

## POLICY ADOPTION

The Board shall give notice of proposed policy changes or adoption of new policies by placing the item on the agenda of two regular board meetings. The proposed policy changes shall be distributed and public comment will be allowed at both meetings prior to final board action. This notice procedure shall be required except for emergency situations. If the Board adopts a policy in an emergency situation, a statement regarding the emergency and the need for immediate adoption of the policy shall be included in the minutes. The Board shall have complete discretion to determine what constitutes an emergency situation.

If changes in the proposed policy statements are recommended by the Board, the revised statement(s) will be brought to the Board at its next reading for review and approval. The Board also has the option to refer the policy back to the Policy Review Committee for revision. Upon revision by the Policy Review Committee, the proposed policy shall be presented to the Board once again for first and second reading.

The final action taken to adopt the proposed policy shall be approved by a simple majority vote of the Board at the next regular meeting after the meeting allowing public discussion. The policy will be effective on the later of the date of passage or the date stated in the motion.

In the case of an emergency, a new or changed policy may be adopted by a majority vote of a quorum of the Board. The emergency policy shall expire at the close of the third regular meeting following the emergency action, unless the policy adoption procedure stated above is followed and the policy is reaffirmed.

Legal Ref.: Iowa Code § 279.8.  
281 I.A.C. 12.3(2).

Cross Ref.: 200.3 School Board Powers and Duties

ADOPTED: 4/27/87  
2/12/90  
1/13/92  
4/26/93  
3/27/00  
10/13/08  
12/12/22  
1/27/25

Reviewed: 3/93, 3/1/00, 10/2/03, 9/4/08, 2/7/13, 11/2/17, 11/3/22, 12/5/24