

## **RESPONSIBILITIES OF THE BOARD OF DIRECTORS**

The Board is authorized to govern the school district which it oversees. The Board is entrusted with public funds and is responsible for overseeing the improvement of student outcomes, including student academic achievement and skill proficiency. As the governing Board of the school district, the Board has four duties to perform: legislative duty, executive duty, evaluative duty and quasi-judicial duty.

As a representative of the citizens of the school district community, the Board is responsible for legislating policy for the school district. As a policy making body, the Board has jurisdiction to enact policy with the force and effect of law for the management and operation of the school district.

It is the responsibility of the Board, under the Board's executive duty, to select its Chief Executive Officer, the Superintendent, to operate the school district on the Board's behalf. The Board delegates to the Superintendent its authority to carry out board policy, to formulate and carry out rules and regulations and to handle the administrative details in a manner which supports and is consistent with board policy.

The Board has a responsibility to review the education program's performance under its evaluative duty. The Board regularly reviews the education program and ancillary services. The review includes a careful study and examination of the facts, conditions and circumstances surrounding the amount of funds received or expended and the education program's ability to achieve the Board's educational philosophy for the school district.

The Board fulfills its quasi-judicial duties in serving as a neutral arbiter for hearings related to student expulsion proceedings and certain employment termination hearings and appeals. This important power was granted by the Iowa Legislature and cannot be delegated. To preserve the Board's neutrality to hear and decide upon these matters, the Board does not investigate or become involved in student disciplinary matters or employment matters that may come before it and would require the Board to serve in its quasi-judicial role.

The Board can transact business which is legally binding on the District only when it is in regular or special session with a quorum present and all the actions recorded in the minutes of the meeting.

Except in emergencies, the Board shall not take action on an issue prior to examining and evaluating all information available. The Superintendent shall be given an opportunity to examine information and make a recommendation prior to the Board's decision.

Once a policy statement has been established by the Board of Education, it becomes the responsibility of the Superintendent and the District's staff to execute.

Legal Ref.:

Iowa Code §§ 274.1; 279; 280.12.  
281 I.A.C. 12.3(2).

Cross Ref.: 106.0 School District Goals and Objectives  
108.0 Educational and Operational Planning  
200.1 School Board Legal Status  
217.2 Policy Adoption

ADOPTED: 9/83  
2/12/90  
4/26/93  
11/22/99  
1/10/22  
7/11/22  
1/27/25

Reviewed: 1/93, 10/99, 11/14/02, 12/2/04, 9/3/09, 12/5/13, 2/1/18, 11/4/21, 6/2/22, 12/5/24