

MEDIA CENTERS

The school district shall maintain a media center in each school building for use by employees and by students during the school day and by others as allowed by board policy.

Materials for media centers will be acquired consistent with all applicable laws and Board Policy 605.01 (*Instructional Materials Selection*). The district shall provide access to all parents and guardians of students enrolled in the district an online catalog of all books available to students in the school media centers. This access will be displayed on the school district's website. Any challenges to materials in the media center will be handled following the process for handling challenges to instructional and library materials as established in board policy.

It shall be the responsibility of the principal of the building in which the media center is located, in collaboration with the media specialist of the building, to oversee the use of the materials in the media center.

It shall be the responsibility of the Superintendent, in conjunction with the Executive Director of Teaching & Learning, to develop procedures for the selection and replacement of both library and instructional materials, for the acceptance of gifts, for the weeding of library and instructional materials, and for the handling of challenges to either library or classroom materials.

Legal Ref.: Iowa Code §§ 256.7(24); 256.11(9); 279.8, .50; .80; 280.6, 14; 301
281 I.A.C. 12.3(11), (12).

Cross Ref.: 602.01 Curriculum Development
603.6 Selection of Instructional Materials
603.8 Disposal of Instructional Materials
604.1 Acceptance of Donated Learning Materials

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