

STUDENT USE OF PERSONAL ELECTRONIC DEVICES – REGULATION

The district is committed to providing an inclusive educational environment for students and families. It is valuable for students' educational experience for families to engage in and support their students' educational experience. As part of this commitment, the district will take steps to create opportunities for students to engage in peer-to-peer activities, and ensure that student use of personal electronic devices does not occur during instructional time.

Every district staff member is empowered to assist in the enforcement of this policy and regulation as appropriate. To avoid distraction during instructional time, personal electronic devices must be silenced or turned off, not visible, and not physically attached to the student's body. Students may store their personal electronic devices in their backpacks, unless otherwise instructed, or in the space designated by the classroom teacher. Student personal electronic devices in the possession of the district will be safely secured.

Staff members may establish classroom rules or protocols for placement of personal electronic devices during instructional times consistent with this regulation. If a student is observed using a personal electronic device during instructional time, the employee who observed the student behavior will notify building administration, who will require the student to turn in the device for safekeeping until the end of the school day. The device will be secured in the building's front office. The district, however, is not responsible for the loss, theft, or destruction of personal electronic devices brought onto school, or district property, or while the student is attending district or school-sponsored events.

It is understood that policy violations should be addressed at the lowest administrative tier. The goal is to correct behavior, maintain student dignity and ensure minimal interruption to the learning environment. With that in mind, consequences for violation of this policy include:

1st Offense

A student's first violation of this policy will result in a verbal warning from the teacher. The student will be instructed to silence their personal electronic device and put it away in their backpack or a location specified by the teacher. Should the student fail to comply, the teacher will confiscate the device for the remainder of the class period.

2nd Offense

Upon the second offense during any school year, the student's personal electronic device will be confiscated by the student's teacher or other District personnel and taken to the principal's office. The device will be returned to the student at the end of the school day, after reviewing the policy with the principal or the principal's designee.

3rd Offense

Upon the third offense during any school year, the student's personal electronic device will be confiscated by the student's teacher or other District personnel and taken to the principal's office. The student's parent/guardian must pick up the

personal electronic device from the principal's office following a conference with the principal or the principal's designee.

4th Offense

Upon the fourth offense during any school year, the student's personal electronic device will be confiscated by the student's teacher or other District personnel and taken to the principal's office. The student's personal electronic device may, at the discretion of the building principal or principal's designee, be delivered to the Student Services Office at the Educational Service Center (this may take up to 2 days). The student's parent/guardian must pick up the student's personal electronic device between the hours of 8am-4:30pm at the Educational Service Center, 1516 Washington Street.

Any further offenses

The student's personal electronic device will be confiscated and delivered to the Educational Service Center. The student's parent/guardian will need to pick up the personal electronic device between the hours of 8am-4:30pm in the Student Services Office. The personal electronic device will only be released to parent/guardian by the Executive Director of Student and At-Risk Services or designee.

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7/14/25

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