

Name	Title	Job Responsibilities
 <p>Sheena Canady 319-433-1807 ext. 10107</p>	<p>Director of Student Services</p>	<ul style="list-style-type: none"> ▪Overseer ▪FERPA ▪PBIS ▪TIER Data
 <p>Dan Huff 319-433-1851 ext. 10197</p>	<p>Director of Athletics & Activities</p>	<ul style="list-style-type: none"> ▪Athletics ▪Facility Use ▪Safety
 <p>Jayme Dunn 319-433-2065 ext. 10265</p>	<p>Student Services Specialist</p>	<ul style="list-style-type: none"> ▪Dresscode ▪Field Trip Dresscode ▪Request ▪Transportation Forms ▪Homeless ▪Custody ▪Projections ▪Bullying Investigation ▪Administrative Nuts & Bolts
 <p>Julia Eckerman 319-433-1872 ext. 10172</p>	<p>District Registrar</p>	<ul style="list-style-type: none"> ▪Kindergarten Orientation ▪PreK Orientation ▪K-12 Registration ▪Remission of Tuition ▪Parent Portal ▪Hospital Homebound ▪Iris ▪Meningococcal ▪Foster Care ▪Open Enrollment ▪Unicue Talent Search
 <p>Lorelei Tack 319-433-1846 ext. 10146</p>	<p>Specialist</p>	<ul style="list-style-type: none"> ▪Athletics Website ▪District Calendar ▪Facility Rental & Billing ▪Coaches Classic ▪Mayor's Fun Run ▪Extramurals ▪Contracts (Helmets, Pepsi, Scoreboard, Trainers, EMT & Turf) ▪Athletic Eligibility ▪Waterloo Coach Academy ▪State Reporting (Certified Enrollment, BEDS, Graduation Verification, Dropouts & Supplemental Weighting) ▪Coaches Manual ▪Cooperative Sharing Agreement ▪Event Planning & Safety Guidelines Manual ▪Athletic Busing ▪Battle of Waterloo ▪Athletic Budget

 <p>Donna Kitrick 319-433-2051 Ext. 10111</p>	<p>Mental Health Coordinator</p>	<ul style="list-style-type: none"> ▪Success Street Liason ▪COPE Manual ▪Clinical Consultation ▪High Risk Student Meetings ▪Suicide Prevention Training and Program ▪SEL ▪Provider Network ▪Coordination of Care ▪Xello ▪ICAP ▪Counselor Support
 <p>Hank Huddleson 319-433-1880 Ext. 10180</p>	<p>Family Support Coordinator</p>	<ul style="list-style-type: none"> ▪Address Verification ▪SARB ▪Medical Transportation ▪HiSet ▪Drops ▪Family Suport Workers ▪Attendance Works/Manual
 <p>Britni Perkins 319-433-1807 Ext. 10107</p>	<p>Confidential Secretary</p>	<ul style="list-style-type: none"> ▪Expulsions/In Lieu of Expulsioins ▪Sex Offenders ▪Student/Parent Handbook ▪OCR Federal Reporting ▪Student Services Website ▪PMIC Billing ▪Contracts (SROs, UnityPoint, JROTC, 28E, Success Street, & Communities in Schools) ▪Tuition In Billing ▪First Day Count ▪Student Services Budget ▪Bullying State Reporting ▪Leader in Me ▪PBIS Extra Pay ▪Kindergarten Lead Testing ▪Attendance Directory Book
 <p>Janae Anderson 319-433-1807 Ext. 10101</p>	<p>Student Services Secretary</p>	<ul style="list-style-type: none"> ▪Change of Address ▪Transcripts ▪Student Records ▪Voluntary Transfer ▪Social Security Verifications ▪Student Tagging ▪JOB Foundation
 <p>Tina Rowe 319-433-1858 Ext. 10250</p>	<p>Registration Clerk</p>	<ul style="list-style-type: none"> ▪K-12 Registration ▪PreK Enrollment ▪Address Changes