

CASH IN SCHOOL BUILDINGS

The amount of cash that may be kept in the Educational Service Center and each school building for any one day shall be sufficient for that day's operations and will be kept in a petty cash fund. Additional funds collected by staff or raised by students shall be turned in to the building office on a daily basis to be deposited to the designated depository.

It shall be the responsibility of the Chief Financial Officer to determine the amount of cash necessary for each day's operations and to comply with this policy.

Legal Ref.: Iowa Code § 279.8 (2013).

Cross Ref.: 701.1 Depository of Funds
702.3 Student Activities Fund
District Business Procedures Manual

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