

ACADEMIC HONESTY

Academic honesty is a fundamental element in education. Integrity is also a characteristic needed for success in the workplace and in our community.

The involvement of all stakeholders supports and encourages academic honesty. These include the student, families, teachers, and administrators. Each group has a level of responsibility to promote every student's development.

1. **Students** must respond with integrity.
2. **Families** are the cornerstone in educating their students to display high ethical standards.
3. **Teachers** will create an atmosphere that encourages intellectual curiosity. The classroom will promote ethical conduct and prevent academic dishonesty.
4. **Administrators** will develop a school climate that recognizes and celebrates academic achievement through ethical practice.

Definitions

Cheating refers to an immoral way of achieving a goal. This includes utilizing any kind of secretive means of gaining information for use on quizzes, test, or homework. Plagiarism is the use and presentation of another's words or ideas as one's own and/or using a created production without crediting the source.

An academically honest student:

1. Follows exam rules
2. Completes his or her own work
3. Understands the consequences of cheating on school-based work and external exams and assessments
4. Acknowledges the help provided by another person
5. Documents source material, uses quotations appropriately, paraphrases and cites the ideas of others

An academically honest student does not:

1. Use unauthorized notes during an assessment
2. Use cell phone or another electronic device to acquire information during an assessment
3. Take an assessment in place of another student
4. Copy another student's assignment or give another student an assignment to be copied
5. Talk to another student or look at another student's paper during an assessment

Consequences of Academic Dishonesty

Cheating and plagiarism impede the goals, the schools and the learner. Students who engage in academic dishonesty open themselves up to disciplinary actions which are dependent upon the offense.

Cross Ref.: 504.3 Student Conduct Code

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