

STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student is recorded and maintained on file with the permanent records of the Board Secretary or the Student Services Department.

It is the responsibility of the building principals to ensure that such reports are filed with the Board Secretary, or the Director of Student & At-Risk Services, as the custodian of district records.

Legal Ref: Iowa Code §§ 294.4; 299.
281 I.A.C. 12.3(4).

ADOPTED: 4/28/25

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