

## EQUAL ACCESS TO SCHOOL FACILITIES STUDENT MEETINGS

All students participating in meetings while on school premises shall be subject to policies and regulations of the District.

### CURRICULUM RELATED OR SCHOOL-SPONSORED STUDENT MEETINGS

Student meetings which are related to the District's curriculum or to school-sponsored events shall be initiated and conducted according to guidelines established by each individual school and/or district procedures.

### NON-CURRICULUM RELATED OR NOT SCHOOL-SPONSORED STUDENT MEETINGS

A student or group of students who wish to conduct a meeting on school premises before or after the instructional day shall file a written request with the building administrator or designee of the school at which the meeting is to be held. The request shall be filed at least seven days prior to the requested meeting and shall include:

1. The name and address of the student or students initiating the meeting.
2. A description of the type of meeting and a statement outlining the purpose of the meeting and anticipated number of students to be in attendance. This should be accompanied by a copy of any material to be used in advertising the meeting. Any fliers or materials that are being distributed must be approved by the building administrator.
3. The name and address of any individuals other than students who are to be in attendance at the meeting. In addition, the name of the organization that the individual(s) is affiliated with, if any, should be listed.

The non-school attendee shall furnish a written statement stating that he/she is not directing, conducting, controlling, or regularly attending the activity.

4. The name of the faculty or staff monitor of the meeting. (All student meetings shall be supervised voluntarily by an employee of the school district.)

The staff member shall furnish a statement that he/she is not participating in the meeting.

The building administrator will review the information. Approval will be based upon the following guidelines:

1. The meeting is determined to be voluntary and student initiated.
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees.

3. The meeting will not interfere with the orderly conduct of the school's educational activities.
4. An employee of the District is present in a nonparticipating capacity.
5. Nonschool individuals are not directing, controlling, or regularly attending the activity.
6. There is no school influence on the form or content of any activity during a meeting.
7. No individual will be required to participate in an activity during the meeting or activity.
8. No funds will be expended by the school for any such meeting beyond the incidental cost associated with providing meeting space.
9. No employee or student of the District shall be required to attend a meeting if the content of the meeting is contrary to his/her beliefs.

Legal Ref.: Title VII, Public Law 98-377 - Equal Access Law

Cross Ref.: 900.5 Distribution of Materials

ADOPTED: 4/9/90  
5/24/93  
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