

RELEASE OF TEST INFORMATION

It shall be the policy of the Waterloo Community School District to release test information only to those persons allowed access according to the laws of Iowa.

1. Release of System Test Results

System test information, including grade equivalencies, grade percentiles, and grade growth gains will be released to the Board of Education yearly by the Office of Assessment. This information will be provided to the general public.

2. Release of Building Results

Building level information on test results is utilized by the staff at the building level for curriculum and instructional needs. Building administrators will present information to teachers as a means of more effective use of test information. Building proficiency percentages on standardized achievement tests will be released to the Board of Education and to the public.

3. Release of Individual Student Test Results

Individual student test information will be released at the building level. Parents are encouraged to contact building administrators for conferences to discuss their children's test scores with teachers, counselors and other personnel. Individual student test scores are to be released only to parents/guardians and students.

4. Privacy Act of 1974

The Privacy Act of 1974 prohibits the release of individual student test scores to anyone other than the parent (student, if age 18) and educational personnel who directly provide services to the child. Educators who have access to student test scores are the teacher, the building administrator, and professional support personnel. Information regarding individual test scores will be shared with an outside agency only with written permission of parent/guardian or student if age eighteen (18).

Legal Ref.: Family Education Rights and Privacy Act of 1974

Cross Ref.: 506.3 Student Records Access
603.7 Districtwide Testing

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