

## REQUESTS FOR IMPROVEMENTS

Generally, except for emergency situations, requests for improvements or repairs are made to the Director of Operations by building principals and the head custodian. Requirements for requests outlined in the maintenance schedule will be followed.

Minor improvements, not exceeding a cost of \$25,000, may be approved by the Superintendent. Improvements exceeding \$130,000 must have prior approval by the Board. Routine maintenance and repairs outlined in the maintenance schedule will be followed.

Legal Ref.: Iowa Code § 279.8; 280.3, .14.

ADOPTED: 2/12/96  
12/14/09  
1/28/19  
3/10/25

Reviewed: 1/96, 4/27/01, 12/2/04, 11/3/09, 12/6/18, 2/6/25