of School		

2021 Graduation Dates

- Expo ALC, Monday, May 24, 6pm @ Expo
- West High, Tuesday, May 25, 6pm @ Young Arena
- East High, Thursday, May 27, 6pm @ Young Arena