

CONSTRUCTION PLANS AND SPECIFICATIONS

PRELIMINARY

After authorization is received from the Board of Education, the architect shall proceed with the preparation of the preliminary plans and specifications.

The Superintendent and/or the Director of Operations shall provide the architect educational specifications, financial data, and other pertinent information necessary to planning. Specifications shall address requirements as outlined in city codes, federal handicapped requirements and other state requirements.

The architect shall make revisions to the plans until a consensus is reached and approval is given by the Board of Education.

FINAL

After authorization is received from the Board of Education, the architect shall proceed with preparation of the final working drawings, specifications, and contract documents. The Superintendent, District personnel and Board of Education shall continue to provide information necessary for the architect to finalize the plans.

It shall be the responsibility of the architect to consult with the Iowa Department of Education and to obtain the approval of the state fire marshal, local building authorities and the Board of Education prior to releasing the plans for bid purposes.

Legal Ref.: Cedar Rapids Community School District, Linn County v. City of Cedar Rapids, 252 Iowa 205, 106 N.W. 2d 655 (1960).
Iowa Code § 73A.2, .18; 544A, 280.3, .14, 297.

Cross Ref.: 801.2 Facility and Site Surveys
801.4 Site Specifications
801.5 Educational Specifications for Building

ADOPTED: 2/12/96
7/10/17

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POLICY