

## INSTRUCTIONAL MATERIALS SELECTION

The board has sole discretion to approve instructional materials for the school district. The board delegates this authority to licensed employees to determine which instructional materials will be utilized and purchased by the school district. The licensed employees will work closely together to ensure vertical and horizontal articulation of textbooks in the education program.

The board may appoint an ad hoc committee to assist licensed employees in selecting instructional materials. The committee may be composed of any of the following groups of stakeholders: school district employees, parents, community members or representatives of community groups.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, the licensed employees will consider the current and future needs of the school district as well as the changes and the trends in education and society. It is the responsibility of the superintendent or designee to report to the board the action taken by the selection committee.

In making its recommendations to the superintendent, the licensed employees should select materials which:

- support the educational philosophy, goals and objectives of the district;
- consider the needs, age, and maturity of students;
- are with the school district's budget;
- foster respect and appreciation for cultural diversity and difference of opinion;
- stimulate growth in factual knowledge and literary appreciation;
- promote hope and positivity;
- encourage students to become decision-makers, to exercise freedom of thought and to make independent judgment through the examination and evaluation of relevant information, evidence and differing viewpoints;
- portray the variety of careers, roles, and lifestyles open to all people; and,
- increase an awareness of the rights, duties, and responsibilities of each member of a multicultural society.

In the case of textbooks, the board will make the final decision after a recommendation from the superintendent. The criteria stated above for selection of instructional materials will also apply to the selection of textbooks. The superintendent, in conjunction with the Department of Teaching and Learning, may appoint licensed employees to assist in the selection textbooks.

Gifts of instructional materials must meet these criteria stated above for the selection of instructional materials. The gift must be received in compliance with board policy.

The superintendent, in conjunction with the Department of Teaching and Learning, will establish additional criteria to guide the selection of instructional materials through administrative regulation, ensuring alignment with educational goals and compliance with laws.

Legal Ref.: Iowa Code §§ 279.8; .74; 280.14; 301.  
281 I.A.C.12.3(12).

Cross Ref.: 106.0 School District Goals & Objectives  
602.1 Curriculum Development  
602.7 Multicultural and Gender Fair Education

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