

WE *inspire* STUDENTS TO
BE EXCEPTIONAL
BE CONFIDENT
BE YOU

BE BOLD

MEETING *Board of Education*

MARCH 25, 2024
5:00 PM

Board Room | Education Service Center | 1516 Washington Street | Waterloo, IA 50702



WATERLOO
SCHOOLS



Strategic Plan

P·A·C·E

PEOPLE | ACHIEVEMENT | COMMUNITY | ENVIRONMENT

OUR VISION

Unfolding Futures

OUR MISSION

The Waterloo Schools community commits to a comprehensive system of education and support to assure that each and every student will graduate prepared for college, career, and citizenship as evidenced by continuing education, pursuing a career path, and contributing to a community.

OUR GOALS . OUR PACE

Attendance: Student chronic absenteeism will decrease by 10% by the end of the 2023-24 school year.

Climate: Staff climate will improve by 10% by the end of the 2023-24 school year.

Achievement: Student achievement in ELA and Math will increase by 10% by the end of the 2023-24 school year.

WE INSPIRE STUDENTS TO BE BOLD

AGENDA

I. Call to Order

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools community commits to a comprehensive system of education and support to assure that each and every student will graduate prepared for college, career, and citizenship as evidenced by continuing education, pursuing a career path, and contributing to a community.

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Board of
Education Meeting
03/25/2024 - 05:00 PM

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V. Business Partner Show of Support

Contact Person

Dr. Jared Smith, Superintendent
Emily Frederick, Director of School & Community Relations
Jeff Frost, Executive Director of Professional Technical Education

Details

Waterloo Schools is extremely proud and appreciative of the outstanding support we receive from our many business partners. One group in particular, the Career Technical Education (CTE) Advisory Group, has shown enormous support of the Waterloo Career Center. This support is shown in a variety of ways - not only through financial support, but also by providing classroom speakers, hosting internships, and providing visionary feedback to staff and students regarding career pathways, job outlooks, classroom materials, etc.

The CTE Advisory Group has come together to express their unified support of the proposed Waterloo High School project. As stakeholders deeply invested in the growth and prosperity of the Waterloo community, the group recognizes the significant impact this project can have on the local workforce, economic development, and the overall well-being of our youth and local residents. The group has seen firsthand how the WCC has proven to be an invaluable resource, connecting students with their passions and opening doors to industry experts.

The group has coordinated a letter of support for the project, which will be presented to the Board members at the March 25, 2024, Board meeting.

FOR INFORMATION ONLY



VI. School Presentation: Cunningham School for Excellence

Contact Person

Neldrekka Whitaker, Principal, Cunningham School for Excellence
Pam Arndorfer, Assistant to the Superintendent / Board Secretary

Details

Throughout the 2023-2024 school year, we will hear about the many amazing things happening in each of our buildings. Administrators from each school were provided with a list of school board meeting dates and were asked to sign up for a night to present. Two slots were provided for each board meeting.

In our first presentation we will hear from Cunningham School for Excellence principal, Neldrekka Whitaker, and her team, as they present "It's Our Time to Shine."



VII. School Presentation: Lowell Elementary

Contact Person

Carrie Heinzerling, Principal, Lowell Elementary
Pam Arndorfer, Assistant to the Superintendent / Board Secretary

Details

Throughout the 2023-2024 school year, we will hear about the many amazing things happening in each of our buildings. Administrators from each school were provided with a list of school board meeting dates and were asked to sign up for a night to present. Two slots were provided for each board meeting.

In our second presentation we will hear from Carrie Heinzerling and her team about some amazing things happening at Lowell Elementary.



Board of
Education Meeting
03/25/2024 - 05:00 PM

VIII. Board Celebration: West High Wahawk Insider Update

Contact Person

Nicole Goodman, English Teacher, Yearbook Adviser, Wahawk Insider Adviser, West High School
Pam Arndorfer, Assistant to the Superintendent/Board Secretary

Details

West High's Wahawk Insider Magazine editors, along with Adviser, Nicole Goodman, will provide an update and share some of their most recent work.



IX. Graduation Dates for WCSD High Schools - Class of 2025

Contact Person

Amy Schmidt, Director of Secondary Education

Byron Phillips, Principal, East High School

Andy Miehe, Principal, West High School

Cary Wieland, Principal, Expo Alternative Learning Center

Details

Graduation dates for each respective Class of 2025 have been established and are as follows:

- Expo Alternative Learning Center at Expo, Tuesday, May 27, 2025 6:00pm
- West High School at McLeod Center, UNI, Wednesday, May 28, 2025 6:00pm
- East High School at McLeod Center, UNI, Thursday, May 29, 2025 6:00pm

INFORMATION ONLY



XI. i. Approval of Minutes: February 26, 2024, Regular Board Meeting and March 7, 2024, Special Board Meeting

Recommendation

The Superintendent's recommendation is that the Board of Education approve the minutes of the February 26, 2024, Regular Board meeting and the March 7, 2024, Special Board meeting.

Contact Person

Pam Arndorfer, Assistant to the Superintendent / Board Secretary

Supporting Documents

 February 26, 2024 Meeting Minutes

 March 7, 2024 Special Session Meeting Minutes



Board of Education Meeting
02/26/2024 - 05:00 PM
Education Service Center
1516 Washington Street
Waterloo, IA

MEETING MINUTES

Attendees

Voting Members

Astor Williams, Board President
Jonathan Cox, Board Member
Janelle Ewing, Board Member
Jesse Knight, Board Member
Krystal Madlock, Board Member
Stacie Mills, Board Member

Non-Voting Members

Dr. Jared Smith, Superintendent
Anthony Spurgetis, Chief Human Resources Officer
Jeff Sommerfeldt, Chief Financial Officer / Board Treasurer
Pam Arndorfer, Board Secretary

Absent

Lyle Schmitt, Board Vice President

I. Call to Order

The meeting was called to order by President Williams at 5:03pm.

II. Moment of Silence

III. Pledge of Allegiance

IV. Mission Statement

The Waterloo Schools Mission Statement was read by Director Mills.

V. Public Hearing - 2024/2025 School District Calendar

The Public Hearing for the 2024/2025 School District Calendar was declared open by President Williams at 5:05pm.

No public comments were brought forth.

The Superintendent's recommendation is to close the Public Hearing for the 2024/2025 School District Calendar.

Motion made by: Jesse Knight

Motion seconded by: Stacie Mills

Voting:

Unanimously Approved

The Public Hearing was closed at 5:06pm.

VI. Information from Individuals and Delegations

- Forest Dillavou, 1725 Huntington Road, spoke with Director Schmitt earlier in the day. Mr. Dillavou is unable to attend tonight's board meeting, but he asked to go on record as being opposed to the property purchase as it is costing the District too much taxpayer money. (message read by Board Secretary, Pam Arndorfer)
- Andrew Bachman, 2027 Huntington Road, spoke in opposition to the proposed property purchase. He stated there was no mention of expanding the WCC at the town hall meetings he attended. He shared concerns about the water flow around the property and how that will affect the surrounding neighborhood, further stating his belief the property is in a flood plain. He asked that the Board keep the neighborhood in mind and enhance communication moving forward.

VII. School Presentation: Irving Elementary

This item was presented as Information Only. Zach Zimmerman, Irving Elementary principal, and his team (Paige Foss, Jenna Wach, Ali Tix and Abby McKee) provided information about Irving's behavior intervention program/Flex Room plan, including the implementation process, expansion to further grades, and the reduction in behavior referrals they have experienced.

VIII. School Presentation: Lou Henry Elementary

This item was presented as Information Only. Jake Youngkent, Lou Henry principal, and his team (Evelyn Holmes, Mikayla Vetter, Andy Hansen and Kirsten Wrage) spoke about the special programs they are implementing to enhance Lou Henry's culture and climate.

IX. Board Celebration: Middle School Girls Wrestling Program

This item was presented as Information Only. Mike Landers, Central Middle School Athletic Director, and Lori Netty, Hoover Middle School Athletic Director, presented information on the inaugural season of girls wrestling at both schools. Female athletes were also in attendance and introduced, and coaches were thanked for the effort they put in to getting the program started.

X. New Partnership Recognition: Cabin Coffee

This item was presented as Information Only. Kelly Martin, Director of Strategic Partnerships, provided information and welcomed Cabin Coffee to the Hoover Middle School and Lou Henry Elementary Partners-in-Education programs.

XI. New Partnership Recognition: Fareway

This item was presented as Information Only. Kelly Martin, Director of Strategic Partnerships, along with Audrey Wallican-Green, Kittrell principal, and Laci Hoogestraat, Kittrell lead teacher, provided information and welcomed Fareway as their newest Partner-in-Education.

XII. Board Celebration: New Program Launch at Waterloo Career Center

This item was presented as Information Only. Amy Miehe, WCC Administrator, shared information about the five newest programs at the WCC: Hospitality (returning), Advanced Manufacturing, Agri-Science, Beauty & Wellness (Cosmetology/Barber), Criminal Justice/Police Science and Power Tech Academy (Auto/Diesel/Collision Repair). In addition to the new programs, the most recent hires at the WCC (pending board approval) were announced and given an opportunity to address the Board: **Talia Nieman** (Hospitality Management), **Andrew Martin** (Advanced Manufacturing), **Hunter Hamilton** (Agri-Science) and **Kelly Carl** (Instructional Strategist I).

XIII. Consent Agenda

The Superintendent's recommendation is that the Board of Education approve the Consent Agenda including items i through vii as presented.

Motion made by: Jesse Knight

Motion seconded by: Janelle Ewing

Voting:

Astor Williams - Yes

Jonathan Cox - Not Present

Janelle Ewing - Yes

Jesse Knight - Yes

Krystal Madlock - Yes

Stacie Mills - Yes

Director Cox stepped out of the meeting for a moment and was not present at the time of voting.

i. Approval of Minutes: February 12, 2024, Regular Board Meeting

ii. Personnel Appointments and Adjustments

iii. Bills Due & Payable and Bills Paid Between Board Meetings

iv. Labor Negotiations Team

v. Set Date of Public Hearing for the 2024-2025 Budget Certification

vi. Set Date of Public Hearing for the West High Pool Infill Project and Approve Notice to Bidders

vii. Set Date of Public Hearing for the East High Pool Infill Project and Approve Notice to Bidders

XIV. Donation from R.J. McElroy Trust

The Superintendent's recommendation is that the Board of Education accepts with gratitude this donation in the amount of \$10,000 from the R.J. McElroy Trust for the 2023-2024 Youth Emergency Fund as presented.

A friendly amendment to the motion was agreed to by Director Knight and Director Mills. The amended recommendation reads: that the Board of Education accepts with gratitude this donation in the amount of **\$8,000** from the R.J. McElroy Trust for the 2023-2024 Youth Emergency Fund as presented.

Motion made by: Jesse Knight

Motion seconded by: Stacie Mills

Voting:

Unanimously Approved

Pam Arndorfer, Assistant to the Superintendent/Board Secretary, and Jeff Sommerfeldt, Chief Financial Officer, provided information.

XV. 2024/2025 School District Calendars

The Superintendent's recommendation is that the Board of Education approve the 2023-2024 proposed School District Calendars.

A friendly amendment to the motion was agreed to by Director Knight and Director Mills. The amended recommendation reads: that the Board of Education approve the **2024-2025** proposed School District Calendars.

Motion made by: Jesse Knight

Motion seconded by: Stacie Mills

Voting:

Unanimously Approved

Dr. Jared Smith, Superintendent, provided information. The following were highlighted: continuation of a rolling start to the school year, 2-hour early dismissal the first three days, conferences moved from October to November, and a full 2-week break in December.

XVI. West, East, and WCC BPA Nationals Trip to Chicago, IL

This item was addressed out of order and placed after Item XII (Board Celebration: New Program Launch at Waterloo Career Center).

The Superintendent's recommendation is that the Board of Education approve travel for East, West, and WCC High School's BPA students to Chicago, IL, from May 10-15, 2024.

Motion made by: Jesse Knight

Motion seconded by: Krystal Madlock

Voting:

Unanimously Approved

Information was provided by BPA Advisors Devon Winters, Cyndee Zuck, and Sarah Levendusky, along with several BPA students.

XVII. West High Journalism Student Travel to Kansas City, MO

This item was addressed out of order and placed prior to Item XIII (Consent Agenda).

The Superintendent's recommendation is that the Board of Education approve travel for West High Journalism students and their Adviser to attend the JEA/NSPA National Journalism Conference in Kansas City, MO, from April 3-7, 2024.

Motion made by: Stacie Mills

Motion seconded by: Jesse Knight

Voting:

Unanimously Approved

Nicole Goodman, West High Journalism and Yearbook Advisor, and Ali Parkhurst, West High senior, provided information. Ali Parkhurst, recipient of the Iowa Journalist of the Year award, will be competing for National Journalist of the Year.

XVIII. Internet Service for Waterloo Community Schools

The Superintendent's recommendation is that the Board of Education approve the three-year 10 gbps internet service proposal from Aureon and sign the applicable agreement.

Motion made by: Stacie Mills

Motion seconded by: Jesse Knight

Voting:

Unanimously Approved

Matt O'Brien, Director of Technology, provided information.

XIX. Network Equipment Purchase

The Superintendent's recommendation is that the Board of Education approve the purchase of network equipment from Aercor Wireless at a total cost of \$142,024.70 and two Fortigate 3001F firewalls from Sterling Computers Corporation at a total cost of \$195,251.84 subject to being approved for the majority of e-rate funds the district will apply for.

Motion made by: Stacie Mills

Motion seconded by: Jesse Knight

Voting:

Unanimously Approved

Matt O'Brien, Director of Technology, provided information.

XX. Physical Plant and Equipment Levy (PPEL) Project List

This item was presented as Information Only. Zach Kelly, Director of Operations, and Jeff Sommerfeldt, Chief Financial Officer, provided information.

XXI. Purchase of Property

The Superintendent's recommendation is that the Board of Education approve the purchase agreement with Steven L. Rieger for the property located on Katoski Drive (Parcel ID #8913 2815 1030) for the total purchase price of \$729,800.

Motion made by: Stacie Mills

Motion seconded by: Jesse Knight

Voting:

Astor Williams - Yes

Jonathan Cox - No

Janelle Ewing - Yes

Jesse Knight - Yes

Krystal Madlock - Yes

Stacie Mills - Yes

Zach Kelly, Director of Operations, provided information.

XXII. Budget Guarantee - 2024-2025

The Superintendent's recommendation is that the Board of Education will levy property taxes for fiscal year 2024-2025 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa.

Motion made by: Jesse Knight

Motion seconded by: Stacie Mills

Voting:

Unanimously Approved

Jeff Sommerfeldt, Chief Financial Officer, provided information.

XXIII. Board Policy Changes - First Reading

This item was presented as Information Only. Pam Arndorfer, Assistant to the Superintendent/Board Secretary, provided information. The following policies were presented for First Reading:

Number / Title

504.1 - Student Substance Abuse

504.5 - Expulsion

802.55 - Capital Assets

XXIV. Superintendent's Report

Based on feedback received from the town hall meetings, three additional board work sessions have been scheduled:

- March 26, 5pm: Chronic Absenteeism
- April 23, 5pm: Academics/Student Achievement
- May 28, 5pm: Transportation/Athletics

XXV. Information from Board Members

Each board member was given the opportunity to comment.

XXVI. Adjourn

The Superintendent's recommendation is that the Board of Education adjourn the meeting.

Motion made by: Stacie Mills

Motion seconded by: Jesse Knight

Voting:

Unanimously Approved

The meeting adjourned at 8:04pm.

Pamela G. Arndorfer, Board Secretary



MEETING MINUTES

Attendees

Voting Members

Astor Williams, Board President
Lyle Schmitt, Board Vice President
Jonathan Cox, Board Member
Janelle Ewing, Board Member
Krystal Madlock, Board Member
Stacie Mills, Board Member

Non-Voting Members

Dr. Jared Smith, Superintendent
Pam Arndorfer, Board Secretary
Zach Kelly, Director of Operations
Sam Kreassig, Associate Director of Human Resources

Absent

Jesse Knight, Board Member

I. Call to Order

The meeting was called to order by President Williams at 4:00pm.

II. Personnel Appointments and Adjustments

The Superintendent's recommendation is that the Board of Education approve the personnel items as listed.

Motion made by: Lyle Schmitt

Motion seconded by: Stacie Mills

Voting:

Unanimously Approved

III. Set Date of Public Hearing for the Central Middle School Water Main Upgrade Project and Approve Notice to Bidders

The Superintendent's recommendation is that the Board of Education approve the date of April 22, 2024, at 5:00pm, to hold a public hearing for the Central Middle School Water Main Upgrade project, and publish a Notice to Bidders.

Motion made by: Stacie Mills

Motion seconded by: Lyle Schmitt

Voting:

Unanimously Approved

Zach Kelly, Director of Operations, provided information.

IV. Adjourn

The Superintendent's recommendation is that the Board of Education adjourn the meeting.

Motion made by: Stacie Mills

Motion seconded by: Krystal Madlock

Voting:

Unanimously Approved

The meeting adjourned at 4:08pm.



XI. ii. Personnel Appointments and Adjustments

Recommendation

The Superintendent's recommendation is that the Board of Education approve the personnel items as listed.

Contact Person

Anthony Spurgetis, Chief Human Resources & Equity Officer

Details

Routine personnel matters, as outlined in the attachment, are recommended for approval.

Supporting Documents



Routine Personnel Appointments

WATERLOO COMMUNITY SCHOOL DISTRICT
HUMAN RESOURCES
March 25, 2024

PERSONNEL APPOINTMENTS

<u>NAME</u>	<u>SALARY</u>	<u>BUILDING</u>	<u>SUBJECT</u>	<u>SEN. DATE</u>	<u>REASON</u>	<u>EFFECT. DATE</u>
<u>Coach</u>						
Jacob Cash	\$ 2,978.63	Bunger	Assistant Track Coach	TBD	Sensee Jahnagile	3/18/2024

CHANGE OF ASSIGNMENTS

Classified

Mitch Wormuth		West	Custodian	TBD	Julie Holub	2/12/2024
Jarrell Lawyer		Becker	Custodian	TBD	Percy Henderson	2/14/2024
Dawn Lash		West	Custodian	TBD	Roger Yeager	2/22/2024

INVOLUNTARY TRANSFERS

Certified

Chrys Hulton		Orange	Elementary Teacher	TBD	Denise Bovy	8/20/2024
Emily Miranda		West	ELL Teacher	TBD	New position	8/20/2024
Stacy Childs		Kittell	Special Ed Teacher	TBD	Lindsey Fralish	8/20/2024
Staci Kinzebach		Hoover	Literacy Teacher	TBD	Anthony Boggs	8/20/2024
Susan Padget		West	Strat I Teacher	TBD	Rob Griffin	8/20/2024
Mary Peterson		Becker	Elementary Teacher	TBD	Keith Galloway	8/20/2024
Hillary Stewart		Ivring	Elementary Teacher	TBD	Abigail Nicholson	8/20/2024
Bethany Panther		Ivring	Elementary Teacher	TBD	Shelby Mahr	8/20/2024
Jami Nott		Lincoln	Elementary Teacher	TBD	Anticipated opening	8/20/2024
Gabrielle Babneau		TBD	Elementary Teacher	TBD	Teacher on special assignment	Remainder of the 23-24 school year

RETURN FROM LEAVE OF ABSENCE

Certified

Andrea Atuhairwe		Carver	Counselor	TBD		2/28/2024
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Classified

Anne Cook		Orange	Special Ed Para	TBD		3/19/2024
Lovisha Cherry		Lou Henry	Special Ed Para	TBD		3/1/2024

LEAVES OF ABSENCE TO BE APPROVED

<u>NAME</u>	<u>SALARY</u>	<u>BUILDING</u>	<u>SUBJECT</u>	<u>SEN. DATE</u>	<u>REASON</u>	<u>EFFECT.</u>	<u>DATE</u>
Certified							
Lauren Dierks		West	Math Teacher	TBD	FMLA		3/15/2024
Whitney Kalina		Lou Henry	Elementary Teacher	TBD	FMLA		3/1/2024
Josh Hovenga		Kittrell	PE Teacher	TBD	FMLA		2/16/2024

Classified

Rachel Franksain		Cunningham	Special Ed Para	TBD	LOA - Health & Family - Self		4/3/2024
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RESIGNATIONS**Administrative**

Tamera Cook		Lincoln	Principal	TBD	Resignation		6/30/2024
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Certified

Kathryn Gainer		Hoover	Strat I Teacher	TBD	Resignation	End of 23-24
Abigail Nicholson		Irving	Elementary Teacher	TBD	Resignation	End of 23-24
Lynn Nefzger		Hoover	Math Teacher	TBD	Resignation	End of 23-24
Gabrielle Schwarting		West	PE Teacher	TBD	Resignation	End of 23-24
Amanda Everman		Irving	Elementary Teacher	TBD	Resignation	End of 23-24

Classified

Emaishai Ross		Kittrell	Special Ed Para	TBD	Resignation	4/15/2024
Turrell Foster		West	Behavior Intervention Specialist	TBD	Resignation	3/1/2024
Samajda Hasic		Becker	Special Ed Para	TBD	Resignation	3/15/2024

RETIREMENT**Administrative**

Audrey Wallican-Green		Kittrell	Principal	TBD	Retirement		6/28/2024
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Classified

Stephen Kammeyer		Orange	Behavior Intervention Specialist	TBD	Retirement		5/31/2024
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TERMINATIONS

<u>NAME</u>	<u>SALARY</u>	<u>BUILDING</u>	<u>SUBJECT</u>	<u>SEN.DATE</u>	<u>REASON</u>	<u>EFFECT.</u>	<u>DATE</u>
Administrative Support							
Amanda Umbdenstock		ESC	Special Ed Coordinator	TBD	Elimination of position	End of 23-24	

Classified

Selena Culp		Lincoln	Special Ed Para	TBD	Termination	2/28/2024
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Signed: _____

Astor Williams, Board President

Date: _____

XI. iii. Bills Due & Payable and Bills Paid Between Board Meetings

Recommendation

The Superintendent's recommendation is that the Board of Education approve the Bills Due and Payable and the Bills Paid Between Board Meetings.

Contact Person

Jeff Sommerfeldt, Chief Financial Officer
Dr. Jared Smith, Superintendent

Details

The Board authorizes the issuance of warrants for payment of claims against the school district for goods and services. The Board will allow the warrants after the goods and services have been received and accepted in compliance with Board policy.

Supporting Documents



Check Register Summary



Electronic Vendor Payments

Batch Year: 24 Bank: All Date Range: 02/21/2024 - 03/19/2024

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00236322	CV	03/18/2024	13541	NOAH PUTZ	-98.25
10	00236501	CV	03/18/2024	7586	STEVE WINTERS	-53.00
10	00236590	CV	03/18/2024	7115	RON STEVENS	-22.27
10	00237182	CV	03/18/2024	3632	SCOT'S SUPPLY COMPANY	-6.94
10	00237281	CV	03/18/2024	13525	JACKIE URBANO-GAYTON	-32.00
10	00237464	CV	03/18/2024	5982	KATHRYN ELIASON	-25.87
10	00237673	CV	03/18/2024	5982	KATHRYN ELIASON	-69.76
10	00238811	CV	03/05/2024	13031	REPUBLIC SERVICES #897	-7,785.13
10	00239209	C	02/26/2024	128	BLACK HAWK CLERK OF COURT	185.00
10	00239210	C	02/26/2024	123	BLACK HAWK COUNTY SHERIFF	457.94
10	00239211	C	02/26/2024	2431	CEDAR VALLEY SPORTSPLEX	64.07
10	00239212	C	02/26/2024	4445	IOWA DEPT OF REVENUE & FINANCE	123.74
10	00239213	C	02/26/2024	12511	NYS CHILD SUPPORT PROCESSING CENTER	432.45
10	00239214	C	02/26/2024	112	PUBLIC EMPLOYEES CREDIT UNION	4,125.00
10	00239215	C	02/26/2024	8077	WASHINGTON STATE SUPP REGISTRY	375.00
10	00239216	C	02/26/2024	13859	8030 OLD CEDAR AVE S #205	2,573.00
10	00239216	CV	02/26/2024	13859	8030 OLD CEDAR AVE S #205	-2,573.00
10	00239217	C	02/26/2024	12255	ACME TOOLS ACCOUNT #12482	220.80
10	00239218	C	02/26/2024	12692	ACO CONSTRUCTION	2,050.00
10	00239219	C	02/26/2024	2036	ADAC, INC.	311.00
10	00239219	CV	02/26/2024	2036	ADAC, INC.	-311.00
10	00239220	C	02/26/2024	1870	AHLERS & COONEY PC	100.50
10	00239221	C	02/26/2024	23248	AMBER PICHELMANN	69.95
10	00239222	C	02/26/2024	15075	ANGELA MONTGOMERY	100.00
10	00239223	C	02/26/2024	2120	ANGELA WEBB	15.59
10	00239224	C	02/26/2024	8146	ANKENY COMMUNITY SCHOOLS	32,391.18
10	00239225	C	02/26/2024	3978	ANN RICHTER	67.50
10	00239226	C	02/26/2024	13247	B.G. BRECKE, INC	27,490.00
10	00239227	C	02/26/2024	5422	B2WINS	1,875.00
10	00239228	C	02/26/2024	1095	BLACK HAWK WASTE DISPOSAL	143.63
10	00239229	C	02/26/2024	559	CAMPBELL SUPPLY CO	382.49
10	00239230	C	02/26/2024	578	CAPITAL SANITARY SUPPLY CO INC	2,295.90
10	00239231	C	02/26/2024	13580	CARLSON DETTMANN CONSULTING	5,270.00
10	00239232	C	02/26/2024	144	CENTRAL RIVERS AEA	360.73
10	00239233	C	02/26/2024	2753	CHRISTIE DOOR COMPANY	690.00
10	00239234	C	02/26/2024	3094	D AND J OIL COMPANY	669.90
10	00239235	C	02/26/2024	218	DECKER SPORTING GOODS	860.00
10	00239236	C	02/26/2024	3008	DENVER COMMUNITY SCHOOL	26,225.10
10	00239237	C	02/26/2024	2554	ECHO GROUP INC	1,498.31
10	00239238	C	02/26/2024	8010	EL SARA GREER	118.69
10	00239239	C	02/26/2024	817	ELECTRICAL ENG & EQUIPMENT (THREE E)	146.39
10	00239240	C	02/26/2024	1201	ELECTRONIC ENGINEERING CO	41.20
10	00239241	C	02/26/2024	1443	EMC RISK SERVICES, LLC	16,905.68
10	00239242	C	02/26/2024	32891	EMILY EISENMAN	55.02
10	00239243	C	02/26/2024	13742	EMILY MOORE	89.96
10	00239244	C	02/26/2024	11913	EMS LINQ INC	48,574.01
10	00239245	C	02/26/2024	10337	FAILOR HURLEY CONSTRUCTION	12,588.00
10	00239246	C	02/26/2024	6288	FAREWAY STORES INC	27.22
10	00239247	C	02/26/2024	29190	FERGUSON ENTERPRISES INC #1657	940.94
10	00239248	C	02/26/2024	5409	GLADBROOK-REINBECK HIGH SCHOOL	2,945.24
10	00239249	C	02/26/2024	6691	GO HAWK YOUTH BOYS BB TOURNAMENT	16,168.12
10	00239249	CV	02/26/2024	6691	GO HAWK YOUTH BOYS BB TOURNAMENT	-16,168.12
10	00239250	C	02/26/2024	12800	GREENER SHEPHERD LLC	1,600.00
10	00239251	C	02/26/2024	12519	HANDS UP COMMUNICATIONS	13,460.00
10	00239252	C	02/26/2024	6964	HAWKEYE ALARM AND SIGNAL CO	475.00
10	00239253	C	02/26/2024	13879	HEIDI DRENNER	168.79
10	00239254	C	02/26/2024	1001	HILLYARD/DES MOINES	1,479.47
10	00239255	C	02/26/2024	3661	IASBO IOWA ASSOCIATION OF SCHOOL BUSINE	125.00
10	00239256	C	02/26/2024	1255	INTERSTATE ALL BATTERY CENTER	1,366.20
10	00239257	C	02/26/2024	12850	INTERSTATE POWER SYSTEMS	1,930.21
10	00239258	C	02/26/2024	8768	IOWA ACAC	25.00
10	00239259	C	02/26/2024	6234	JANICE DYKSTRA	350.00

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00239260	C	02/26/2024	13607	JEAN ASH	25.00
10	00239261	C	02/26/2024	5776	JEFF CONREY	87.50
10	00239262	C	02/26/2024	2098	JEFF FROST	168.99
10	00239263	C	02/26/2024	1903	JESUP COMMUNITY SCHOOLS	38,582.95
10	00239264	C	02/26/2024	6811	JOHNSTONE SUPPLY	1,786.64
10	00239265	C	02/26/2024	6152	JOSHUA MEYER	60.00
10	00239266	C	02/26/2024	4528	JP GASWAY	2,752.42
10	00239267	C	02/26/2024	8934	JULIE TEARE	110.04
10	00239268	C	02/26/2024	14494	K & W ELECTRIC INC	63,146.00
10	00239269	C	02/26/2024	3941	LEHMAN TRUCKING & EXCAVATION INC	246.15
10	00239270	C	02/26/2024	6775	LUCENT HEALTH SOLUTIONS LLC	13,543.00
10	00239271	C	02/26/2024	6116	MARSHALLTOWN CSD	11,373.51
10	00239272	C	02/26/2024	1441	MARTIN BROTHERS	76.70
10	00239273	C	02/26/2024	3279	MCCLOUD SERVICES	366.52
10	00239274	C	02/26/2024	6243	MCCORMICK'S GROUP LLC	1,028.05
10	00239275	C	02/26/2024	1402	MCDONALD SUPPLY	2,661.26
10	00239276	C	02/26/2024	7971	MEDIACOM	274.44
10	00239277	C	02/26/2024	9273	MEGAN LUMETTA	252.18
10	00239278	C	02/26/2024	1474	MET TRANSIT AUTHORITY	45.00
10	00239279	C	02/26/2024	6699	METEOR EDUCATION, LLC	5,755.00
10	00239280	C	02/26/2024	1199	MIDAMERICAN ENERGY COMPANY	191.41
10	00239281	C	02/26/2024	20966	MUSSIG PIANO WORKS	164.00
10	00239282	C	02/26/2024	13629	NEURO RESTORATIVE	3,139.29
10	00239283	C	02/26/2024	16969	NOBELUS LLC	387.96
10	00239284	C	02/26/2024	1663	OFFICE CONCEPTS LTD	364.50
10	00239285	C	02/26/2024	1684	OVERHEAD DOOR OF WATERLOO INC	125.00
10	00239286	C	02/26/2024	13843	PRINCILIA KIABANZAWOKO	45.20
10	00239287	C	02/26/2024	1100	PROFESSIONAL OFFICE SERVICES, INC	450.47
10	00239288	C	02/26/2024	8385	ROCHESTER 100 INC	1,450.00
10	00239289	C	02/26/2024	13878	SARA RUE	60.94
10	00239290	C	02/26/2024	925	SCHULTZ STRINGS	172.75
10	00239291	C	02/26/2024	637	SERVICE ROOFING	1,347.85
10	00239292	C	02/26/2024	6270	SOUTHWEST BINDING & LAMINATING	306.27
10	00239293	C	02/26/2024	28584	SU INSURANCE COMPANY	18,179.75
10	00239294	C	02/26/2024	6139	SUNDOWN	14,665.00
10	00239295	C	02/26/2024	2105	SWISHER AND COHRT	4,590.00
10	00239296	C	02/26/2024	23671	TANYA HILL	23.80
10	00239297	C	02/26/2024	3219	THE SHRED MASTER LLC	136.40
10	00239298	C	02/26/2024	5751	THEODORE SCHAFER	52.50
10	00239299	C	02/26/2024	10620	TERAPY SHOPPE INC.	20.98
10	00239300	C	02/26/2024	5614	TOM ULSES	185.37
10	00239301	C	02/26/2024	12769	TONY'S PLUMBING & HEATING, LLC	1,589.00
10	00239302	C	02/26/2024	60082	TRANE COMPANY	2,600.12
10	00239303	C	02/26/2024	7103	UNION COMMUNITY SCHOOL DISTRICT	76,376.90
10	00239304	C	02/26/2024	3452	UNITY POINT HEALTH	173,402.57
10	00239305	C	02/26/2024	11519	UNIVERSAL PEDIATRICS	1,682.00
10	00239306	C	02/26/2024	2243	VAN METER INDUSTRIAL INC	463.68
10	00239307	C	02/26/2024	3820	WBC MECHANICAL INC	3,451.94
10	00239308	C	02/26/2024	2327	WEST MUSIC COMPANY	170.00
10	00239309	C	02/26/2024	13402	WHITE CAP, LP	35.37
10	00239310	C	02/26/2024	8570	WILSON RESTAURANT SUPPLY	1,126.65
10	00239311	C	02/26/2024	639	WITHAM AUTO CENTER	1,399.11
10	00239312	C	02/26/2024	9309	WOODWARD GRANGER CSD	21,632.11
10	00239313	C	02/26/2024	2614	YOUNG PLUMBING AND HEATING	1,211.26
10	00239314	C	02/26/2024	11528	FIDELITY SECURITY	10,800.41
10	00239315	C	02/27/2024	160	MADISON NATIONAL LIFE	42,011.67
10	00239316	C	03/01/2024	13861	YARZ INC.	1,000.00
10	00239317	C	03/06/2024	24481	AARON OR JULIE TEARE	64.19
10	00239318	C	03/06/2024	13634	ACCESS SYSTEMS LEASING	3,521.56
10	00239319	C	03/06/2024	12692	ACO CONSTRUCTION	2,200.00
10	00239320	C	03/06/2024	10656	ACTION SIGNS, LLC	869.58
10	00239321	C	03/06/2024	349	ADVANCE AUTO PARTS	26.49

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10	00239322	C	03/06/2024	7222	ADVANTAGE SCREENPRINT & EMBROI	571.00
10	00239323	C	03/06/2024	13658	ALL TEMP REFRIGERATION	2,187.01
10	00239324	C	03/06/2024	13883	AMANDA TREBON	29.96
10	00239325	C	03/06/2024	13652	AMANDA UMBDENSTOCK	102.97
10	00239326	C	03/06/2024	12565	AMY HUNZELMAN	434.07
10	00239327	C	03/06/2024	8493	ANDYMARK INC	2,628.70
10	00239328	C	03/06/2024	2120	ANGELA WEBB	16.70
10	00239329	C	03/06/2024	1456	ARAMARK UNIFORM SERVICE	101.54
10	00239330	C	03/06/2024	279	ARCTIC REFRIGERATION, LC	826.24
10	00239331	C	03/06/2024	13033	ARK THERAPEUTIC PRODUCTS	68.98
10	00239332	C	03/06/2024	5927	ARNOLD MOTOR SUPPLY	126.45
10	00239333	C	03/06/2024	8341	B & B LOCK & KEY, INC	1,670.61
10	00239334	C	03/06/2024	13247	B.G. BRECKE, INC	2,859.85
10	00239335	C	03/06/2024	5904	BARNES & NOBLE COLLEGE BOOK SELLERS, LLC	1,112.40
10	00239336	C	03/06/2024	6120	BASEPOINT BUILDING AUTOMATIONS	287.50
10	00239337	C	03/06/2024	344	BDI 061	283.36
10	00239338	C	03/06/2024	13253	BEKAH WICKS	11.67
10	00239339	C	03/06/2024	3558	BERENIS M SANCHEZ	28.00
10	00239340	C	03/06/2024	18996	BLACK HAWK COUNTY ABSTRACT	775.00
10	00239341	C	03/06/2024	13165	BLACK HAWK ROOF COMPANY	283.55
10	00239342	C	03/06/2024	3579	BUILDERS SELECT	1,729.44
10	00239343	C	03/06/2024	446	C & C WELDING INC	11.53
10	00239344	C	03/06/2024	33545	C & J TRAVEL, LLC	2,500.00
10	00239345	C	03/06/2024	2036	CABIN COFFEE OF WATERLOO	311.00
10	00239346	C	03/06/2024	559	CAMPBELL SUPPLY CO	75.30
10	00239347	C	03/06/2024	578	CAPITAL SANITARY SUPPLY CO INC	10,684.55
10	00239348	C	03/06/2024	479	CAROLINA BIOLOGICAL SUPPLY CO	855.00
10	00239349	C	03/06/2024	35360	CARRICO AQUATIC RESOURCES, INC	93.06
10	00239350	C	03/06/2024	553	CARRIE WHITE	93.00
10	00239351	C	03/06/2024	493	CEDAR FALLS COMM SCHOOL DIST	423,331.74
10	00239352	C	03/06/2024	493	CEDAR FALLS COMM SCHOOL DIST	279,512.64
10	00239353	C	03/06/2024	14400	CHOICE CHARTER SCHOOLS	901.88
10	00239354	C	03/06/2024	10193	CINDY GEIGER	277.73
10	00239355	C	03/06/2024	821	CITY OF ELK RUN HEIGHTS	471.69
10	00239356	C	03/06/2024	5757	CITY OF ELK RUN HEIGHTS	30.00
10	00239356	CV	03/07/2024	5757	CITY OF ELK RUN HEIGHTS	-30.00
10	00239357	C	03/06/2024	541	CITY OF EVANSDALE	18,420.50
10	00239358	C	03/06/2024	6232	CITY OF WATERLOO POLICE DEPT	8,735.29
10	00239359	C	03/06/2024	597	COMMUNICATIONS ENGINEERING CO	1,920.00
10	00239360	C	03/06/2024	13882	CONNOR MORONEY	59.88
10	00239361	C	03/06/2024	2964	D & N FENCE CO., INC	1,571.00
10	00239362	C	03/06/2024	218	DECKER SPORTING GOODS	211.80
10	00239363	C	03/06/2024	9160	DENTONS DAVIS BROWN PC	1,105.00
10	00239364	C	03/06/2024	2522	DIKE NEW HARTFORD CSD	3,706.50
10	00239365	C	03/06/2024	35181	DOMINOS PIZZA	205.75
10	00239366	C	03/06/2024	1895	DRAIN DOCTOR	2,210.00
10	00239367	C	03/06/2024	2554	ECHO GROUP INC	2,724.07
10	00239368	C	03/06/2024	8010	EL SARA GREER	147.70
10	00239369	C	03/06/2024	817	ELECTRICAL ENG & EQUIPMENT (THREE E)	4,732.81
10	00239370	C	03/06/2024	12833	ELIZABETH DRISCOLL-NICHOLS	24.24
10	00239371	C	03/06/2024	962	ERIC ARMIN INC	433.50
10	00239372	C	03/06/2024	8216	ERIN SALE	56.00
10	00239373	C	03/06/2024	13888	EVER-GREEN LANDSCAPE CONSTRUCTION SUPPLY	2,280.00
10	00239374	C	03/06/2024	9343	FBG SERVICE CORPORATION	500.00
10	00239375	C	03/06/2024	2620	FOLLETT SCHOOL SOLUTIONS, INC.	2,245.14
10	00239376	C	03/06/2024	229	GATEWAY HOTEL & CONF CENTER @ ISU	244.16
10	00239377	C	03/06/2024	995	GROSSE STEEL COMPANY INC	13,393.00
10	00239378	C	03/06/2024	8199	H2I GROUP, INC	22,889.65
10	00239379	C	03/06/2024	12519	HANDS UP COMMUNICATIONS	13,041.25
10	00239380	C	03/06/2024	12461	HANNA STOLPER	225.00
10	00239381	C	03/06/2024	13885	HANNAH COWLEY	51.70
10	00239382	C	03/06/2024	6964	HAWKEYE ALARM AND SIGNAL CO	11,640.00

Check Register Summary

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00239383	C	03/06/2024	8901	HAWKEYE STAGES LLC	43,211.50
10	00239384	C	03/06/2024	1001	HILLYARD/DES MOINES	346.85
10	00239385	C	03/06/2024	1106	HY VEE FOOD STORES CROSSROADS	29.90
10	00239386	C	03/06/2024	1107	HY VEE FOOD STORES LOGAN AVE	426.75
10	00239387	C	03/06/2024	1104	HY-VEE ACCOUNTS RECEIVABLE	34.60
10	00239388	C	03/06/2024	4366	INFOMAX OFFICE SYSTEMS, INC	2,040.00
10	00239389	C	03/06/2024	7514	IOWA DEPT OF HUMAN SERVICES	65,412.12
10	00239390	C	03/06/2024	1205	IOWA PRISON INDUSTRIES	11,898.87
10	00239391	C	03/06/2024	6234	JANICE DYKSTRA	425.00
10	00239392	C	03/06/2024	8463	JASON DOBBS	206.26
10	00239393	C	03/06/2024	2098	JEFF FROST	168.99
10	00239394	C	03/06/2024	3588	JOHNSTON COMMUNITY SCHOOL DISTRICT	10,941.62
10	00239395	C	03/06/2024	6811	JOHNSTONE SUPPLY	760.10
10	00239396	C	03/06/2024	6152	JOSHUA MEYER	45.00
10	00239397	C	03/06/2024	4528	JP GASWAY	3,048.74
10	00239398	C	03/06/2024	1236	JW PEPPER & SONS INC	147.99
10	00239399	C	03/06/2024	4634	KATERINE STALHEIM	25.02
10	00239400	C	03/06/2024	13459	KERI WELLS	33.00
10	00239401	C	03/06/2024	13278	L.J.'S WELDING & FABRICATION, INC	1,445.00
10	00239402	C	03/06/2024	2333	LANELL SCHUMACHER	470.95
10	00239403	C	03/06/2024	5351	LARSON CONSTRUCTION COMPANY INC	5,149.65
10	00239404	C	03/06/2024	3936	LUCAS ROGERS	73.69
10	00239405	C	03/06/2024	8451	MABEL REMPE	21.17
10	00239406	C	03/06/2024	5702	MAPLE LANES BOWLING CENTER	351.00
10	00239407	C	03/06/2024	7692	MARK SCHMADEKE	112.66
10	00239408	C	03/06/2024	3279	MCCLOUD SERVICES	408.99
10	00239409	C	03/06/2024	1402	MCDONALD SUPPLY	1,928.67
10	00239410	C	03/06/2024	9273	MEGAN LUMETTA	177.64
10	00239411	C	03/06/2024	1199	MIDAMERICAN ENERGY COMPANY	2,829.73
10	00239412	C	03/06/2024	20966	MUSSIG PIANO WORKS	670.00
10	00239413	C	03/06/2024	3312	NAGLE SIGNS INC	120.00
10	00239414	C	03/06/2024	12685	NICHOLE LUTZ	17.95
10	00239415	C	03/06/2024	8586	NICOLE RUGER	44.35
10	00239416	C	03/06/2024	2786	O'REILLY AUTOMOTIVE INC	284.31
10	00239417	C	03/06/2024	10158	OFFICE EXPRESS	1,808.22
10	00239418	C	03/06/2024	13859	OPG-3	2,573.00
10	00239419	C	03/06/2024	1684	OVERHEAD DOOR OF WATERLOO INC	578.94
10	00239420	C	03/06/2024	2296	P & K MIDWEST INC	543.03
10	00239421	C	03/06/2024	13481	PALM SHIELD	4,186.95
10	00239422	C	03/06/2024	9494	PARTS AUTHORITY LLC	447.62
10	00239423	C	03/06/2024	9196	PATTERSON GRACE	740.00
10	00239424	C	03/06/2024	11743	PLATINUM PEST SERVICES, INC	700.00
10	00239425	C	03/06/2024	5099	PRIORITY 1 MUFFLER & BRAKE	3,246.86
10	00239426	C	03/06/2024	13477	QUALITE SPORTS LIGHTING, LLC	36,841.50
10	00239427	C	03/06/2024	6759	REALLY GREAT READING CO LLC	29.95
10	00239428	C	03/06/2024	13031	REPUBLIC SERVICES #897	7,785.13
10	00239429	C	03/06/2024	1867	RILEY'S FLOORS & MORE INC	3,619.00
10	00239430	C	03/06/2024	7330	RITE ENVIRONMENTAL	96.30
10	00239431	C	03/06/2024	7115	RON STEVENS	27.51
10	00239432	C	03/06/2024	13881	SADIE WAGEMESTER	64.85
10	00239433	C	03/06/2024	434	SAFELITE FULFILLMENT INC	219.93
10	00239434	C	03/06/2024	12504	SAMANTHA RIBBLE	53.06
10	00239435	C	03/06/2024	1915	SANDEES	26.70
10	00239436	C	03/06/2024	13887	SARA ALBERTS	20.89
10	00239437	C	03/06/2024	37133	SCHOOL BUS LOGISTICS	8,475.00
10	00239438	C	03/06/2024	1937	SCHOOL BUS SALES	13,432.17
10	00239439	C	03/06/2024	925	SCHULTZ STRINGS	198.05
10	00239440	C	03/06/2024	1949	SCHUMACHER ELEVATOR COMPANY	1,710.69
10	00239441	C	03/06/2024	3632	SCOT'S SUPPLY COMPANY	57.18
10	00239442	C	03/06/2024	637	SERVICE ROOFING	406.05
10	00239443	C	03/06/2024	8615	SHEENA FRICKSON	43.96
10	00239444	C	03/06/2024	777	SHIRT SHACK	441.60

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00239445	C	03/06/2024	4922	STACEY SNYDER	27.51
10	00239446	C	03/06/2024	13035	STARBECK'S SMOKEHOUSE	500.00
10	00239447	C	03/06/2024	6725	STREETSMARTS DRIVERS EDUCATION	5,396.00
10	00239448	C	03/06/2024	7444	SUCCESSLINK	8,333.33
10	00239449	C	03/06/2024	2105	SWISHER AND COHRT	3,877.50
10	00239450	C	03/06/2024	9234	T-MOBILE USA INC	2,868.56
10	00239451	C	03/06/2024	10897	TAMRA WILLIS	278.65
10	00239452	C	03/06/2024	23671	TANYA HILL	24.00
10	00239453	C	03/06/2024	12545	TANYA SBIRAL	3,645.00
10	00239454	C	03/06/2024	4403	THE PAPER CORPORATION	5,158.40
10	00239455	C	03/06/2024	7862	TIM MOSES	538.41
10	00239456	C	03/06/2024	11482	TIMBERLINE BILLING SERVICE LLC	16,071.64
10	00239457	C	03/06/2024	12769	TONY'S PLUMBING & HEATING, LLC	482.00
10	00239458	C	03/06/2024	7920	TRACI JOLLEY	11.96
10	00239459	C	03/06/2024	60082	TRANE COMPANY	63.00
10	00239460	C	03/06/2024	2243	VAN METER INDUSTRIAL INC	280.02
10	00239461	C	03/06/2024	13480	VITAL SIGNS WALL OF FAME	34,045.25
10	00239462	C	03/06/2024	3047	WATERLOO BMEU	320.00
10	00239463	C	03/06/2024	6691	WAVERLY SHELL ROCK COMM SCHOOLS	16,168.12
10	00239464	C	03/06/2024	3820	WBC MECHANICAL INC	1,269.04
10	00239465	C	03/06/2024	13402	WHITE CAP, LP	82.53
10	00239466	C	03/06/2024	8570	WILSON RESTAURANT SUPPLY	1,657.09
10	00239467	C	03/06/2024	19976	WINDSTAR LINES INC	16,187.14
10	00239468	C	03/06/2024	2614	YOUNG PLUMBING AND HEATING	11,625.28
10	00239469	C	03/12/2024	128	BLACK HAWK CLERK OF COURT	350.00
10	00239470	C	03/12/2024	123	BLACK HAWK COUNTY SHERIFF	1,313.87
10	00239471	C	03/12/2024	2431	CEDAR VALLEY SPORTSPLEX	6,791.94
10	00239472	C	03/12/2024	103	CEDAR VALLEY UNITED WAY	653.00
10	00239473	C	03/12/2024	13015	GRANT COUNTY CLERK OF COURTS	18.73
10	00239474	C	03/12/2024	36900	GURSTEL LAW FIRM, P.C.	733.12
10	00239475	C	03/12/2024	13383	HORN LAW OFFICES	50.00
10	00239476	C	03/12/2024	4445	IOWA DEPT OF REVENUE & FINANCE	100.95
10	00239477	C	03/12/2024	132	NEW YORK LIFE	105.25
10	00239478	C	03/12/2024	12511	NYS CHILD SUPPORT PROCESSING CENTER	671.31
10	00239479	C	03/12/2024	3870	POLK COUNTY SHERIFF	511.13
10	00239480	C	03/12/2024	112	PUBLIC EMPLOYEES CREDIT UNION	26,500.00
10	00239481	C	03/12/2024	8077	WASHINGTON STATE SUPP REGISTRY	375.00
10	00239482	C	03/12/2024	1653	CENTURYLINK	2,066.24
10	00239483	C	03/12/2024	12276	CENTURYLINK	31.82
10	00239484	C	03/12/2024	5757	IAHSSCA	30.00
10	00239485	C	03/12/2024	3768	KWIK TRIP INC	174.59
10	00239486	C	03/12/2024	7971	MEDIACOM	1,105.00
10	00239487	C	03/12/2024	13861	YARZ INC.	1,300.00
10	00239488	C	03/12/2024	2279	WALMART / CAPITAL ONE	2,798.37
10	00239489	C	03/19/2024	7090	ABDO PUBLISHING CO	1,553.00
10	00239490	C	03/19/2024	12255	ACME TOOLS ACCOUNT #12482	257.47
10	00239491	C	03/19/2024	13865	AKIN ENTERPRISES LLC	5,375.00
10	00239492	C	03/19/2024	13867	ALL IN GROCERS LLC	10,250.00
10	00239493	C	03/19/2024	6135	ALLEN GLASS CO INC	222.07
10	00239494	C	03/19/2024	3969	AMANDA COAN	20.00
10	00239495	C	03/19/2024	2585	AMERICAN SOLUTIONS FOR BUSINESS	1,085.17
10	00239496	C	03/19/2024	279	ARCTIC REFRIGERATION, LC	659.44
10	00239497	C	03/19/2024	5927	ARNOLD MOTOR SUPPLY	3.44
10	00239498	C	03/19/2024	12572	ASBO INTERNATIONAL	453.00
10	00239499	C	03/19/2024	5466	AUDREY WALLICAN GREEN	52.30
10	00239500	C	03/19/2024	8341	B & B LOCK & KEY, INC	110.00
10	00239501	C	03/19/2024	378	BLACK HAWK MANAGEMENT, INC.	46.99
10	00239502	C	03/19/2024	1095	BLACK HAWK WASTE DISPOSAL	1,315.69
10	00239503	C	03/19/2024	385	BLICK ART MATERIALS	130.34
10	00239504	C	03/19/2024	6984	BPA BUSINESS PROFESSIONALS OF AMERICA	900.00
10	00239505	C	03/19/2024	3579	BUILDERS SELECT	36.00
10	00239506	C	03/19/2024	13691	CALEB CHRISTIANSEN	75.00

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00239507	C	03/19/2024	578	CAPITAL SANITARY SUPPLY CO INC	24,908.86
10	00239508	C	03/19/2024	13580	CARLSON DETTMANN CONSULTING	5,270.00
10	00239509	C	03/19/2024	6729	CARRIE TAYLOR	18.54
10	00239510	C	03/19/2024	4874	CENGAGE LEARNING	240.00
10	00239511	C	03/19/2024	144	CENTRAL RIVERS AEA	696.75
10	00239512	C	03/19/2024	6232	CITY OF WATERLOO POLICE DEPT	186,727.50
10	00239513	C	03/19/2024	9315	COLOFF MEDIA	1,095.48
10	00239514	C	03/19/2024	2293	COURIER COMMUNICATIONS	125.57
10	00239515	C	03/19/2024	13713	DANICA WRAGE	1,268.81
10	00239516	C	03/19/2024	10444	DEB JACOBS	133.62
10	00239517	C	03/19/2024	218	DECKER SPORTING GOODS	177.95
10	00239518	C	03/19/2024	1793	DEPT OF EDU DIV OF VOCATIONAL REHABILIT	61,624.20
10	00239519	C	03/19/2024	35181	DOMINOS PIZZA	255.25
10	00239520	C	03/19/2024	16284	DUSTIN LINDAMAN	75.00
10	00239521	C	03/19/2024	2554	ECHO GROUP INC	17.67
10	00239522	C	03/19/2024	13845	ELAINE KING	550.00
10	00239523	C	03/19/2024	1392	EMC INSURANCE COMPANIES	29,247.92
10	00239524	C	03/19/2024	12803	EXPLORE LEARNING LLC	3,450.00
10	00239525	C	03/19/2024	873	FASTENAL COMPANY	53.21
10	00239526	C	03/19/2024	5459	FIBER PLATFORM, LLC	277.30
10	00239527	C	03/19/2024	13627	FISHSTICKS, INC	2,247.96
10	00239528	C	03/19/2024	2620	FOLLETT SCHOOL SOLUTIONS, INC.	617.85
10	00239529	C	03/19/2024	13858	FROSTED LLC	364.00
10	00239530	C	03/19/2024	179	GORDON FLESCH COMPANY, INC.	3,270.16
10	00239531	C	03/19/2024	12519	HANDS UP COMMUNICATIONS	8,240.00
10	00239532	C	03/19/2024	2870	HANSENS FARM FRESH DAIRY INC	198.79
10	00239533	C	03/19/2024	6964	HAWKEYE ALARM AND SIGNAL CO	1,796.20
10	00239534	C	03/19/2024	2712	HERFF JONES INC	889.51
10	00239535	C	03/19/2024	1001	HILLYARD/DES MOINES	175.15
10	00239536	C	03/19/2024	2207	I & S GROUP INC	28,400.00
10	00239537	C	03/19/2024	4366	INFOMAX OFFICE SYSTEMS, INC	882.37
10	00239538	C	03/19/2024	2395	INFOSEAL	600.00
10	00239539	C	03/19/2024	1189	IOWA DEPT OF PUBLIC HEALTH	320.00
10	00239540	C	03/19/2024	5289	IOWA HIGH SCHOOL MUSIC ASSOC	290.00
10	00239541	C	03/19/2024	1185	IOWA HIGH SCHOOL SPEECH ASSOCIATION	26.00
10	00239542	C	03/19/2024	8268	IOWA SAFE SCHOOLS	660.00
10	00239543	C	03/19/2024	13525	JACKIE URBANO-GAYTON	32.00
10	00239544	C	03/19/2024	6234	JANICE DYKSTRA	793.75
10	00239545	C	03/19/2024	2098	JEFF FROST	177.11
10	00239546	C	03/19/2024	4350	JEFF SOMMERFELDT	133.62
10	00239547	C	03/19/2024	10369	JOHN'S AUTOBODY LLC	637.00
10	00239548	C	03/19/2024	6811	JOHNSTONE SUPPLY	231.41
10	00239549	C	03/19/2024	6152	JOSHUA MEYER	22.50
10	00239550	C	03/19/2024	4528	JP GASWAY	2,941.75
10	00239551	C	03/19/2024	1236	JW PEPPER & SONS INC	18.49
10	00239552	C	03/19/2024	14494	K & W ELECTRIC INC	1,953.34
10	00239553	C	03/19/2024	13868	KAREN KAKONGO	190.00
10	00239554	C	03/19/2024	5982	KATHRYN ELIASON	95.63
10	00239555	C	03/19/2024	13864	KELSEY AIKEY	90.00
10	00239556	C	03/19/2024	25313	KELSEY HAMMER PRODUCTIONS	8,000.00
10	00239557	C	03/19/2024	2990	KIRKWOOD COMMUNITY COLLEGE	117.00
10	00239558	C	03/19/2024	22209	LANGUAGE LINE SERVICES	1,410.75
10	00239559	C	03/19/2024	3936	LUCAS ROGERS	76.64
10	00239560	C	03/19/2024	6914	MARK NISSEN	75.00
10	00239561	C	03/19/2024	7692	MARK SCHMADEKE	90.39
10	00239562	C	03/19/2024	1441	MARTIN BROTHERS	236.02
10	00239563	C	03/19/2024	4684	MARY LOUISE WILDER	125.00
10	00239564	C	03/19/2024	3279	MCLOUD SERVICES	113.30
10	00239565	C	03/19/2024	1402	MCDONALD SUPPLY	189.39
10	00239566	C	03/19/2024	13866	MCSOIFERS	5,125.00
10	00239567	C	03/19/2024	2016	MELISSA LIPPERT	75.00
10	00239568	C	03/19/2024	13690	MELISSA LUDWIG	75.00

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
10	00239569	C	03/19/2024	1464	MENARDS	923.17
10	00239570	C	03/19/2024	6699	METEOR EDUCATION, LLC	4,632.06
10	00239571	C	03/19/2024	13639	MICHAEL BASS	50.00
10	00239572	C	03/19/2024	8310	MID-WEST 3D SOLUTIONS, LLC	453.00
10	00239573	C	03/19/2024	9186	MODUS ENGINEERING LTD	30,600.00
10	00239574	C	03/19/2024	21091	MUDD ADVERTISING	300.00
10	00239575	C	03/19/2024	20966	MUSSIG PIANO WORKS	200.00
10	00239576	C	03/19/2024	3312	NAGLE SIGNS INC	60.00
10	00239577	C	03/19/2024	13022	NAOMI JOSEPH	35.37
10	00239578	C	03/19/2024	548	NEWELL STEVE	75.00
10	00239579	C	03/19/2024	13541	NOAH PUTZ	98.25
10	00239580	C	03/19/2024	329	NORTHEAST IA CHORAL DIRECTORS ASSOC.	149.00
10	00239581	C	03/19/2024	329	NORTHEAST IA CHORAL DIRECTORS ASSOC.	117.00
10	00239582	C	03/19/2024	5270	NRG MEDIA, LLC	1,196.00
10	00239583	C	03/19/2024	2786	O'REILLY AUTOMOTIVE INC	86.96
10	00239584	C	03/19/2024	10158	OFFICE EXPRESS	5,366.44
10	00239585	C	03/19/2024	1507	PETERS CONSTRUCTION CORPORATION	20,769.85
10	00239586	C	03/19/2024	11743	PLATINUM PEST SERVICES, INC	850.00
10	00239587	C	03/19/2024	5099	PRIORITY 1 MUFFLER & BRAKE	1,052.46
10	00239588	C	03/19/2024	4842	PROFESSIONAL LAWN CARE LLC	189.75
10	00239589	C	03/19/2024	1100	PROFESSIONAL OFFICE SERVICES, INC	123.41
10	00239590	C	03/19/2024	6324	RAPIDS REPRODUCTION	155.00
10	00239591	C	03/19/2024	14397	RAPTOR TECHNOLOGIES, LLC	13,860.00
10	00239592	C	03/19/2024	6759	REALLY GREAT READING CO LLC	3,646.50
10	00239593	C	03/19/2024	14095	REBECCA WOODEN	145.00
10	00239594	C	03/19/2024	13031	REPUBLIC SERVICES #897	7,710.92
10	00239595	C	03/19/2024	7330	RITE ENVIRONMENTAL	308.92
10	00239596	C	03/19/2024	14877	ROCHESTER ARMORED CAR CO., INC	2,770.00
10	00239597	C	03/19/2024	7115	RON STEVENS	22.27
10	00239598	C	03/19/2024	12509	RYAN MUHLENBRUCH	75.00
10	00239599	C	03/19/2024	13881	SADIE WAGEMESTER	77.81
10	00239600	C	03/19/2024	434	SAFELITE FULFILLMENT INC	219.93
10	00239601	C	03/19/2024	331	SCHOLASTIC	2,188.48
10	00239602	C	03/19/2024	331	SCHOLASTIC INC	73.15
10	00239603	C	03/19/2024	3632	SCOT'S SUPPLY COMPANY	6.94
10	00239604	C	03/19/2024	637	SERVICE ROOFING	479.26
10	00239605	C	03/19/2024	12195	SHEETZ TOWING & RECOVERY	50.00
10	00239606	C	03/19/2024	2784	SHRED-IT USA	104.64
10	00239606	CV	03/19/2024	2784	SHRED-IT USA	-104.64
10	00239607	C	03/19/2024	7586	STEVE WINTERS	53.00
10	00239608	C	03/19/2024	4882	STRATEGIC IMAGING	607.50
10	00239609	C	03/19/2024	7444	SUCCESSLINK	28,795.61
10	00239610	C	03/19/2024	2092	SUPERIOR WELDING SUPPLY CO	436.56
10	00239611	C	03/19/2024	608	TAPSPACE PUBLICATIONS, LLC	38.00
10	00239612	C	03/19/2024	2121	TEACHING STRATEGIES LLC	6,924.00
10	00239613	C	03/19/2024	3219	THE SHRED MASTER LLC	87.20
10	00239614	C	03/19/2024	5614	TOM ULES	73.36
10	00239615	C	03/19/2024	21431	TONY FISCHER	425.79
10	00239616	C	03/19/2024	12618	TORMACH	273.20
10	00239617	C	03/19/2024	3452	UNITY POINT HEALTH	187,366.20
10	00239618	C	03/19/2024	6691	WAVERLY SHELL ROCK COM.SCHOOLS	33,565.33
10	00239619	C	03/19/2024	3820	WBC MECHANICAL INC	300.00
10	00239620	C	03/19/2024	2327	WEST MUSIC COMPANY	1,222.81
10	00239621	C	03/19/2024	50200	YORE UNIFORM SHOP	11.28
10	00239622	C	03/19/2024	2614	YOUNG PLUMBING AND HEATING	289.50
10	00239623	C	03/19/2024	540	CITY OF WATERLOO	39,794.96
10	00239624	C	03/19/2024	7741	FIRST STUDENT INC	4,037,682.80

Total Bank: 10 \$6,850,020.62

Check Register Summary

Waterloo Community School District

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
12	00024729	CV	03/18/2024	239	MICHELLE CARD	-35.89
12	00024789	C	02/26/2024	35645	FATIMA MURТИC	12.77
12	00024790	C	02/26/2024	2274	JASMINKA LANGE	67.33
12	00024791	C	02/26/2024	7005	LOFFREDO	4,271.81
12	00024792	C	02/26/2024	1441	MARTIN BROTHERS	45,361.18
12	00024793	C	03/06/2024	11967	ANDERSON ERICKSON DAIRY CO	47,060.83
12	00024794	C	03/06/2024	14445	DZEMILA HODZIC-SULJIC	28.56
12	00024795	C	03/06/2024	35645	FATIMA MURTIĆ	59.87
12	00024796	C	03/06/2024	2125	HEATHER RICKERT	30.92
12	00024797	C	03/06/2024	2274	JASMINKA LANGE	144.10
12	00024798	C	03/06/2024	10318	JENNIFER PEVERILL	78.60
12	00024799	C	03/06/2024	7005	LOFFREDO	6,751.39
12	00024800	C	03/06/2024	1441	MARTIN BROTHERS	78,676.74
12	00024801	C	03/06/2024	1441	MARTIN BROTHERS	35,954.07
12	00024802	C	03/06/2024	239	MICHELLE CARD	18.34
12	00024803	C	03/06/2024	2130	SHELLY SMALLRIDGE	68.25
12	00024804	C	03/06/2024	50055	STACI TIEDT FRUSH	34.85
12	00024805	C	03/06/2024	815	ZLATKA IKANOVIC	22.27
12	00024806	C	03/19/2024	7005	LOFFREDO	10,623.72
12	00024807	C	03/19/2024	1441	MARTIN BROTHERS	70,906.44
12	00024808	C	03/19/2024	1441	MARTIN BROTHERS	11,834.25
12	00024809	C	03/19/2024	239	MICHELLE CARD	35.89
12	00024810	C	03/19/2024	13257	RAPIDS	370.84

Total Bank: 12 \$312,377.13

14	00107070	CV	03/07/2024	7872	ELITE AWARDS	-427.00
14	00107162	C	02/21/2024	3688	ADONNIS HILL	145.00
14	00107163	C	02/21/2024	13842	ASHLEY MOLINA	300.00
14	00107164	C	02/21/2024	7074	ASTOR WILLIAMS	160.00
14	00107165	C	02/21/2024	13766	BRAXTON ADDOH	105.00
14	00107166	C	02/21/2024	5787	BSN PASSONS GSC CONLIN SPORTS	607.71
14	00107167	C	02/21/2024	5021	CASEY HOFFERT	200.00
14	00107168	C	02/21/2024	13665	CLAYTON WEBER	85.00
14	00107169	C	02/21/2024	13624	COACH CLIFF'S GAGA BALL PITS LLC	3,241.94
14	00107170	C	02/21/2024	13694	CODY BOOZELL	100.00
14	00107171	C	02/21/2024	3926	DAVENPORT WEST HIGH SCHOOL	60.00
14	00107172	C	02/21/2024	9087	DEAN J DEUTMEYER	65.00
14	00107173	C	02/21/2024	35181	DOMINOS PIZZA	102.25
14	00107174	C	02/21/2024	13837	GARY BONTRAGER	100.00
14	00107175	C	02/21/2024	12722	GIRLS DICKINSON RELAYS	200.00
14	00107176	C	02/21/2024	9696	GLEN SNYDER	78.80
14	00107177	C	02/21/2024	6818	HOLIDAY INN DOWNTOWN	5,299.84
14	00107178	C	02/21/2024	1185	IOWA HIGH SCHOOL SPEECH ASSOCIATION	440.00
14	00107179	C	02/21/2024	1202	IOWA SPORTS SUPPLY	4,414.00
14	00107180	C	02/21/2024	6771	JEFF HARTL	100.00
14	00107181	C	02/21/2024	13654	JILL STEELE	105.00
14	00107182	C	02/21/2024	7332	JOSEPH FROST	85.00
14	00107183	C	02/21/2024	6773	KEN WELTER	146.00
14	00107184	C	02/21/2024	7972	LOGAN SWAIM	85.00
14	00107185	C	02/21/2024	14444	MARIA FIGUEROA	100.00
14	00107186	C	02/21/2024	6808	MARK HEITKAMP	100.00
14	00107187	C	02/21/2024	3174	MARK HILDMAN	215.00
14	00107188	C	02/21/2024	1441	MARTIN BROTHERS	383.73
14	00107189	C	02/21/2024	2254	MELVIN TYRONE WILLIAMS JR	130.00
14	00107190	C	02/21/2024	13656	MICHAEL FETTKETHER	105.00
14	00107191	C	02/21/2024	3605	MICHAEL KALVIG	119.32
14	00107192	C	02/21/2024	4364	MIQUAN MICOU	160.00
14	00107193	C	02/21/2024	13829	MITCHELL DEVRIES	65.00
14	00107194	C	02/21/2024	8927	NATHAN STEEGE	216.10
14	00107195	C	02/21/2024	4522	PEPSI-COLA	319.26
14	00107196	C	02/21/2024	12638	RAMON HARRINGTON	275.00
14	00107197	C	02/21/2024	7694	RYAN MEYERS	85.00
14	00107198	C	02/21/2024	13174	SEAN BROWN	270.00

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Bank	Check	Type	Date	Vendor	Vendor Name	Amount
14	00107199	C	02/21/2024	13662	SREDRICK ROBINSON	170.00
14	00107200	C	02/21/2024	12610	TALEEAH ERIE	65.00
14	00107201	C	02/21/2024	18836	TERYY KALVIG	275.00
14	00107202	C	02/21/2024	13696	THE SAVVY BEAN	858.13
14	00107203	C	02/21/2024	9180	TIMOTHY ZAPUTIL	105.00
14	00107204	C	02/21/2024	3636	VALARIE KENT	100.00
14	00107205	C	02/28/2024	7222	ADVANTAGE SCREENPRINT & EMBROI	25.00
14	00107206	C	02/28/2024	8402	ALISON CONKLING	17.00
14	00107207	C	02/28/2024	5021	CASEY HOFFERT	240.00
14	00107208	C	02/28/2024	5348	CEDAR FALLS HIGH SCHOOL	125.00
14	00107209	C	02/28/2024	13857	DREW YANECEK	235.00
14	00107210	C	02/28/2024	2379	DUBUQUE SENIOR HIGH SCHOOL	125.00
14	00107211	C	02/28/2024	9172	IAWA GIRLS COACHES ASSOC	175.00
14	00107212	C	02/28/2024	1185	IAWA HIGH SCHOOL SPEECH ASSOCIATION	299.00
14	00107213	C	02/28/2024	1202	IAWA SPORTS SUPPLY	169.50
14	00107214	C	02/28/2024	4208	JACOB SCHAEFER	945.00
14	00107215	C	02/28/2024	5355	KENNEDY HIGH SCHOOL	120.00
14	00107216	C	02/28/2024	13856	KING PIN ENTERTAINMENT CENTER	200.00
14	00107217	C	02/28/2024	13487	MARK WEBER	165.00
14	00107218	C	02/28/2024	1441	MARTIN BROTHERS	329.79
14	00107219	C	02/28/2024	5457	MASON CITY HIGH SCHOOL	125.00
14	00107220	C	02/28/2024	3605	MICHAEL KALVIG	240.00
14	00107221	C	02/28/2024	13171	MIRANDA KOCH	142.00
14	00107222	C	02/28/2024	8927	NATHAN STEEGE	252.42
14	00107223	C	02/28/2024	24830	UNI DANCE MARATHON	1,200.00
14	00107224	C	02/28/2024	13698	WAPPINGERS FALLS SHOPPER, INC.	651.00
14	00107225	C	02/28/2024	2291	WATERLOO COMMUNITY PLAYHOUSE INC	81.00
14	00107226	C	02/28/2024	6884	WILLIAMSBURG HIGH SCHOOL	100.00
14	00107227	C	02/28/2024	2557	YOUNG MUSICIANS' HONOR BAND	48.00
14	00107228	C	03/07/2024	3688	ADONNIS HILL	85.00
14	00107229	C	03/07/2024	12363	ANNE LANGE	496.17
14	00107230	C	03/07/2024	5787	BSN PASSONS GSC CONLIN SPORTS	58.00
14	00107231	C	03/07/2024	5348	CEDAR FALLS HIGH SCHOOL	125.00
14	00107232	C	03/07/2024	8639	CENTRAL COMMUNITY SCHOOLS	180.00
14	00107233	C	03/07/2024	3107	CHAMPION TEAMWEAR AR	545.00
14	00107234	C	03/07/2024	7937	CREATIVE IMPACT COMPANY LLC	48.00
14	00107235	C	03/07/2024	218	DECKER SPORTING GOODS	119.00
14	00107236	C	03/07/2024	8073	DECORAH HIGH SCHOOL	100.00
14	00107237	C	03/07/2024	10210	EAST MARSHALL COMM SCHOOLS	90.00
14	00107238	C	03/07/2024	7872	ELITE AWARDS	427.00
14	00107239	C	03/07/2024	9472	HAMPTON INN	2,929.92
14	00107240	C	03/07/2024	7198	INDEPENDENCE COMM SCHOOL DIST	21.00
14	00107241	C	03/07/2024	5290	IAWA HIGH SCHOOL ATHLETIC ASSO	660.00
14	00107242	C	03/07/2024	1185	IAWA HIGH SCHOOL SPEECH ASSOCIATION	312.00
14	00107243	C	03/07/2024	4208	JACOB SCHAEFER	225.00
14	00107244	C	03/07/2024	13487	MARK WEBER	85.00
14	00107245	C	03/07/2024	5385	MARTIN BROTHERS	214.86
14	00107245	CV	03/07/2024	5385	MARTIN BROTHERS	-214.86
14	00107246	C	03/07/2024	1441	MARTIN BROTHERS	1,039.51
14	00107247	C	03/07/2024	13756	MCDONALD IMAGING SOLUTIONS, INC	437.50
14	00107248	C	03/07/2024	17043	SCHOOL HEALTH CORPORATION	621.70
14	00107249	C	03/07/2024	13696	THE SAVVY BEAN	446.60
14	00107250	C	03/07/2024	7766	WEST DELAWARE COMMUNITY SCHOOL	70.00
14	00107251	C	03/07/2024	19976	WINDSTAR LINES INC	2,199.05
14	00107252	C	03/08/2024	13891	AMERICANS FOR INDEPENDENT LIVING	1,092.57
14	00107253	C	03/12/2024	2279	WALMART / CAPITAL ONE	575.70
14	00107254	C	03/13/2024	7222	ADVANTAGE SCREENPRINT & EMBROI	40.00
14	00107255	C	03/13/2024	5787	BSN PASSONS GSC CONLIN SPORTS	849.49
14	00107256	C	03/13/2024	33545	C & J TRAVEL, LLC	42,532.00
14	00107257	C	03/13/2024	2036	CABIN COFFEE OF WATERLOO	134.50
14	00107258	C	03/13/2024	5385	CANTEEN REFRESHMENT SRVCS	214.86
14	00107259	C	03/13/2024	144	CENTRAL RIVERS AEA	5.88

Check Register Summary

Waterloo Community School District

Batch Year: 24

Bank: All

Date Range: 02/21/2024 - 03/19/2024

Bank	Check	Type	Date	Vendor	Vendor Name	Amount
14	00107260	C	03/13/2024	8304	IWWL (KWWL.COM)	39.99
14	00107261	C	03/13/2024	9410	JED SMITH	500.00
14	00107262	C	03/13/2024	8517	JIM MILLER	1,250.00
14	00107263	C	03/13/2024	13170	LONI MEIER	12.45
14	00107264	C	03/13/2024	1441	MARTIN BROTHERS	104.70
14	00107265	C	03/13/2024	4522	PEPSI-COLA	286.20
14	00107266	C	03/13/2024	7330	RITE ENVIRONMENTAL	122.68
14	00107267	C	03/13/2024	10596	ROBERT SMITH JR	500.00
14	00107268	C	03/13/2024	1469	UNIVERSITY OF NORTHERN IOWA	90.00
Total Bank: 14						\$85,596.26
16	00004196	C	02/26/2024	13710	WORKSPACE	442,659.50
16	00004197	C	03/06/2024	13247	B.G. BRECKE, INC	4,380.62
16	00004198	C	03/06/2024	9186	MODUS ENGINEERING LTD	1,312.50
16	00004199	C	03/06/2024	1717	PDCM INSURANCE	4,220.00
16	00004200	C	03/19/2024	13893	BISHOP ENGINEERING, INC	9,509.80
16	00004201	C	03/19/2024	9444	INVISION ARCHITECTURE	804,117.47
16	00004202	C	03/19/2024	5351	LARSON CONSTRUCTION COMPANY INC	1,491,055.38
16	00004203	C	03/19/2024	9186	MODUS ENGINEERING LTD	7,875.00
Total Bank: 16						\$2,765,130.27
						Total Computer Checks: \$10,041,082.01
						Total Manual Checks: \$0.00
						Total ACH Checks: \$0.00
						Total Other Checks: \$0.00
						Total Electronic Checks: \$0.00
						Total Computer Voids: -\$27,957.73
						Total Manual Voids: \$0.00
						Total ACH Voids: \$0.00
						Total Other Voids: \$0.00
						Total Electronic Voids: \$0.00
						Grand Total: \$10,013,124.28
						Number of Checks: 569

Batch Year	Batch	Amount
24	000125	-98.25
24	000146	-53.00
24	000181	-22.27
24	000277	-6.94
24	000431	-32.00
24	000503	-25.87
24	000637	-69.76
24	000701	-35.89
24	001196	1,028.05
24	001295	437.50
24	001296	351.00
24	001335	-7,785.13
24	001384	-427.00
24	001416	2,292.99
24	001452	20,352.08
24	001479	68,198.16
24	001483	6,118.71
24	001485	442,659.50
24	001486	49,713.09
24	001487	610,365.17
24	001504	5,763.20
24	001507	10,800.41
24	001511	395,511.03
24	001514	90,694.17
24	001515	42,011.67
24	001516	2,798.37

Check Register Summary**Waterloo Community School District**

Batch Year: 24

Bank: All

Date Range: 02/21/2024 - 03/19/2024

Batch Year	Batch	Amount
24	001517	575.70
24	001520	78,234.62
24	001522	827,286.22
24	001562	1,000.00
24	001595	9,913.12
24	001596	10,763.95
24	001609	1,092.57
24	001614	3,407.65
24	001615	570,522.75
24	001616	46,682.75
24	001628	38,174.30
24	001630	1,300.00
24	001636	2,303,047.85
24	001637	93,771.14
24	001671	199,825.11
24	001673	4,077,477.76
24	001674	9,509.80

Batch Year: 24 Bank: All Date Range: 02/21/2024 - 03/19/2024

FPREG01A (build 24.3.3.1)**Selection Criteria**

Batch Year	24
Begin Date	02/21/2024
End Date	03/19/2024
Include Voids Voided After End Date	Yes
Bank	All
Begin Check	00000000
End Check	99999999
Begin Batch 1	All
End Batch 1	
Begin Batch 2	
End Batch 2	
Begin Batch 3	
End Batch 3	
Begin Batch 4	
End Batch 4	
Begin Batch 5	
End Batch 5	
Role ID	FASADMIN

Electronic Payments to Vendors:

MID AMERICAN ENERGY	201,909.49
PITNEY BOWES – ESC POSTAGE	9,000.00
DELTA DENTAL – INSURANCE	48,757.55
BMO – PROCUREMENT CARD PAID	212,588.75
Total Electronic Payments	472,255.79



XI. iv. Area Education Agency (AEA) Food Purchasing Agreement 2023-2024

Recommendation

The Superintendent's recommendation is that the Board of Education approve the contract between Waterloo Schools and the Area Education Agency for food purchasing during the 2024-2025 school year as outlined.

Contact Person

Heather Bathan, District Nutrition Program Manager
Zach Kelly, Director of Operations

Details

AEA Purchasing is formed under the Code of Iowa as a 28E entity and is an initiative of [Iowa's Area Education Agencies](#). The goal of AEA Purchasing is to combine the purchasing power of Iowa school districts to offer aggressive pricing on materials, goods and services. Participation in AEA Purchasing is without cost to Iowa's schools in that it is funded by small fees paid by the vendors. This buying power allows for better pricing on food for the school district.

Supporting Documents



AEA Purchasing Agreement, 2024-2025

AEA PURCHASING AGREEMENT 2024-2025

This purchasing agreement ("Agreement") is entered into by AEA Purchasing, an entity formed by a 28E Agreement filed on or about February 7, 2011 and the Waterloo School District/Customer (hereafter the "Eligible Member") located in Area Education Agency (hereafter the "AEA") for the 2024-2025 school year.

SELECTION OF PROGRAMS

Eligible Member elects to participate in the program(s) checked below. Products available under these bids are for use in the Eligible Member's Child Nutrition Programs:

- A. AEA PURCHASING Food Bid (Martin Bros.)
- B. AEA PURCHASING Small Wares Bid (Rapids Wholesale)
- C. AEA PURCHASING Ware Wash Bid _____ (EMS Detergent - East Zone) (Martin Bros. - West Zone)

COMMITMENT TO BUY AND PARTICIPATE

The Eligible Member agrees to purchase an aggregate monthly total of 60% of its food and supplies (excluding USDA Foods, milk, bread, small wares and ware wash) from the vendor selected by AEA Purchasing ("Prime Vendor").

Eligible Member agrees to respond to requests for information from AEA Purchasing, reporting any service, product, invoicing, or other problems which may arise between the Eligible Member and any Prime Vendor. Also, to be willing to serve on, or provide input to, committees as established by AEA Purchasing from time to time.

EFFECTIVE DATE

To be effective beginning July 1, 2024, this Agreement must be signed no later than June 30, 2024.

PRIME VENDOR RESPONSIBILITIES TO ELIGIBLE MEMBERS:

- Provide product data information (i.e. nutrition specifications, child nutrition documentation)
- Establish bi-weekly (or otherwise agreed upon schedule) salesperson visits and truck deliveries
- Establish, in conjunction with AEA Purchasing, food shows and seminars
- Provide monthly and weekly price reports
- Invoice and directly deliver products
- Provide computer ordering and inventory system support

AEA PURCHASING ADMINISTRATIVE FEE

AEA Purchasing administers a \$.50 per case and a \$.10 per broken case amount to help to cover the expenses of running the program. At the conclusion of this Agreement, after expenses are paid, the balance is refunded to our Eligible Members on a pro rata basis. In school year 2022-2023 the amount sent back as a year-end food rebate was \$352,500.00. Eligible Member will return any such refund to the appropriate school meals account as required by the United States Department of Agriculture (USDA). Iowa's AEA, through the appointed representatives on the IAAEA Governing Board, will provide oversight and management for this program but no funding.

PAYMENT

Normal terms are net amount due in 30 days. (Net 30 days.)

Eligible Member will remit payment directly to Prime Vendor. Eligible Member will pay applicable administrative fees included on its invoices. These administrative fees will be paid to AEA Purchasing by Prime Vendor pursuant to the agreement between AEA Purchasing and Prime Vendor.

PRICE LISTS AND PRICE CHANGES

AEA Purchasing will transmit monthly and weekly price lists to Eligible Members. Firm prices will prevail for one calendar month with the exception of weekly price changes for fresh meat, dairy products and produce.

MINIMUM ORDER AND DELIVERY

Orders may be placed with Prime Vendor at any time during the term of this Agreement. The minimum order requirements for one Eligible Member for delivery to one building will be \$500.00 for food. The Prime Vendor will deliver and unload goods directly to Eligible Members during normal operating hours or at other mutually agreed upon times. Schools that order under \$500 will incur a \$15 service fee. There will be no fuel surcharge. There will be no minimum delivery requirement for the month of May or the three weeks prior to Winter break.

ELIGIBLE MEMBER RESPONSIBILITY

Eligible Member acknowledges their responsibility to comply with any and all applicable regulations of the USDA Food and Nutrition Service Department and the Iowa Department of Education Bureau of Nutrition and Health Services, including but not limited to, the retention of records and nonprogram revenue requirements. Eligible Member agrees to adhere to all provisions of the Standards of Conduct adopted by AEA Purchasing.

COMPLIANCE BY AEA PURCHASING

AEA Purchasing will comply with any and all applicable federal and state regulations related to the procurement of goods and services for Iowa school districts and area education agencies.

TERMINATION

Both Eligible Member and AEA Purchasing have the option to terminate this Agreement prior to June 30, 2025.

SIGNATURES

Eligible Member/School District

Waterloo CSD
Name of School District/Customer

Signature

Title

Date

319-433-2700
School District Phone Number

AEA Purchasing Signature

AEA Purchasing Foodservice Division
PHONE: 800-632-5918 x-1321
EMAIL: megan@aeapurchasing.org

AEA Purchasing

Date

*** AEA Purchasing has the ability to share this document electronically allowing for completion and e-signature by the authorized person/persons. If your school district is interested in completing this agreement electronically, please email administrative assistant Barb Adams at barb@aeapurchasing.org .*

Superintendent email address: Smith Jr@waterlooschools.org

Business Manager email address: SommerfeldtJ@waterlooschools.org

Foodservice Director email address: bathen h@waterlooschools.org



February 23, 2024

Greeting from AEA Purchasing!

You will find attached the agreement for participating in the AEA Purchasing Food, Ware Wash and Small Wares cooperative purchasing programs for school food service. As a reminder, AEA Purchasing has the ability to share this document electronically allowing for completion and e-signature by the authorized person/persons. If your school district is interested in completing this agreement electronically, please email administrative assistant Barb Adams at barb@aeapurchasing.org. Of course we are still able to accept signed and emailed copies as well. You may want to forward or print this off for your Superintendent or Business Manager.

In the school year 2023-2024 there were 326 schools and districts that participated with the AEA Purchasing program and we anticipate over \$50 million dollars in purchases.

Electronic copies of the agreement for the 2024-2025 school year may be acquired at the AEA Purchasing website (www.aeapurchasing.org). PLEASE NOTE THE FOLLOWING.

1. **THE AGREEMENT MUST BE COMPLETED ELECTRONICALLY OR RETURNED NO LATER THAN JUNE 30, 2024.**
THIS IS NOT NEGOTIABLE. The agreement is for school year 2024-2025. Please submit your agreement by email to barb@aeapurchasing.org or:

Mail to: AEA Purchasing
Attention: Barb Adams
1521 Technology Parkway
Cedar Falls, IA 50613

2. The agreement provides space to indicate the school's interest in participating in food, ware wash (dish wash) and/or small wares (pots, pans, silverware, etc.). Schools may choose any or all of these bids.
3. AEA Purchasing has taken every step towards ensuring that these bids are compliant with the Iowa Department of Education, Bureau of Nutrition and Health and Service and the USDA Food & Nutrition Service Department. The participating schools must do their part in ensuring compliance.

Schools or school boards wishing further information may contact Meg Brink at 563-341-7948 or megan@aeapurchasing.org.

Sincerely,
AEA Purchasing Food Team
Barb Adams, Clif Cameron, Molly Gilmore, Meg Brink

XI. v. Publication of Notice of Intent for Construction Manager at Risk (CMaR)

Recommendation

The Superintendent's recommendation is that the Board of Education approve the publication of a Notice of Intent to engage the services of a Construction Manager at Risk (CMaR) and the subsequent issuance of a Request for Qualifications (RFQ) and Request for Proposals (RFP).

Contact Person

Zach Kelly, Director of Operations
Jeff Sommerfeldt, Chief Financial Officer

Details

The Construction Manager at Risk (CMaR) is a delivery method which entails a commitment by the Construction Manager (CM) to deliver the project within a Guaranteed Maximum Price (GMP) which is based on the construction documents and specifications at the time of the GMP plus any reasonably inferred items or tasks. The CMaR provides professional services and acts as a consultant to the owner in the design development and construction phases. Often times, the CMaR also provides some of the actual construction of the project, depending on the availability of bidders and the expertise the company has. In addition to acting in the owner's interest, the CMaR must manage and control construction costs to not exceed the GMP because contractually any costs exceeding the GMP that are not change orders are the financial liability of the CMaR.

The District would like to employ the CMaR delivery method for use with the proposed high school project. Beginning the process at this time will allow for more in-depth exploration of the project's feasibility and cost. The CMaR will also have the opportunity to work closely with the architect throughout the Design/Delivery process.

If approved, the selection timeline would begin with publication of the Notice of Intent on March 26, followed by issuance of a Request for Qualifications (RFQ) on April 10 and issuance of a Request for Proposals (RFP) in early May.

Supporting Documents



Public Notice of intent for CMr

Public Notice

RE: Construction Manager at Risk – Request for Qualifications Notice
Waterloo Community School District
Waterloo High School Project
Project Location:
1350 Katoski Drive
Waterloo, IA 50701

Owner Contact: Zach Kelly, Director of Operational Services
Lead Design Professional: Kathryn Payne, AIA, Architect, INVISION Architecture

Waterloo Community School District (WCSD) is seeking statements of qualifications for Construction Manager at Risk (CMaR). The request for qualifications is part of a competitive selection process to engage a CMaR firm to provide services for construction at Central Middle School. The work will repurpose the building to serve as a single comprehensive high school for WCSD. The scope of work includes two additions totaling approximately 250,000 square feet, and approximately 52,000 square feet of renovation to the existing school. Additional work includes development of a 30 acre site across Katoski for athletic fields, and other district needs.

CMaR Selection Schedule

• Public Notice of RFQ	March 26, 2024
• Issuance of RFQ	April 10, 2024
• Qualification Statements Due	April 24, 2024 @ 2:00 p.m.
• Issuance of RFP	May 1, 2024 – subject to change
• Proposals Due & Opened	May 16, 2024 – subject to change
• CMaR Selection	May 28, 2024 – subject to change

Design work is near completion of Schematic Design. Construction is intended to commence in the Spring of 2025 and be completed by March 2028. The school district intends to occupy the building as its single High School when school starts in August 2028. The preliminary construction budget is currently \$135,000,000 including work on the existing 60 acre site and the 30 acre site across Katoski Drive.

Selection Criteria

To properly evaluate each CMaR firm, and in accordance with Iowa state law, the Waterloo CSD reserves the right to select the firm that offers the best value based on the criteria listed below and the ranking of each firm as it relates to the selection criteria:

Qualifications Criteria in RFQ

- Section 1.0 - Firm Profile and Background
- Section 2.0 - Project Experience, Qualifications, and References
- Section 3.0 - Insurance & Litigation
- Section 4.0 - Project Team
- Section 5.0 - Management Process
- Section 6.0 – Differentiation

Additional Criteria will be required in RFP

- Section 5.0 - Management Process – Additional Information

Section 7.0 – Bonding Requirements
Section 8.0 – Construction Schedule
Section 9.0 – Construction Budget
Section 10.0 – Fee Proposal

An RFQ & subsequent RFP will follow this Notice and outline the deliverables and selection criteria in more detail.

Waterloo Community School District Contact

Zach Kelly, Director of Operational Services: email: kellyz@waterlooschools.org



XI. vi. Public Utility Easement Agreement with City of Waterloo

Recommendation

The Superintendent's recommendation is that the Board of Education approve the Easement for Public Sidewalk agreement with the City of Waterloo as presented.

Contact Person

Zach Kelly, Director of Operations
Jeff Sommerfeldt, Chief Financial Officer

Details

Following the Sloane Wallace Stadium Park project, the City of Waterloo has requested an easement for a public sidewalk along the Western Avenue portion of the property. Attached are the legal description and the easement agreement for the sidewalk.

Supporting Documents

-  Easement Description
-  Easement for Public Sidewalk Recorders Sheet

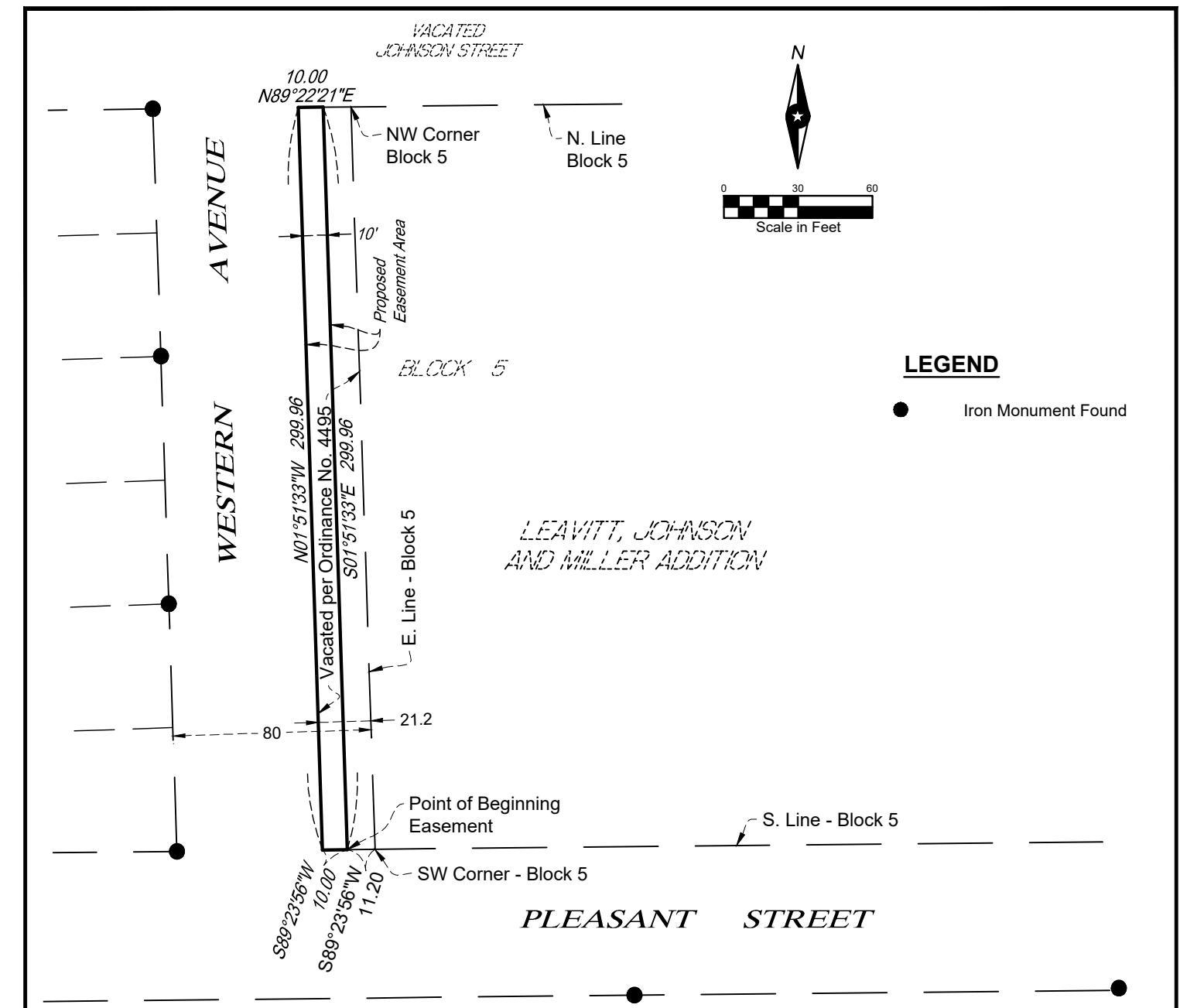


EXHIBIT A - PUBLIC SIDEWALK EASEMENT

PROJECT
SLOAN WALLACE STADIUM PARK
VACATED W. 6TH STREET R.O.W.

WATERLOO, BLACK HAWK COUNTY, IOWA

**Easement for Public Sidewalk
Recorders Cover Sheet**

Preparer Information:

ISG
217 East 2nd Street Suite 110
Des Moines, IA 50309

Return Document To:

ISG
217 East 2nd Street Suite 110
Des Moines, IA 50309

Grantors:

Waterloo Community School District

Grantees:

City of Waterloo

Legal Description:

EASEMENT FOR PUBLIC SIDEWALK

KNOW ALL PERSONS BY THESE PRESENTS:

That Waterloo Community School District (herein called "Grantor"), of the County of Black Hawk, State of Iowa, in consideration of the sum of One Dollar (\$1.00), to be paid by the CITY OF WATERLOO, IOWA (herein called "City"), and other good and valuable consideration, the receipt of which is hereby acknowledged by the Grantor, does hereby sell, grant and convey unto the City of Waterloo, Iowa, a municipal corporation, a perpetual Easement for public sidewalk right-of-way under, over, through, and across the following described real estate:

(legal description)

(hereinafter called "Easement Area") for a public sidewalk on the surface of said Easement Areas designated above as "Easement for Public Sidewalk" in a manner that will permit its free and unobstructed use by pedestrians for the purpose of walking on the sidewalk.

This Easement shall be subject to the following terms and conditions:

1. **ERCTION OF STRUCTURES PROHIBITED:** Grantor and its successors and assigns shall not erect any building, structure or fence over or within the Easement Area without obtaining prior written consent of the City.
2. **OBSTRUCTIONS PROHIBITED:** Grantor and its successors and assigns shall not erect or cause to be placed on the Easement Areas any structure, material, device, thing or matter, or plant or permit to grow any hedge or other vegetative growth which could obstruct, impede, or otherwise interfere with the use of the Easement Area as a sidewalk.
3. **CHANGE OF GRADE PROHIBITED:** Grantor and its successors and assigns shall not change the grade, elevation, or contour of any part of the Easement Area without obtaining prior written consent of the City.
4. **RIGHT OF USE AND ACCESS:** The public shall have the privilege of use of the sidewalk. The City shall have the right of access from any point on the Easement Area for the purpose of maintenance, repair, replacement, or reconstruction, as determined by the City, to include removal of any obstructions or structures placed or erected in the easement area.
5. **MAINTENANCE AND REPAIR:** The maintenance of the sidewalk and the Easement Area is the sole responsibility of the Grantor, and its successors and assigns.
6. **GROUNDWATER HAZARDS STATEMENT:** Grantor represents and warrants that there are no known wells, solid waste disposal sites, hazardous wastes, underground storage tanks, or any other similar hazardous conditions adversely affecting the environment as required by Section 558.69 of the Code of Iowa.

Grantor does **HEREBY COVENANT** with the City that Grantor holds said real estate described in this Easement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenants to **WARRANT AND DEFEND** the said premises against the lawful claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive shares, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to context.

Signed this _____ day of _____, 20____.

Grantor

Type or legibly print Grantor's name

STATE OF IOWA)
 (ss
COUNTY OF BLACK HAWK)

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared _____, to me known to be the identical person(s) named in the foregoing instrument and who executed the same as his/her/their voluntary act and deed.

Notary Public in and for the
State of Iowa



XI. vii. Request for Proposal for Photography Services

Recommendation

The Superintendent's recommendation is that the Board of Education approve the Request for Proposal for School Photographic Services as attached.

Contact Person

Pam Arndorfery, Assistant to the Superintendent/Board Secretary
Lydia Heisler, Administrative Assistant - Teaching & Learning Department

Details

Waterloo Schools has had a longstanding relationship with Lifetouch to provide school photography services for student/staff individual photos as well as extracurricular photos. As photographic needs and capabilities have progressed, District personnel have determined the need to explore further options for the delivery of these services. If approved, the RFP will be published in March with proposals due in May. Photographic services would go into effect beginning with the 2025-2026 school year.

Supporting Documents



RFP for Photography Services 2024



**REQUEST FOR PROPOSAL
SCHOOL PHOTOGRAPHIC SERVICES
WATERLOO COMMUNITY SCHOOLS**

Due: May 3, 2024

REQUEST FOR PROPOSAL

SCHOOL PHOTOGRAPHIC SERVICES

WATERLOO COMMUNITY SCHOOLS

The date of this RFP is: March 26, 2024

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1. INTRODUCTION

Waterloo Community Schools is hereby requesting proposals from potential vendors (each, a "Vendor") to provide it with certain photographic services such as student and staff pictures and related products (each, a "Proposal").

Proposals must be in the form required by this Request for Proposal ("RFP") and submitted no later than **May 3, 2024** and should be delivered in a sealed envelope clearly marked "Proposal for School Photographic Services" addressed to:

Lydia Heisler
1516 Washington St.
Waterloo, IA 50702

Submission by facsimile or e-mail is unacceptable and respondents are entirely responsible for delivering Proposals to the address above on time. Proposals received after the date and time stated above will be returned unopened.

Questions about, or clarifications of, matters detailed in this Request for Proposal (the "RFP") should be directed to:

Lydia Heisler 319-433-1839 ext.10139
heislerl@waterlooschools.org

2. OBJECTIVE

The primary objective of this RFP is to supply potential Vendors for the photographic products and services specified herein with the information necessary for them to develop a mutually beneficial partnership with the District. The winning Vendor (the "Contractor") will supply quality portrait products and an exceptional level of customer service to the District, its students, and their parents.

3. SCOPE & LENGTH OF THE CONTRACT

3.1 Waterloo Community Schools serves approximately 11,100 students and employs approximately 1770 full and part time staff. There are currently three high schools, four middle schools one advanced program centers, and eleven elementary schools. This contract is for K-12 schools and staff. The distribution of school population and staff is as follows:

East High School	1,120
West High School	1,870
Expo Alternative School	750
Waterloo Career Center	25 staff
Bunger Middle School West:	560
Central Middle School	550
GeorgeWashingtonCarver Academy.....	530
Hoover Middle School	950
Cunningham School	500
Fred Becker Elementary School	560
Highland Elementary School	540
Irving Elementary School	460
Kingsley Elementary School	420
Kittrell Elementary School	715
Lincoln Elementary School	560
Lou Henry Elementary School	560
Lowell Elementary School	620
Orange Elementary School	615
Poyner Elementary School	455
District Staff (Education Service Center).....	165 staff

3.2 The contract will be for fall school portraits only. Spring portraits are up to the discretion of the administration at each site and alternative package prices need to be provided.

3.3 The Contractor must represent and warrant that it will not delegate or subcontract its responsibilities under the agreement without the *express prior written permission* of the District.

3.4 The initial term of the contract shall be for three (3) years, commencing on July 1, 2025 and ending on June 30, 2028; *provided that* the District may terminate the contract after one (1) year if, in its sole discretion, it deems the Contractor's performance to be unacceptable.

4. INSTRUCTIONS TO VENDORS

4.1 A copy of Proposals must be received at the Waterloo Community Schools District May 3, 2024.

No faxed transmissions will be accepted or allowed and any Proposals received after the time stated above will not be considered. The Contractor assumes the risk of any delay in the mail or in the handling of mail by the District.

4.2 Envelopes containing Proposals must be clearly marked "Proposal for School Photographic Services"

4.3 It is the obligation of each Vendor to examine this RFP before submitting a Proposal. Submission of a Proposal shall be proof that such examination has been made and that each Vendor has become thoroughly familiar with the District's requirements.

The successful Contractor shall maintain property and general liability insurance that covers the scope of Contractor's work for the District as well as workers compensation insurance for its employees during the life of this contract.

4.4 Although certain products and services are specified below, it is not the District's intent to discriminate against any proposed substitutes, but rather to inform Vendors of the functions and general quality in which the District is interested. Vendors are welcome to submit quotes for substitute items; however, samples and specifications of proposed alternate items must be provided.

4.5 All questions regarding this RFP should be submitted by email to Lydia Heisler, heislerl@waterlooschools.org. If deemed necessary by the District, one or more addenda to this RFP may be prepared and issued to all Vendors and Vendors will be required to indicate that they have received such on their Proposals.

4.6 Once a Proposal has been delivered to the District, it may not be withdrawn by the Vendor for a period of ninety (90) days after the opening of the Proposals.

4.7 Proposals shall become public information after the opening and any restrictions put upon the District regarding sharing of information or duplication after opening will be grounds for rejection.

4.8 Collusion is cause for rejection of all Proposals from the Vendors involved.

4.9 Oral presentations to provide further information by select Vendors may be scheduled.

4.10 The District reserves the right to reject any and all Proposals and to waive minor irregularities. The District further reserves the right to seek new proposals when such a procedure is in the best interests of the District to do so.

5. SPECIFICATIONS

5.1 District Requirements

Pictures are to be taken in the late summer or early fall of the year on dates arranged with the principal of each school (each, a “Picture Day”).

All students are to be photographed on Picture Day regardless if they are ordering pictures. The high resolution images created will be utilized in creating student and staff ID's, capable of transfer to the District's student information system (Infinite Campus), and in school yearbooks.

Contractor must provide a customer portal that will offer the ability to download/upload images/files of all students and staff to/from Contractor's website for each school, the Education Service Center, and the technology department. The District must have the ability to export images with the unique identifier provided to the contractor by the District in JPEG, TIFF, or BMP. The digital media must have bar coding capability, allow export to non-proprietary picture formats such as those previously mentioned and are to be organized by last name, first name, grade, homeroom teacher and the unique identifier. This must be available within one (1) week of each photographic session.

After each Picture Day, Contractor must provide a package verification list for each school listing every student photographed and their order.

5.2 Photographic Standards

Premium photographic paper must be used. The Contractor must use equipment that centers the subject and adjusts for head size, skin, and hair tone. Photographs shall not have the Contractor name or logo on the front. Prices for all backgrounds must be the same. The packages should be all inclusive for the parents no one should have to figure out taxes on any package.

5.3 Guarantee

All photos will have adequate lighting, focus, composition, and meet industry standards by the Contractor. Parents may reject any or all photos which they feel are of poor quality and it shall be the Contractor's responsibility to retake such at no additional cost. Any refunds are to be handled by the Contractor, who will provide appropriate forms to parents.

5.4 Communications

The Contractor will furnish take-home notices or flyers. Such notices will include:

- The school name, picture date, retake date, picture packages, and prices;
- A statement on suggested clothing and hair arrangement;
- Re-order information;
- A local customer service telephone number for parents to contact the Contractor directly with any concerns. Contractor customer service representatives must be available evenings and weekends. This number should also appear on all picture packages;
- Website information, and
- A payment envelope.

5.5 Package Options

Individual pictures will be taken in the fall on a pre-pay basis. All Proposals must include, but are not limited to, the following packages:

Package Number	Package Contents		Package Number	Package Contents	
	Quantity	Dimensions		Quantity	Dimensions
#1	3	8 x 10	#2	2	8x10
	4	5 x 7		4	5x7
	4	3 x 5		4	3x5
	16	2 x 3		12	2x3
	2	4x6		2	4x6
	1	Digital Download			
#3	1	8 x 10	#4	1	8 x 10
	3	5x7		2	5x7
	12	2x3		8	2x3
	2	4x6		2	4x6
	2	3 x 5		4	3 x 5
#5	2	5x7	#6	4	3 x 5
	4	3 x 5		8	2 x 3
	8	2 x 3			

Upon request from a school official, a complete picture package shall be provided to the school to offer to the parents upon the death of their child. The package will include all photos from package #1 plus a CD-ROM disk containing digitized images of the pictures of the student.

5.6 Fee Collection

Contractor must offer the option to order packages on line or via a mobile application. If cash or a check is collected at time pictures are taken, the cash/check must be in a sealed payment envelope. All accounting and recording of the student package selection is to be performed by the photographer. Any and all taxes, including Iowa state sales taxes will be paid by the Contractor.

5.7 Photo Retakes

The Contractor must return at a later date for retakes at no additional cost. Retake photos will be for students dissatisfied for any reason with the original take photos as well as for students absent on the original picture day. Retake photos must be uniform with similar head sizes, centering, and background as original takes. An alphabetical listing of students who go through the retake process shall be furnished to the school by the Contractor.

5.8 Package Delivery

All pictures, both originals and retakes must be delivered within three (3) weeks from the date the photos were taken.

5.9 Mistakes in Delivery

The Contractor will work directly with parents of students receiving incorrectly filled packages or those not receiving a package that was ordered and paid for. If necessary, students will have their pictures retaken on retake day.

5.10 Photo Reorders

Reorders will be sent directly to the Contractor by the parents. Reorders will not be handled by the District.

5.11 Special Program Photo Options

Pre-kindergarten and students in other special programs may have their pictures taken and packages must be offered to parents at the same prices.

5.12 Spring Photo Option

Spring photos are optional and at the discretion of each school principal. Alternative package pricing should be provided by the Contractor for Spring photos.

5.13 Class Photo Option

The Contractor will provide free Composites to all students Pre-K through 6th Grade.

5.14 Site-Specific Requirements

The following items are to be provided at no additional cost to the District:

Elementary Schools

- Portrait packages shall be sorted by classroom for easy distribution
- A child safety program
- Portal with the ability to download images that meet industry standards for yearbook, specifically, high-resolution images and the ability to download staff pictures with their names.
- Staff picture ID badges
- Portal specific to each school.

Middle Schools

- A plastic student identification card for each student with picture, name, grade, student ID number, and bar code
- Supplemental attachments will be provided within one week (1) following photo retake day.
- Portal with the ability to download images that meet industry standards for yearbook, specifically, high-resolution images and the ability to download staff pictures with their names.
- Staff picture ID badges and complimentary packages for each staff member
- Portal specific to each school

High School

- A plastic student identification card with student picture, name, grade, student ID number, and bar code
- Supplemental attachments will be provided within one week (1) following photo retake day.
- Portal with the ability to download images that meet industry standards for yearbook, specifically, high-resolution images and the ability to download staff pictures with their names.
- Staff picture ID badges
- Portal specific to each high school

District

- Equipment and software to print further staff ID badges as needed
- Portal with the ability to download images that meet industry standards for yearbook, specifically, high-resolution images and the ability to download staff pictures with their names.
- All staff will receive a free portrait.

6. CONTRACT REQUIREMENTS

6.1 Contractor's Insurance

Minimum insurance coverage as described below must be maintained by the Contractor throughout the term of the contract. Should the Contractor fail to provide acceptable evidence of insurance within seven (7) days prior to the expiration date of a policy at any time during the contract term, the District shall have the absolute right to terminate the Contract without any further obligation to the Contractor. Waterloo Community School District must be listed as "Additional Insured".

Policies	Coverage Minimums
1. Worker's Compensation	Statutory
2. Employer's Liability	
A. Each Accident	\$2,000,000
B. Each Employee Disease	\$2,000,000
C. Policy Aggregate Disease	\$2,000,000
3. Commercial General Liability	
A. Per Occurrence	\$4,000,000
B. General Aggregate	\$4,000,000
4. Personal and Advertising Injury	
Each Occurrence	\$2,000,000
5. Umbrella Excess Liability	\$3,000,000
6. Business Auto Liability	\$1,000,000
7. Professional Liability or Errors & Omissions	\$1,000,000

6.2 Contractor's Personnel

The Contractor must conduct extensive criminal background checks on all of its employees and sub-contractors who may be required to enter a District building. Any such person who has been convicted of a violent crime, a crime against nature, any child-related offense, or that can be otherwise categorized as being unsuitable for working around children or has engaged in such conduct as may be similarly categorized will not be permitted on District grounds at any time.

Contractor must provide a list of subcontractors to District *before* Picture Day as well as certification from Contractor showing they have passed a background check and qualified to work in a school.

All personnel employed by the Contractor shall wear a Contractor- issued security badge identifying them as an employee. Personnel must stop at the administrative office at each site and sign in before proceeding.

At least one trained person should accompany each photographer to assist with record keeping and to check the student before their portrait is made to ensure each one is properly groomed and the background is complimentary to skin and hair tones.

6.3 Performance Reviews

Recognizing that the successful performance of this contract is dependent upon favorable responses from staff, students, and parents, the winning Contractor shall meet with applicable staff to make adjustments in operations, and shall cooperate at all times to

maintain maximum efficiency and good public relations. Special attention to customer service shall be of paramount consideration with respect to the District's evaluation of the Contractor's performance.

6.4 Termination Provisions

The District reserves the right to terminate the contract at any time if the Contractor fails to perform the services or provide the products specified herein or breaches any of the other terms of the contract. Furthermore, the District shall also have the right to terminate the contract in the event the Contractor: (a) becomes insolvent; (b) files a voluntary petition in bankruptcy; (c) fails to obtain an order vacating the filing of any involuntary bankruptcy petition against it within sixty (60) days of such filing; or (d) executes any assignment for the benefit of creditors.

The District shall have no obligation to Contractor with respect to the canceled portion of the contract. If early termination is a result of the Contractor's failure to perform the services, failure to provide the products specified in the contract, or any breach of any other term of the contract and the District is required to procure the specified supplies or services elsewhere, then the Contractor will be liable to the District for any costs which exceed the amount which would have been paid had the Contractor satisfactorily completed the contract. These remedies shall be cumulative and in addition to any other remedies provided for in law or in equity.

7. PROPOSAL EVALUATION & CONTRACT AWARD

7.1 A Review Committee consisting of administrators, office managers, and purchasing staff will be established to review and evaluate all Proposals submitted in response to this RFP.

7.2 In selecting the winning Proposal, the Review Committee will take into consideration the following factors:

- Package pricing
- Responses to the questionnaire below
- The quality of samples provided
- Any value-added services or items proposed
- Vendor experience
- Vendor references
- Vendor reputation

7.3. The successful Vendor shall, within ten (10) calendar days after notice of award is issued by the District, enter into a contract with the District for the performance of work awarded them and shall simultaneously provide any required insurance certificates. Failure to comply with the established deadline for submittal of required documents may be grounds for cancellation of the award.

8. PROPOSAL FORM

This Proposal Form is also available to Vendors in Word format upon request.

8.1 Package Prices

Package Number (as specified above)	Fixed Prices 2025-2026	Fixed Prices 2026-2027	Fixed Prices 2027-2028
#1			
#2			
#3			
#4			
#5			
#6			

8.2 Vendor Questionnaire

Please attach separate pages as necessary.

1. What type of equipment - paper and cameras - will you be using?
2. The District needs a minimum of 4 cameras and photographic teams at the high school, 4 at the middle schools, and 2 at each elementary school. Will this be a problem?
3. Do you have the ability to use a bar coding system on ID badges?
4. Can you offer multiple background choices besides different shades? If so at what additional cost?
5. Please explain how you will communicate the details to prepare and coordinate the photography session at each site.
6. What timeline and process do you use to ensure quality and timeliness in all factors from organizing the photo shoot to the actual picture day?
7. What ordering and payment options will be available to parents?
8. What is your standard expected delivery time line of the final product?
9. Where is your production facility located?
10. What is your process for retakes?
11. What is your process to ensure quality service with site administrators, teachers, and students?
12. Is your staff experienced in working with a highly diversified staff and student population?
13. How do you continue to provide customer service after picture day?

15. What is your turnaround time for handling inquiries and resolving problems?
16. What technological processes do you capitalize on to ensure the integrity and continuity of your product?
17. How do you ensure your photographers are professionally trained, friendly, and helpful?
18. Do you have previous experience photographing students in a district the size of Waterloo Community School District? How many years? How many districts?
19. What additional services or features will you provide to the District?
20. Please provide a sample CD to verify compatibility with our yearbook publishers' software; sample photos; and a copy of the picture day flyer or notice including pricing and options you would send to students and their families if awarded the contract.

8.3 Exception Page

Print the words "NO EXCEPTIONS" here _____ if there are no exceptions to any of the terms, conditions, or specifications contained in this RFP and any addenda.

If there are any exceptions to the terms, conditions or specifications contained in this RFP and any addenda, they must be clearly stated below (and on separate pages if necessary) and attached to this page to be returned with your Proposal.

Exceptions noted as follows:

8.4 References

Four (4) references are required - at least three (3) must be school districts

Name 1

Address

Contact

Phone

Email

Name 2

Address

Contact

Phone

Email

Name 3

Address

Contact

Phone

Email

Name 4

Address

Contact

Phone

Email

8.5 Addendum Receipt Confirmation

The undersigned acknowledges receipt of the following Addenda to the RFP as follows:

RFP Addendum

Vendor Signature

No. 1 Dated _____

No. 2 Dated _____

No. 3 Dated _____

No. 4 Dated _____

Failure to submit acknowledgment of any Addendum that affects Proposal prices is considered a major irregularity and will be cause for rejection of the Proposal.

8.6 Assurance of Compliance & Vendor Signature

The School Board
1516 Washington St.
Waterloo, IA 50702

To Whom It May Concern:

The undersigned, being familiar with the provisions and conditions of the Waterloo Community School District's Request for Proposal for School Photographic Services dated _____ (the "RFP"), do hereby make the Proposal specified above.

We have carefully checked all specifications and required contract terms incorporated within the RFP and have properly identified and described our proposed substitutions. We understand that these deviations and exceptions will be considered by the District to be a conclusive and official part of this Proposal.

In submitting this Proposal, we understand that the District reserves the right to reject any or all Proposals, and we agree that this Proposal may not be withdrawn until ninety (90) days after the date of the opening of all proposals.

Firm Name _____

Signature _____

Contact Name _____

Title _____

Address _____

Phone _____

Email _____



XI. viii. Set Date of Public Hearing for the East High Auditorium and Pool Roof Replacement Project

Recommendation

The Superintendent's recommendation is that the Board of Education approve the date of April 8, 2024, to hold a public hearing for the East High Roof Replacement project.

Contact Person

Zach Kelly, Director of Operations
Jeff Sommerfeldt, Chief Financial Officer

Details

In accordance with Section 73A of the Code of Iowa, a Public Hearing is required if the Board of Education of a school corporation proposes to make public improvements that may exceed \$100,000. The District proposes to replace the roofing over the auditorium and pool at Waterloo East High School. The scope of the project includes removal of the existing roof material down to the existing roof deck and replacing it with new insulation and EPDM membrane over the two sections.

The Public Hearing for the proposed East High Auditorium and Pool Replacement project was originally scheduled for this evening. Unfortunately, there was an error with the Courier in placing the Notice of Public Hearing, which has made it necessary to reschedule the Public Hearing. The rescheduled Public Hearing date for the project will be Monday, April 8, 2024, at 5:00pm in the Board Room of the Education Service Center, 1516 Washington Street, Waterloo, IA 50702. The Notice of Public Hearing regarding the project will be published in *The Courier*.

Supporting Documents



Notice of Public Hearing

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PROPOSED PLANS SPECIFICATIONS, AND FORM OF CONTRACTS, AND ESTIMATED TOTAL COST OF THE PUBLIC IMPROVEMENT FOR THE CONSTRUCTION OF THE EAST HIGH AUDITORIUM AND POOL ROOF REPLACEMENT PROJECT FOR THE WATERLOO COMMUNITY SCHOOL DISTRICT, WATERLOO, IA.

Notice is hereby given that the Board of Education of the Waterloo Community School District of Waterloo, Iowa, will meet in the Board Room of the Education Service Center, 1516 Washington Street, in said City on the 25th day of March 2024, at 5:00 p.m., at which time and place a hearing will be held on the proposed plans, specifications, form of contract, and estimated of cost for the construction of the East High Auditorium and Pool Roof Replacement project, Waterloo, Iowa in and for said City.

If approved, consideration of such bids for the construction of the aforesaid project will be made following the hearing. Any interested person may appear at said hearing and file objections to the proposed plans, specifications, form of contract, and estimated costs for said improvements. It is anticipated that bids will be received for aforesaid improvements on the 13th day of March 2024, at 2:00 p.m.

Project Scope: Remove existing roof material down to existing roof deck and replace with new insulation and EPDM membrane at two roof sections, and other related Work indicated in the Drawings and Specifications. The project is located at East High School, 214 High Street, Waterloo, Iowa.

A more detailed description of the kinds and approximate quantities of materials and types of construction for which bids will be received are set forth in the Bidding Documents prepared by ISG, Inc., of Waterloo, Iowa. which together with the proposed form of contract, have heretofore been approved by the Board of Education and are now on file for public examination in the Waterloo District's Administration Office, and are by this reference made part hereof as though fully set out and incorporated herein.

The Architect/Engineer has prepared plans and specifications governing the construction of the proposed improvements. These plans and specifications, and the proceedings of the Board of Education referring to and defining said improvements, are hereby made a part of this Notice and the proposed contract by reference, and the proposed contract shall be executed to comply therewith.

Published upon order of the Waterloo Community School District.

WATERLOO COMMUNITY SCHOOL DISTRICT

BY /s/ Pam Arndorfer

Secretary to the Board

ATTEST:

BY /s/ Jeff Sommerfeldt

Chief Financial Officer/Board Treasurer

XII. Technology Purchase

Recommendation

The Superintendent's recommendation is that the Board of Education approve the purchase of 3360 student Chromebooks at a total cost of \$818,189.25, 225 staff 2-in-1 Chromebooks at a total cost of \$151,240.50, and 2445 carrying cases at a total cost of \$40,953.75.

Contact Person

Matt O'Brien, Director of Technology

Details

The district recognizes the role technology can play as a tool to enhance instruction. To ensure that technology is current and functional, a lifecycle replacement cycle is maintained. The district has instituted a 1:1 program, where every student is issued a device. At the secondary level, new Chromebooks are issued to incoming sixth and ninth graders, meaning Chromebooks are purchased for two grade levels each year for secondary students.

This proposed purchase includes 2445 Chromebooks for secondary students, as well as 915 touchscreen Chromebooks for Poyner and Orange, whose current student Chromebooks are end of life. The proposed secondary purchase includes Chromebooks for incoming 6th and 9th graders, as well as Chromebooks for all Expo students. Expo students currently use desktop computers running Chrome OS. These are supplemented with older Chromebooks which can be checked out to students to use at home. Discussions between the district's technology department, teaching and learning department, and Expo administration determined that it is best to shift Expo to the same 1:1 Chromebook model that other district middle and high schools use. Additionally, the purchase of 225 2-in-1 Chromebooks is proposed. These laptops will be used to replace end of life staff laptops at our elementary schools. The district sought quotations for two different models for each of the three different devices. A summary of bids is included as an attachment.

In addition to the devices, the purchase of 2445 Targus Work-In Essentials notebook carrying cases from CDW-G is included in the proposed purchase. These will be used for the new secondary Chromebooks. Pricing of \$16.75 per case has been secured for a total cost of \$40,953.75. This is the same unit cost as last year.

Supporting Documents



Device Bid Summary

Device Bid Summary

Secondary Student Chromebook

	Dell	CDW
Model	Dell 3110	Acer C734
Advertised education cost per unit	\$309.48	\$355.58
Our cost per unit	\$240.20	\$244.30
Quantity	2445	2445
Total cost	\$587,289.00	\$597,313.50

*All bids include Google Chrome Education Upgrade Licenses, which makes up approximately \$30 of each device's cost. Zero touch enrollment (ZTE) is also included.

*Dell includes 12 month warranty. Acer includes 14 month warranty.

*Dell is substituting a higher end model with 64GB (vs 32GB which Acer bid).

Elementary Student Chromebook

	Dell	CDW
Model	Dell 3110 touch	Acer C734T
Advertised education cost per unit	\$332.88	\$388.65
Our cost per unit	\$252.35	\$289.70
Quantity	915	915
Total cost	\$230,900.25	\$265,075.50

*All bids include Google Chrome Education Upgrade Licenses, which makes up approximately \$30 of each device's cost. Zero touch enrollment (ZTE) is also included.

*Dell includes 12 month warranty. Acer includes 14 month warranty.

Staff 2-in-1 Chromebook

	Dell	CDW
Model	Dell 5430	Acer Spin 714
Advertised education cost per unit	\$996.00	\$1,060.99
Our cost per unit	\$672.18	\$796.70
Quantity	225	225
Total cost	\$151,240.50	\$179,257.50

*All bids include Google Chrome Education Upgrade Licenses, which makes up approximately \$30 of each device's cost. Zero touch enrollment (ZTE) is also included.

*Dell includes 36 month warranty. Acer includes 38 month warranty.

*Dell is substituting a higher end model with an i5 processor.



XIII. Board Policy Changes - Second Reading

Recommendation

The Superintendent's recommendation is that the Board of Education approve the following policies: Student Substance Abuse, Expulsion, and Capital Assets.

Contact Person

Pam Arndorfer, Assistant to the Superintendent/Board Secretary

Details

The following policies have been reviewed by the District Leadership Team and the Policy Review Committee and are being presented for Second Reading. The policies were presented for First Reading on February 26, 2024.

Number / Title

504.1 - Student Substance Abuse

504.5 - Expulsion

802.55 - Capital Assets

Supporting Documents



[Second Reading Policies](#)

DRUG-FREE SCHOOL ENVIRONMENT STUDENT SUBSTANCE ABUSE

The Board believes it is imperative to promote the health and well-being of all students in the District. The District will provide a substance use prevention program and set restrictions on substance use by students in accordance with applicable law.

The Board prohibits the distribution, dispensing, manufacture, possession, use, or being under the influence of ~~beer, wine~~, alcohol, tobacco/nicotine products, other controlled substances, or "look alike" substances that appear to be tobacco/nicotine products, ~~beer, wine~~, alcohol or controlled substances by students:

- while on school district property or on property within the jurisdiction of the school district;
- while on school owned ~~and and~~/or operated school or chartered vehicles;
- while attending or engaged in school activities; or,
- while away from school grounds if the misconduct will directly affect the good order, efficient management and welfare of the school district.

"Controlled substances" in this policy refers to the misuse of both licit and illicit drugs.

The Board believes such illegal, unauthorized or contraband materials generally cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees, or visitors.

Violation of this policy by students will result in disciplinary action including suspension or expulsion. Use, purchase or being in possession of ~~cigarettes, tobacco or nicotine~~ tobacco/nicotine products for those under the age of ~~eighteen twenty-one~~, may be reported to the local law enforcement authorities. Possession, use or being under the influence of ~~beer, wine~~, alcohol and/or of a controlled substance may also be reported to the local law enforcement authorities.

Students who violate the terms of this policy may be required to satisfactorily complete a substance ~~abuse-use~~ assistance or rehabilitation program approved by the School Board. If such student fails to satisfactorily complete such a program, the student may be subject to discipline including suspension or expulsion.

The Board believes the substance ~~abuse-use~~ prevention program will include:

- Age-appropriate, ~~developmentally-based drug and alcohol~~ ~~evidence-based substance use prevention~~ curriculum for students in grades kindergarten through twelve, which address the legal, social, and health consequences of tobacco/nicotine products, drug and alcohol use and which provide information about effective techniques for resisting ~~peer social~~ pressure to use tobacco/nicotine products, drugs or alcohol;
- A statement to students that the use of ~~illicit drugs~~ ~~controlled substances~~ and the unlawful possession and use of ~~alcohol~~ ~~tobacco/nicotine products and alcohol is harmful to student well-being~~ ~~is wrong and harmful~~;

- Standards of conduct for students that clearly prohibit, at a minimum, the unlawful possession, use, being under the influence of or distribution of ~~illegal drugs and controlled substances, tobacco/nicotine products and/or~~ alcohol by students on school premises or as part of any of its activities;
- A clear statement that disciplinary sanctions, up to and including suspension or expulsion and referral for prosecution, will be imposed on students who violate the policy and a description of those sanctions;
- A statement that students may be required to complete a substance use evaluation to determine whether substance use disorder treatment is recommended and, if recommended, successfully complete an appropriate rehabilitation program;
- Information about drug and alcohol counseling and rehabilitation and re-entry programs available to students;
- A requirement that parents and students be given a copy of the standards of conduct and the statement of disciplinary sanctions required; and
- Notification to parents and students that compliance with the standards of conduct is mandatory.

It is the responsibility of the Superintendent, in conjunction with the Director of Student & At-Risk Services, to develop administrative regulations regarding this policy.

Legal Ref.: 34 C.F.R. Pt. 86.
Iowa Code §§ 123.46; 124; 279.8, .9; 453A.
281 I.A.C. 12.3(6); .5(3)(e), .5(4)(e), .5(5)(e)

ADOPTED: 5/13/85
6/11/90
10/10/94
8/25/97
7/16/07
1/12/09
4/8/13
7/10/17
12/11/23

Reviewed: 9/94, 7/97, 3/1/00, 5/1/03, 7/9/07, 11/06/08, 5/3/12, 3/12/13, 6/1/17, 11/2/23, 2/8/24

Policy 502.07: Student Substance Use

Status: ADOPTED

Original Adopted Date: 03/10/2022 | **Last Revised Date:** 12/19/2023 | **Last Reviewed Date:** 12/19/2023

PLEASE NOTE: This policy title has been updated

The board believes it is imperative to promote the health and well-being of all students in the district. The district will provide a substance use prevention program and set restrictions on substance use by students in accordance with applicable law.

The board prohibits the distribution, dispensing, manufacture, possession, use, or being under the influence of alcohol, tobacco/nicotine products, other controlled substances, or "look alike" substances that appear to be tobacco/nicotine products, alcohol or controlled substances by students while on school district property or on property within the jurisdiction of the school district; while on school owned and/or operated school or chartered vehicles; while attending or engaged in school activities; and while away from school grounds if the misconduct will directly affect the good order, efficient management and welfare of the school district. "Controlled substances" in this policy refers to the misuse of both licit and illicit drugs.

The board believes such illegal, unauthorized or contraband materials generally cause material and substantial disruption to the school environment or present a threat to the health and safety of students, employees, or visitors.

Violation of this policy by students will result in disciplinary action including suspension or expulsion. Use, purchase or being in possession of tobacco/nicotine products for those under the age of twenty-one, may be reported to the local law enforcement authorities. Possession, use or being under the influence of alcohol and/or of a controlled substance may also be reported to the local law enforcement authorities.

Students who violate the terms of this policy may be required to satisfactorily complete a substance use assistance or rehabilitation program approved by the school board. If such student fails to satisfactorily complete such a program, the student may be subject to discipline including suspension or expulsion.

The board believes the substance use prevention program will include:

- Age-appropriate, evidence-based substance use prevention curriculum for students in grades kindergarten through twelve, which address the legal, social, and health consequences of tobacco, drug and alcohol use and which provide information about effective techniques for resisting social pressure to use tobacco, drugs or alcohol;
- A statement to students that the use of controlled substances and the unlawful possession and use of tobacco/nicotine products and alcohol is harmful to student well-being;
- Standards of conduct for students that clearly prohibit, at a minimum, the unlawful possession, use, being under the influence of or distribution of controlled substances, tobacco/nicotine products and/or alcohol by students on school premises or as part of any of its activities;
- A clear statement that disciplinary sanctions, up to and including suspension or expulsion and referral for prosecution, will be imposed on students who violate the policy and a description of those sanctions;
- A statement that students may be required to complete a substance use evaluation to determine whether substance use disorder treatment is recommended and, if recommended, successfully complete an appropriate rehabilitation program;
- Information about drug and alcohol counseling and rehabilitation and re-entry programs available to students;
- A requirement that parents and students be given a copy of the standards of conduct and the statement of disciplinary sanctions required; and,
- Notification to parents and students that compliance with the standards of conduct is mandatory.

It is the responsibility of the superintendent, in conjunction with the principal, to develop administrative regulations regarding this policy.

NOTE: *This policy is mandatory and complies with the federal Drug-Free Schools Act but is expanded to also include tobacco products. This policy reflects Iowa law regarding tobacco products and minors.*

Legal Reference: 34 C.F.R. Pt. 86
Iowa Code §§ 123.46; 124; 279.8, .9; 453A.
281 I.A.C. 12.3(6); .5(3)(e), .5(4)(e), .5(5)(e)

EXPULSION

Only the Board may remove a student from the school environment for more than ten (10) consecutive days. ~~The removal of a student from the school environment, which includes, but is not limited to, classes and activities, is an expulsion from school.~~

Students may be expelled for violations of board policy, school rules or the law. It shall be within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It shall be within the discretion of the ~~Executive~~ Director of Student and At-Risk Services to recommend to the Superintendent, who recommends to the Board, the expulsion of a student for disciplinary purposes. Only the Board may take action to expel a student and to readmit the student. The principal shall keep records of expulsions in addition to the Board's records.

When a student is recommended for expulsion by the Board, the student shall be provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the Superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and,
5. The results and finding of the Board in writing are open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. The Director of Special Education will facilitate the expulsion process for all students receiving special education services. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

During the term of the expulsion, the student cannot be on any school property or at any school activities. This includes the following:

1. all school buildings, on the school campus, in bus garages, administrative office, and parking lots within established school boundaries.

2. in close proximity to the school campus when discipline infractions occur in close proximity to the school day or away from school grounds or school events if the misconduct directly affects the good order, efficient management and welfare of the school district.
3. on school operated or chartered buses or while being transported under supervision of school personnel or in close proximity to the bus stop.
4. attending school-sponsored or school-related activities in which a district school participates, whether or not on district-owned premises. This includes events away from the school district if a district school participates.

Legal Ref.: Goss v. Lopez, 419 U.S. 565 (1975).

Wood v. Strickland, 420 U.S. 308 (1975).

Southeast Warren Comm. School District v. Dept. of Public Instruction, 285 N.W.2d 173 (Iowa 1979).

Iowa Code §§ 21.5; 280.21B; 282.3, .4, .5.

281 I.A.C. 12.3(6).

Cross Ref.: 103.1 Anti-bullying/Harassment

502.7 Possession of Weapons or Dangerous Objects by Students and Others

504.3 Student Conduct Code

504.4 Suspension

504.4-R2 Suspension of Special Education Students

504.5-R2 Expulsion of Special Needs Students

ADOPTED: 7/8/85

6/11/90

11/94

8/25/97

6/26/00

6/10/02

10/14/02

8/27/07

11/14/11

Reviewed: 9/94, 5/19/00, 5/2/02, 9/5/02, 5/1/03, 8/17/07, 10/6/11, 4/7/16, 11/4/21, 2/8/24

Policy 503.02: Expulsion

Status: ADOPTED

Original Adopted Date: 03/10/2022 | **Last Revised Date:** 10/26/2023 | **Last Reviewed Date:** 10/26/2023

Only the board may remove a student from the school environment for more than ten (10) consecutive school days..

Students may be expelled for violations of board policy, school rules or the law. It is within the discretion of the board to discipline a student by using an expulsion for a single offense or for a series of offenses depending on the nature of the offense and the circumstances surrounding the offense.

It is within the discretion of the superintendent to recommend to the board the expulsion of a student for disciplinary purposes. Only the board may take action to expel a student and to readmit the student. The principal will keep records of expulsions in addition to the board's records.

When a student is recommended for expulsion by the board, the student is provided with:

1. Notice of the reasons for the proposed expulsion;
2. The names of the witnesses and an oral or written report on the facts to which each witness testifies unless the witnesses are students whose names may be released at the discretion of the superintendent;
3. An opportunity to present a defense against the charges and provide either oral testimony or written affidavits of witnesses on the student's behalf;
4. The right to be represented by counsel; and
5. The results and finding of the board in writing open to the student's inspection.

In addition to these procedures, a special education student must be provided with additional procedures. A determination should be made of whether the student is actually guilty of the misconduct. A staffing team should determine whether the student's behavior is caused by the student's disability and whether the conduct is the result of inappropriate placement. Discussions and conclusions of this meeting should be recorded.

If the special education student's conduct is not caused by the disability, the student may be expelled or suspended for a long-term period following written notice to the parent and pursuant to the school district's expulsion hearing procedures. If the misconduct is caused by the disability and a change in placement is recommended, the change must be made pursuant to the placement procedures used by the school district.

NOTE: This is a mandatory policy and is a reflection of Iowa law regarding student expulsion. It is consistent with the due process requirements of the 14th amendment to the U.S. Constitution. The last two paragraphs reflect federal special education law.

Legal Reference: [Goss v. Lopez](#), 419 U.S. 565 (1975).
[Wood v. Strickland](#), 420 U.S. 308 (1975).
[Southeast Warren Comm. School District v. Dept. of Public Instruction](#), 285 N.W.2d 173 (Iowa 1979).
Iowa Code §§ 21.5; 282.3, .4, .5.
281 I.A.C. 12.3(6).

I.C. Iowa Code References

Description

Iowa Code § 21.5

Closed Session -
<https://simbli.eboardsolutions.com/SU/TXKplusEcOgK282HdsVFEJiw==>

Iowa Code § 282.3

Attendance and Tuition - Admission and Exclusion -
<https://simbli.eboardsolutions.com/SU/kltNplusUB26U2MRGNFHFaDw==>

Iowa Code § 282.4

Attendance and Tuition - Suspension-Expulsion -
<https://simbli.eboardsolutions.com/SU/MIltbEBHnbV5h69Y2oQNIw==>

Iowa Code § 282.5

Attendance and Tuition - Readmission -
<https://simbli.eboardsolutions.com/SU/YfH8RdBiW6KWAe9FZFVAPQ==>

I.A.C. Iowa Administrative Code References

281 I.A.C. 12.3

Description

Administration -

<https://simbli.eboardsolutions.com/SU/L3CskFik8aC3VhP8qtplusLfg==>

U.S. Supreme Court References

419 U.S. 565

Description

Goss v Lopez (1975) -

<https://simbli.eboardsolutions.com/SU/0vT2vBJtSU7jHDIplusSmjSaQ==>

420 U.S. 308

Wood v Strickland (1975) -

<https://simbli.eboardsolutions.com/SU/ZQg1ufKjw97NxiFf6KplusZig==>

Case Law References

Goss v. Lopez

Description

419 U.S. 565 (1975)

SE Warren CSD v. Dept. of Public Instruction

285 N.W.2d 173 (Iowa 1979)

Wood v. Strickland

420 U.S. 308 (1975).

CAPITAL ASSETS

The school district will establish and maintain a capital assets management system for reporting capitalized assets owned or under the jurisdiction of the school district in its financial reports in accordance with generally accepted accounting principles (GAAP) as required or modified by law; to improve the school district's oversight of capital assets by assigning and recording them to specific facilities and programs and to provide for proof of loss of capital assets for insurance purposes.

Capital assets, including tangible and intangible assets, are reported in the government-wide financial statements (i.e. governmental activities and business type activities) and the proprietary fund financial statements. Capital assets reported include school district buildings and sites, construction in progress, improvements other than buildings and sites, land and machinery and equipment. Capital assets reported in the financial reports will include individual capital assets with an historical cost ~~equal to or~~ greater than \$5,000 or \$100,000 for groups of capital assets below the \$5000 individual capital assets threshold, except for intangible right to use lease assets. The Federal regulations governing school lunch programs require capital assets attributable to the school lunch program with a historical cost of equal to or greater than \$500 be capitalized. Additionally, capital assets are depreciated over the useful life of each capital asset.

All intangible assets, except for right to use lease assets, with a purchase price equal to or greater than \$200,000 with useful life of two or more years, are included in the intangible asset inventory for capitalization purposes. Such assets are recorded at actual historical cost and amortized over the designated useful lifetime applying a straight-line method of depreciation. If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of the asset, then the intangible asset needs to be considered to have an indefinite useful life and no amortization should be recorded.

This policy applies to all intangible assets. If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to "net" the capital asset and amortization to avoid reporting. For internally generated intangible assets, outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, and for development of internally generated intangible assets should be capitalized.

The District recognizes the importance of classifying leases of intangible assets as assets or liabilities in financial statements. When operating as a lessor, the District will recognize a lease liability and an intangible right-to-use lease asset. When operating as a lessee, the District will recognize a lease receivable and a deferred inflow of resources consistent with the requirements established in GASB 87.

The District recognizes a lease liability and an intangible right-to-use lease asset with an initial value of \$200,000 or more. At the commencement of a lease, the District initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date

plus certain initial direct costs to place the asset in service. The lease asset is then amortized on a straight-line basis over the life of the lease.

The capital assets management system must be updated annually to account for the addition/acquisition, disposal, re-location/transfer of capital assets. It is the responsibility of the Chief Financial Officer (CFO) to count and reconcile the capital assets with capital assets management system on June 30 each year.

It is the responsibility of the CFO to develop administrative regulations implementing this policy. It will also be the responsibility of the CFO to educate employees about this policy and its supporting administrative regulations.

Legal Ref: Iowa Code §§ 257.31(4); 279.8; 297.22-.25; 298A

Cross Ref.: 709 Insurance Program
701.3 Financial Records

ADOPTED: 2/14/11
4/8/19

Reviewed: 1/6/11, 3/7/19, 2/8/24

Policy 802.04: Capital Assets

Status: ADOPTED

Original Adopted Date: 03/10/2022 | **Last Revised Date:** 09/27/2022 | **Last Reviewed Date:** 09/27/2022

The school district will establish and maintain a capital assets management system for reporting capitalized assets owned or under the jurisdiction of the school district in its financial reports in accordance with generally accepted accounting principles (GAAP) as required or modified by law; to improve the school district's oversight of capital assets by assigning and recording them to specific facilities and programs and to provide for proof of loss of capital assets for insurance purposes.

Capital assets, including tangible and intangible assets, are reported in the government-wide financial statements (i.e. governmental activities and business type activities) and the proprietary fund financial statements. Capital assets reported include school district buildings and sites, construction in progress, improvements other than buildings and sites, land and machinery and equipment. Capital assets reported in the financial reports will include individual capital assets with an historical cost equal to or greater than **(\$ capitalization threshold)**, except for intangible right to use lease assets. The Federal regulations governing school lunch programs require capital assets attributable to the school lunch program with a historical cost of equal to or greater than \$500 be capitalized. Additionally, capital assets are depreciated over the useful life of each capital asset.

All intangible assets (except for right to use lease assets) with a purchase price equal to or greater than **(\$ capitalization threshold)** with useful life of two or more years, are included in the intangible asset inventory for capitalization purposes. Such assets are recorded at actual historical cost and amortized over the designated useful lifetime applying a straight-line method of depreciation. If there are no legal, contractual, regulatory, technological or other factors that limit the useful life of the asset, then the intangible asset needs to be considered to have an indefinite useful life and no amortization should be recorded.

If an intangible asset that meets the threshold criteria is fully amortized, the asset must be reported at the historical cost and the applicable accumulated amortization must also be reported. It is not appropriate to "net" the capital asset and amortization to avoid reporting. For internally generated intangible assets, outlays incurred by the government's personnel, or by a third-party contractor on behalf of the government, and for development of internally generated intangible assets should be capitalized.

The district recognizes the importance of classifying leases of intangible assets as assets or liabilities in financial statements. When operating as a lessor, the district will recognize a lease liability and an intangible right-to-use lease asset. When operating as a lessee, the district will recognize a lease receivable and a deferred inflow of resources consistent with the requirements established in GASB 87.

The District recognizes a lease liability and an intangible right-to-use lease asset with an initial value of (\$ threshold amount) or more. At the commencement of a lease, the District initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made. The lease asset is initially measured as the initial amount of the lease liability, adjusted for lease payments made at or before the lease commencement date plus certain initial direct costs to place the asset in service. The lease asset is then amortized on a straight-line basis over the life of the lease.

The capital assets management system must be updated monthly to account for the addition/acquisition, disposal, relocation/transfer of capital assets. It is the responsibility of the superintendent to count and reconcile the capital assets with capital assets management system on June 30 each year.

It is the responsibility of the superintendent to develop administrative regulations implementing this policy. It will also be the responsibility of the superintendent to educate employees about this policy and its supporting administrative regulations.

NOTE: This is a mandatory policy. It is suggested the board consider a capitalization threshold consistent with the GASB 34 Committee Recommendations which recommended "districts and AEAs implement capitalization levels that would capture at least 80% of the value of assets. However, the threshold should not be greater than \$5,000." In addition, Boards may wish to establish guidelines at lower thresholds for keeping track of capital assets for internal control and insurance purposes.

In determining the capital asset capitalization threshold, the size of the school district, the property insurance deductible and the time and effort necessary to account for and track capital assets with a lesser value should be considered. It is strongly recommended the board consult with the school auditor prior to setting the capitalization

threshold.

An intangible asset excluding right to use lease, should be recognized in the statement of net assets only if it is identifiable which means the asset is either separable or, arose from contractual or other legal rights, regardless of whether those rights are transferable or separable. The intangible asset must also possess all of the following characteristics/criteria:

- lack of physical substance;
- be of a nonfinancial nature (not in monetary form like cash or investment securities); and,
- the initial useful life extending beyond a single reporting period.

Examples of intangible assets include easements, land use rights, patents, trademarks and copyrights. In addition, intangible assets include computer software purchased, licensed or internally generated, including websites, as well as outlays associated with an internally generated modification of computer software.

Intangible assets can be purchased or licensed, acquired through nonexchange transactions or internally generated.

Intangible assets exclude assets acquired or created primarily for purposes of directly obtaining income, assets from capital lease transactions reported by lessees, and goodwill created through the combination of a government and another entity.

A school district could, and many do, use bar code identification tags to control capital assets, such as VCRs, technology equipment, etc., even though these capital assets have a cost below the capitalization threshold. In tracking these capital assets only the information necessary to control the location and use of them needs to be maintained. Some school districts video-tape each classroom/office annually to save time and effort tracking capital assets below the capitalization threshold. The video tape is also helpful for insurance claims. Whether a school district chooses to track capital assets with a cost below the capitalization threshold or not, capital assets with a cost below the capitalization threshold should not be included in the capital assets listing for reporting purposes.

This policy provides for valuing capital assets at historical cost as required by GAAP. This policy bases the capitalization threshold on the historical/acquisition cost of the individual asset. The school district can choose to use the historical cost of all the items included in a purchase order as the basis for determining whether to capitalize the capital asset. The cost of improvements may be added to the historical cost of a capital asset. Deciding whether to add the costs of an improvement to a capital asset's historical cost is a judgment call which should be made after consulting with the school auditor.

Legal Reference: Iowa Code §§ 257.31(4); 279.8; 297.22-.25; 298A.



Important Dates

March 25	Board Meeting	5:00pm
March 26	Work Session: Chronic Absenteeism	5:00pm
March 29	All Buildings and Offices Closed	
April 8	Board Meeting	5:00pm
April 22	Board Meeting	5:00pm
April 23	Work Session: Academics/Student Achievement	5:00pm
April 25	Waterloo Schools Foundation Sparking Academic Excellence Breakfast	7:00am
May 13	Board Meeting	5:00pm
May 27	Memorial Day – All Offices/Buildings Closed (NOTE: No Board Meeting 5/27)	
May 28	Work Session: Transportation/Activities	5:00pm

High School Graduations

West – Tuesday, May 21, 6pm, McLeod Center

East – Wednesday, May 22, 6pm, McLeod Center

Expo – Thursday, May 23, 6pm, Expo Alternative Learning Center