

BOARD MEETING AGENDA

The tentative agenda for each Board meeting will state the topics for discussion and action at the Board meeting. The agenda is part of the public notice of the Board meeting and will be posted and distributed in accordance with policy 210.05 (*Meeting Notice*).

Persons requesting to place an item on the agenda must make a request to the Superintendent or Board Secretary prior to drafting of the tentative agenda. The person making the request must state their name, address, purpose of the presentation, action desired and pertinent background information. Requests from the public may be added to the tentative agenda at the discretion of the Superintendent after consultation with the Board President. Requests received after the deadline may only be added to the agenda for good cause.

The order of business will be as set forth in the agenda unless altered by the Board President for expediency.

The agenda, along with supportive materials where possible, shall be distributed to Board members no less than 24 hours in advance of the Board meeting. The agenda will be posted to the district website, and copies shall be made available to members of the public upon request to the Board Secretary to meet Americans with Disabilities Act compliance.

The Board shall take action only on the items listed on the agenda posted with the public notice or on addended items if there is good cause to act without 24 hours notice. Items added to the agenda may be discussed or taken under advisement by the Board. If an addended item is acted upon, the minutes of the Board meeting shall state the reason justifying the immediate action.

It is the responsibility of the Superintendent, in conjunction with the Board President and Board Secretary, to develop the agenda for each Board meeting. Any Board member may place an item on the next regular agenda with the consent of a majority of the Board. Board members wishing to do so should provide notice to the Superintendent and Board President six (6) days prior to the scheduled meeting.

Legal Ref.: Iowa Code §§ 21; 279.8 (2013).
1980 Op. Att'y. Gen. 269.

Cross Ref.: 210.0 Meetings of the Board of Education
211.0 Public Participation in Meetings of the Board of Education
212.0 Minutes
900.2 News Media Relations

ADOPTED: 5/84
1/93
4/26/93
3/8/99
10/14/02
1/10/05
10/26/09

1/27/14
3/26/18
9/11/23
1/27/25

Reviewed: 12/92, 2/12/99, 9/5/02, 12/2/04, 10/1/09, 12/5/13, 2/1/18, 8/10/23, 12/5/24