

**Minutes of the Board of Education
Waterloo Schools
County of Black Hawk, State of Iowa
December 13, 2021**

The Board of Education of the Waterloo Schools, County of Black Hawk, State of Iowa, was called to meet in regular session at 5:00pm on Monday, December 13, 2021, in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, Iowa.

Present: Board members: Endya Johnson, Jesse Knight, Sue Flynn, Astor Williams, Stacie Mills and Shanlee McNally
Superintendent, Dr. Jane Lindaman
Associate Superintendent for Educational Services, Dr. Stephanie Mohorne
Chief Officer of Human Resources/Equity, Kingsley Botchway II
Chief Financial Officer/Board Treasurer, Michael Coughlin
Assistant to the Superintendent/Board Secretary, Pam Arndorfer

Absent: Board member, Lyle Schmitt

I. Call to Order

The meeting was called to order by Ms. McNally at 5:00pm.

II. Moment of Silence

III. Pledge of Allegiance

The Pledge of Allegiance was led by the East High JROTC students.

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Ms. McNally.

V. Board Celebration – East High JROTC Receives Governor’s Volunteer Award

This item was presented as Information Only. Akwi Nji, Director of School & Community Relations, introduced Yolando Loveless, Black Hawk County Veterans Affairs Director, to provide information regarding his nomination of the East High JROTC program for their volunteer service with Black Hawk County Veterans. Lt. Col. (Ret) Glen Keith, East High JROTC Instructor, provided information regarding the award.

VI. Board Celebration – West High Yearbook Students Attend Conference

This item was presented as Information Only. Akwi Nji, Director of School & Community Relations, introduced Nicole Goodman, West High Yearbook Advisor, to share information regarding the Iowa High School Press Association (IHSPA) Conference. West High student, Olivia W. also shared information regarding her experience at the conference.

VII. Information from Individuals and Delegations

No public comments were brought forth.

VIII. Consent Agenda

It was moved by Ms. Johnson and seconded by Mr. Knight that the Board of Education approve the consent agenda. Motion carried 6-0. The following items were approved:

- Minutes of the November 8, 2021, Regular Board Meeting
- Personnel Appointments and Adjustments
- Bills Due & Payable and Bills Paid Between Board Meetings

IX. 2020-2021 Comprehensive Annual Financial Report

It was moved by Ms. Flynn and seconded by Ms. Johnson that the Board of Education accept the recommendation of the District Finance Committee to receive and place on file the Waterloo Community School District 2020-21 Comprehensive Annual Financial Report. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

X. Annual Meeting – Treasurer’s Report

It was moved by Ms. Flynn and seconded by Mr. Williams that the Board of Education approve the Treasurer’s Reports for June 30, 2021. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 5-0. (*Ms. Mills was briefly absent at the time of voting*)

XI. Abstract of Votes from the School Election

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education take official notice of the Abstract of Votes from the School Election held November 2, 2021. Pam Arndorfer, Board Secretary, provided information. Motion carried 6-0.

- Elected as District 1 Director is **Astor Williams**
- Elected as District 4 Director is **Endya Johnson**
- Elected as At-Large Director is **Janelle Ewing**

XII. Recess for Retirement of Board Member and Seating of Newly Elected Board Member

Retiring board member and president, Shanlee McNally, was honored and presented with a token of appreciation for her years of service. The board took a short recess after which incoming board member, Janelle Ewing, was invited forward to be seated with the board.

Board members present for this portion of the meeting: Endya Johnson, Jesse Knight, Sue Flynn, Astor Williams, Stacie Mills and Janelle Ewing. Board Secretary, Pam Arndorfer, assumed the chair during this portion of the meeting.

XIII. Installation of New Directors

Pam Arndorfer, Board Secretary, administered the Oath of Office to Endya Johnson, Astor Williams and Janelle Ewing.

XIV. Election of Officers

Ms. Mills nominated Ms. Flynn as President of the Board of Education. It was moved by Mr. Knight and seconded by Mr. Williams to close nominations for the office of President of the Board of Education. Motion carried 6-0. Ms. Flynn was elected President 6-0 on a roll call vote.

Mr. Williams nominated Ms. Johnson as Vice President of the Board of Education. It was moved by Ms. Mills and seconded by Mr. Knight to close nominations for the office of Vice President of the Board of Education. Motion carried 6-0. Ms. Johnson was elected Vice President 6-0 on a roll call vote.

Pam Arndorfer, Board Secretary, administered the Oath of Office to Sue Flynn, President, and Endya Johnson, Vice President.

Board President, Sue Flynn, assumed the chair for the remainder of the meeting.

XV. Reorganization of the Board

It was moved by Ms. Johnson and seconded by Mr. Knight that the President of the Board of Education of the Waterloo Community School District, Sue Flynn, be authorized to sign all warrants, contracts, and all other documents that require her signature; and the Vice President of the Board of Education of the Waterloo Community School District, Endya Johnson, be authorized to sign all warrants, contracts, and all other documents that require her signature in the absence of the President; and the signature plate of Shanlee McNally, immediate Past President of the Board of Education be authorized to continue as a valid check signature until a plate for the new President can be obtained; and the Superintendent be authorized to invest school district monies prior to allocating these funds toward payment of expenditures, in accordance with Board Policy 701.8; and the Board of Education reaffirms all policies and actions of preceding Boards. Motion carried 6-0.

XVI. East High Schools Boys Basketball Team Travel to Missouri

It was moved by Mr. Williams and seconded by Mr. Knight that the Board of Education approve travel for the East High Boys Basketball Team to compete in the “Twelve Courts of Christmas” tournament and visit the Negro Leagues Baseball Museum in Kansas City, Missouri, from December 22-23, 2021. Tim Moses, East High Athletic Director, and Brent Carmichael, East High Boys Basketball Coach, provided information. Motion carried 6-0.

XVII. Grants from the Governor’s STEM Advisory Council

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education accepts with gratitude the Work-Based Learning Mini-Grant for \$5,500 and the STEM Best Enhancement Grant for \$10,000 from the Governor’s STEM Advisory Council as outlined. Jeff Frost, Executive Director of Professional Education, provided information. Motion carried 6-0.

XVIII. Board Policy Changes – First Reading

This item was presented as Information Only. Akwi Nji, Director of School & Community Relations, provided the following policies for first reading:

- 109.0 – *Complaints by Citizens*
- 200.3 – *School Board Powers and Duties*
- 206.0 – *Board Officers*
- 211.0 – *Public Participation in Meetings of the Board of Education*
- 504.3 – *Student Conduct Code*
- 506.5 – *Law Enforcement – Student Contact*
- 506.51 – *Interviews of Students by Outside Agencies*
- 506.6 – *Student Fines – Fees – Charges*
- 706.3 – *Student Transportation*
- 706.4 – *Student Conduct on School Transportation*
- 706.7 – *Video Camera Supervision and Viewing*

It was requested that Policies 109.0 (*Complaints by Citizens*), 211.0 (*Public Participation in Meetings of the Board of Education*), and 706.7 (*Video Camera Supervision and Viewing*) be pulled from the agenda and go back to the Policy Review Committee for further review.

XIX. River Hills School Consortium SBRC Application for Special Education Administrative Costs

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board approve the application to the School Budget Review Committee (SBRC) in the amount of \$49,919.68 for special education administrative costs associated with River Hills Consortium program for the 2022-23 school year. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

XX. Lied Center Consortium SBRC Application for Special Education Administrative Costs

It was moved by Ms. Johnson and seconded by Mr. Williams that the Board approve the application to the School Budget Review Committee (SBRC) in the amount of \$11,732.32 for special education administrative costs associated with Lied Center Consortium program for the 2022-23 school year. Michael Coughlin, Chief Financial Officer, along with Dr. Stephanie Mohorne, Associate Superintendent for Educational Services, provided information. Motion carried 6-0.

XXI. Limited English Proficient Allowable Costs in Excess of Revenues

It was moved by Mr. Knight and seconded by Ms. Johnson that the Board of Education approve submission of the request to the SBRC for \$621,798.06 in Modified Allowable Growth to provide 100% spending authority for 2020-21 actual LEP program costs and that this increased allowable growth may be funded by 2022-23 cash reserve levies. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

XXII. SBRC Modified Allowable Growth Request for Increasing Enrollment, Open Enrollment Out Students Not Counted in FY2020 and Continued Funding for Limited English Proficient Instruction

1. **Increased Enrollment:** It was moved by Mr. Knight and seconded by Ms. Johnson that the district's administration is authorized to submit a request to the School Budget Review Committee (SBRC) for a modified supplemental amount of \$385,199.00 due to an increase of certified enrollment from the prior year. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.
2. **Open Enrollment Out Not on Prior Year's Headcount:** It was moved by Mr. Williams and seconded by Mr. Knight that the district's administration is authorized to submit a request to the School Budget Review Committee for a modified supplemental amount of \$557,496.00 for open enrolled out students who were not included in the district's previous year certified enrollment count. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.
3. **Limited English Proficient (LEP) Instruction Beyond 5 Years:** It was moved by Mr. Knight and seconded by Mr. Williams that the district's administration is authorized to submit a request to the School Budget Review Committee for a modified supplemental amount of \$427,766 related to the English language learning program for students who have exceeded five years of weighting that are included on the Fall 2021 certified enrollment headcount. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

XXIII. Funding for 2022-23 At-Risk Education Programs

It was moved by Mr. Williams and seconded by Ms. Johnson that the Board of Education authorize the district's administration to submit a request to the School Budget Review Committee (SBRC) in the amount of \$3,859,182 for modified supplemental amount (MSA) for the purpose of funding district At-Risk programming for 2022-23. Michael Coughlin, Chief Financial Officer, provided information. Motion carried 6-0.

XXIV. Financial Information

This item was presented as Information Only. Michael Coughlin, Chief Financial Officer, provided information.

XXV. Superintendent's Report

- Dr. Lindaman welcomed new board member, Janelle Ewing, along with returning board members, Astor Williams and Endya Johnson, and thanked all three for their willingness to run and serve on the Board of Education.
- Lowell Elementary – we are very close to bringing students and staff “back home” as we expect to begin moving in over the weekend. Students will start 2nd semester in the new building.

XXVI. Information from Board Members

Each board member was given the opportunity to comment.

XXVII.Adjourn

It was moved by Ms. Mills and seconded by Ms. Johnson that the Board of Education adjourn the meeting. Motion carried 6-0. The meeting adjourned at 7:43pm.

Respectfully submitted,

Pamela G. Arndorfer, Board Secretary

Date Approved by the Board of Education

THE SUPERINTENDENT’S RECOMMENDATION IS:

“the Board of Education approve the minutes of the December 13, 2021, Regular Board meeting.”